

# Health and Safety Plan Summary: TIU Corrections Education Schools (South Mountain Secure Treatment Unit and Youth Forestry Camp #3)

**Anticipated Launch Date: July 13, 2020**

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

## Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

| Requirement(s)  | Strategies, Policies and Procedures   |
|---|---|
| <p><b>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</b></p> | <p><b>SMSTU and YFC#3:</b><br/>                     DHS (Department of Humans Services) staff supervise work training crews to ensure the school building is cleaned. They readily use a variety of methods to achieve this task. The floors are mopped. Door handles are wiped down. Desks are wiped down. Walls in hallways are wiped down. Restrooms are cleaned. Any area where there is the potential for human contact is cleaned. DHS procures disinfection supplies that meet OSHA and CDC requirements for COVID-19. Additionally, the TIU 11 will order adequate disinfection supplies that meet OSHA and CDC requirements for COVID-19 and have them readily available for teachers and students to use in the school. Complete school cleaning will be implemented at the end of every day. During an individual day, after each class change, students will be required to sanitize their hands, wipe down their desk and chair, and wipe off any items that are shared from class to class. Students should practice preventative actions when using the restrooms. Water bottles will be issued with individual initials on them to prevent the spread of germs at a water fountain. Restrooms will be cleaned at noon when the students are at lunch. DHS staff, work training crews, students, administrators, teachers, secretaries, and student aids will be trained on the cleaning, sanitizing, disinfecting and ventilation</p> |

| Requirement(s) | Strategies, Policies and Procedures   |
|----------------|---|
|                | <p>protocols. DHS staff will train the work training crews and students. TIU 11 will provide training for the administrators, teachers, secretaries and student aids. The training for DHS staff is done by BJJS (Bureau of Juvenile Justice System) and DHS staff trains the work training crews and students. DHS staff training is done regularly. Work training crews are trained weekly or monthly based on the turnover rate. Administrators, teachers, secretaries and student aids will be trained annually and prior to August 13, 2020 by the GNC online training administered by the TIU11. The preparedness to implement will be measured by how well DHS staff observe work training crew members doing their job. Additionally, DHS Directors, Building Principals, and teachers will monitor students between classes to assure proper preventative cleaning, sanitation and disinfecting is being done.</p> |

## Social Distancing and Other Safety Protocols

| Requirement(s)  | Strategies, Policies and Procedures   |
|---|---|
| <ul style="list-style-type: none"> <li>* <b>Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</b></li> <li>* <b>Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</b></li> <li>* <b>Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</b></li> </ul> | <p><b>SMSTU:</b><br/> Desks will be situated so they are no closer than 6 feet apart from one another. All desks will be facing the same direction. Our students are grouped together for the entire school day. These students move from one classroom to the next – one group at a time. We currently have policies in place that limit the use of communal spaces due to the nature of the high-risk residents that we serve. Students can transport one at a time to bathrooms and for counseling sessions. The only common area that student experience with each other is the classroom or the hallway when transporting to lunch. Students will be required to utilize hand sanitation liquid at the end of each class and at the beginning of their next class. Students are required to wash their hands during each bathroom visit.</p> |

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|---|---|
| <p><b>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</b></p> <p><b>* Handling sporting activities consistent with the <a href="#">CDC Considerations for Youth Sports</a> for recess and physical education classes</b></p> <p><b>Limiting the sharing of materials among students</b></p> <p><b>Staggering the use of communal spaces and hallways</b></p> <p><b>Adjusting transportation schedules and practices to create social distance between students</b></p> <p><b>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</b></p> <p><b>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</b></p> <p><b>Other social distancing and safety practices</b></p> | <p>Bathroom visits are limited to twice per day. Students will transport to lunch six at a time at most, adhering to a six-foot distance requirement. Students will transport six at a time at most to school and from school. We will conduct IEP meetings in the front conference room that is a bigger area than our classrooms. If more than one parent participates in the meeting, there will be ample space for a 6-foot minimum distance between each visiting party, student, and educator conducting the meeting. Social distancing and safety protocols will apply equally to all students. All educators in the learning center will be trained on social distancing and safety protocols. Training will be provided on-line prior to the start of the 2020-2021 school year. Educators will be required to review and implement safety measures based upon guiding principles and a rubric assessment.</p> <p><b>YFC#3:</b></p> <p>Every student will have an assigned seat in every classroom. In each classroom they will have individual assigned areas to place their personal items i.e. personal work, books, texts, folders, papers etc. Our classrooms will hold 4 – 6 students comfortably 6’ apart. A dorm students will be grouped together separate from B dorm students. There are no communal spaces in the school other than classrooms that students will be using. Students will maintain 6’ spacing while in hallways. Students will maintain 6’ spacing during line up outside during dismissal and 6’ social distancing at all times. Each dorm will be dismissed individually. Students will have Clorox wipes to wipe down their desk prior to sitting in it. Each classroom has a hand sanitizer that will be used prior to wiping down the desks and will be used anytime students leave or enter a classroom. After lunch, students will abide by the same hygiene routine. DHS staff does all transportation of students. They have a protocol for transportation of students. Our students walk to school from the dorms. All visitors enter our facility through strict guidelines initiated by DHS administrative</p> |

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|----------------|---|
|                | <p>policies. All visitor's temperatures are taken and are asked 5 questions prior to gaining access to the school. If visitors do not have a mask, they will be given one and required to wear it at all times. We have all high school aged residents. None of the social distancing or other safety protocols will change based on age and/or grade ranges. DHS staff, students, teachers, student aids, secretaries and administrators will all be trained on social distancing and other safety protocols. Training will be provided to students by DHS staff prior to August 13, 2020. TIU 11 employees will be trained online by GNC coursework prior to August 13, 2020. The preparedness to implement will be measured by how DHS staff, teachers, student aids and secretaries and administration self-monitor and self-regulate while these safety protocols are in place. Additionally, DHS Directors and Building Principals, will monitor DHS staff, teachers, student aids and secretaries to assure proper implementation of safety protocol are being followed.</p> |

## Monitoring Student and Staff Health

| Requirement(s)   | Strategies, Policies and Procedures  |
|--|--|
| <p><b>* Monitoring students and staff for symptoms and history of exposure</b></p> <p><b>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</b></p> <p><b>* Returning isolated or quarantined staff, students, or visitors to school</b></p> <p><b>Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</b></p> | <p>Students, DHS staff, teachers, student aids, secretaries and administrators will be checked every morning before reporting to school. If anyone shows signs of illness, or shares that they are not feeling well, they will be directed to go back to the dorm, or in the case of a teacher, secretary, or student aid, or administrator and/ or DHS staff, they will be asked to go home. Monitoring will take place in the Administration Building at the Youth Forestry Camp #3 and in the units at SMSTU. DHS staff, teachers, secretaries, student aids, and administrators will be asked to stay home and self-monitor if ill or exposed to an individual with confirmed positive for COVID-19 for 2 weeks. If feasible, health checks (e.g. temperature screening and/or</p> |

| Requirement(s) | Strategies, Policies and Procedures  |
|----------------|--|
|                | <p>symptom checking) of staff and students will be done safely, respectfully, as well as in accordance with any applicable privacy laws or regulations. Confidentiality must be maintained. Students showing symptoms will be quarantined from the rest of the student population. Prior to arriving to the facilities, residents will have already been subject to a 2-week quarantine at the South Mountain Secure Treatment Facility. DHS Directors, School Principals, And TIU Director of Corrections will be responsible for quarantine and isolation requirements for staff or students. Staff or students will have to not show signs of illness for 2-weeks prior to return to work or school. Teaching staff that are able to send work in from home via email can do so accordingly. Students who show no signs of illness after 2-weeks may return. Students who are not able to return can resume school work from the dorm/unit via a computer or other educational options i.e. text books and paper. Families of staff and students will be notified immediately by phone, email, or any other means possible of exposure or changes in the local Health and Safety Plan. DHS staff, teachers, student aids and secretaries and administration will be trained on protocols for monitoring student and staff health. DHS staff are already trained. TIU 11 staff will be trained online by GNC training prior to August 13, 2020. The preparedness to implement will be measured by how DHS staff, teachers, student aids and secretaries and administration self-monitor and self-regulate while these safety protocols are in place.</p> |

**Other Considerations for Students and Staff**

| Requirement(s)   | Strategies, Policies and Procedures   |
|--|---|
| <p><b>* Protecting students and staff at higher risk for severe illness</b></p> <p><b>* Use of face coverings (masks or face shields) by all staff</b></p> | <p>Face covering will be required to be worn at all times by staff and students if the county in which the school resides is in the “Yellow Phase”. If counties are in the “Green Phase” face coverings will only be required when entering hallways or</p> |

| Requirement(s)   | Strategies, Policies and Procedures   |
|--|---|
| <p><b>* Use of face coverings (masks or face shields) by older students (as appropriate)</b></p> <p><b>Unique safety protocols for students with complex needs or other vulnerable individuals</b></p> <p><b>Strategic deployment of staff</b></p> | <p>sitting closer than 6 ft. apart. As time and Covid-19 related cases decrease in the counties, consideration will be given to review this policy. Staff and students at higher risk for severe illness will be given the option to wear gloves and or a face shield if desired. We are not able to use substitute teachers at our facility at this time due to PREA requirements. We will offer quality learning opportunities to students whether we are able to be in school or out of school. Social emotional wellness is supported by DHS staff through counselling centers at the facilities.</p> |

## Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **Tuscarora Intermediate Unit 11** reviewed and approved the Phased School Reopening Health and Safety Plan on **July 9, 2020**.

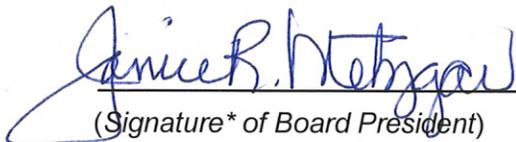
The plan was approved by a vote of:

  9   Yes

  0   No

Affirmed on: **July 9, 2020**

By:

  
(Signature\* of Board President)

  Janice R. Metzgar    
(Print Name of Board President)

\*Electronic signatures on this document are acceptable using one of the two methods detailed below.

**Option A:** The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

**Option B:** If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.