

**TUSCARORA INTERMEDIATE UNIT
BOARD OF DIRECTORS' MEETING**

AGENDA

Thursday, July 14, 2022 - 7:00 p.m.

REGULAR BOARD MEETING

**TIU CONFERENCE ROOM
2527 US HIGHWAY 522 SOUTH
McVEYTOWN, PA 17051-9717**

I. CALL TO ORDER - PRESIDENT OF THE BOARD

II. ROLL CALL OF BOARD MEMBERS

Julia E. E. Dovey - Central Fulton
Todd G. Griest - Southern Huntingdon County
Katherine R. Hollibaugh - Forbes Road
Linda L. McClure - Mount Union Area
Timothy A. Mellott - Southern Fulton
Krista L. Reihart - Juniata Valley
Britney N. Rutter - Huntingdon Area
Mary Lou M. Sigler - Mifflin County
Mark F. Wagner - Juniata County

III. PUBLIC COMMENTS

This is an opportunity for scheduled presentations or requests from the public.

IV. ROLL CALL VOTING

As the president of the board conducts this meeting, it is not necessary to announce each director's name for each roll call vote. If, however, a director or directors, wish to comment or have his/her comment or vote specifically recorded, the director(s) shall have the opportunity to so state.

The chairperson of the meeting, the president of the board, should announce before each roll call vote, that if she hears no objections from any member of the board present, the vote will be considered a unanimous roll call vote and so recorded.

V. MINUTES OF PREVIOUS MEETING

Recommend approval be granted of the minutes of the reorganization meeting of June 9, 2022 and minutes of the regular board meeting of June 9, 2022. (Minutes are posted.)

VI. REPORTS

A. Treasurer's Report

Recommend approval be granted of the Treasurer's Report for June 2022. (See Attachment #1.)

B. Budget Transfers (none)

C. Payment of Bills

Recommend approval be granted of the payment of bills for June 2022. (Printout is posted.)

VII. STAFF PRESENTATION

Building Renovation Presentation and Committee Recommendation.

VIII. TIU BOARD

A. Activities - election of board members, conventions, meetings, etc.

1. Recommend approval be granted of Resolution No. 2022-01 for the Board of Directors of the Tuscarora Intermediate Unit incurring nonelectoral debt to be evidenced by a Revenue Anticipation Note in the stated maximum principal amount of \$7,251,000 to provide funds for the payment of costs and expenses of capital projects that include planning, designing, acquiring, constructing, equipping and furnishing additions, renovations and/or improvements to various buildings and facilities and related grounds owned or leased by this intermediate unit, and to provide funds for the payment of the costs and expenses related to said capital projects and the issuance of such note; accepting a certain proposal for purchase of such note, at private sale by negotiation; setting forth the terms and substantial form of such note and authorizing execution, authentication and delivery thereof; pledging certain receipts, revenues and money of this intermediate unit for the payment of such note; appointing a paying agent and a sinking fund depository; setting forth certain covenants and representations relating to the federal income tax status of the interest to be paid on such note; authorizing appropriate officers of the Board of Directors to take certain actions and to execute certain documents in connection with issuance of such note; and repealing all resolutions or parts of resolutions insofar as the same shall be inconsistent herewith. (See Attachment #2.)

B. Policy/School Calendars (none)

C. Contracts/Leases

1. Recommend approval be granted for the Tuscarora Intermediate Unit to issue contracts as needed between the July 2022 and September 2022 Board Meetings. The issued contracts will be listed on the September agenda.
2. Recommend approval be granted of a Lease Agreement between Tuscarora Intermediate Unit and **Quality Digital Office Solutions/LEAF Leasing** - Mount Joy, PA 17552 for the lease of three (3) copiers Model TAskalfa 3554. Effective date is July 1, 2022 through June 30, 2027. Lease amount is \$418.77/month for 60 months for a total lease obligation of \$25,126.20. Funding source: Various Community Education & Workforce Services grants.

VIII. TIU BOARD

C. Contracts/Leases

3. Recommend approval be granted of a Lease Agreement between Tuscarora Intermediate Unit and **Robert and Lisbeth Rowles** - 63 Knoll Drive, Mifflin, PA 17058. Property to be leased is the administrative office, classroom, meeting, and storage space consisting of approximately 6,720 square feet of floor and basement space. Lease term is effective August 1, 2022 through October 31, 2027. Monthly rent will be \$4,637 based on \$8.28/square foot. Annual lease amount is \$55,644. Total rent for the term of the lease is \$292,131. TIU will be responsible for electricity and refuse. Landlord will be responsible for sewer, water, lawn, and snow removal. Landlord is responsible for repairs to the property. Lease includes the governmental funding clause. Funding source: Federal Head Start/Early Head Start, State Head Start, Pre K Counts, and Parents as Teachers.
4. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **PA Coalition Against Domestic Violence (PCADV)**, Attention: Mae Reale - 6400 Flank Drive, #1300, Harrisburg, PA 17112 to provide five webinars and eight regional meetings to encourage partnerships and relationship building with the Office of Child Development and Early Learning (OCDEL) funded programs and PCADVs member domestic violence programs. PCADV will develop the activities/content to promote relationship building, and PCADV and OCDEL will work to promote the meetings within their programs. Reimbursement not to exceed \$28,651. Effective date is July 1, 2022 through June 30, 2023. Funding source: Early Intervention Technical Assistance/Home Visiting.
5. Recommend approval be granted of a Coordination Agreement between Tuscarora Intermediate Unit and **Service Access and Management, Inc. (SAM, Inc.)** - 710 Mt. Vernon Avenue, Suite, 3, Huntingdon, PA 16652. SAM, Inc. and TIU agree to cooperate with each other to ensure continuity of care, follow up, and ensure appropriate support/services are delivered to eligible individuals receiving services from both agencies. Effective date is June 1, 2022 through June 30, 2024.
6. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **Today's One Room School House (TORSH)** - 650 Poydras Street, Suite 1100, NOLA 70130 for TORSH Talent HS Premium User License and custom workflows. Effective date is August 1, 2022 through July 31, 2023. The cost per license is \$165.50, and 135 licenses will be purchased for an amount not to exceed \$22,356. Funding source: Early Intervention Technical Assistance.
7. Recommend approval be granted of a Memorandum of Agreement between Tuscarora Intermediate Unit and **C-L Education Consultants, LLC**, Attention: Cheri Peterman-Grimaldi - 660 Fords Corner, Nanty Glo, PA 15943 and Leonard J. Shurin - 1013 Granger Drive, Johnstown, PA 15905 to provide English as a Second Language (ESL) training and consultation. Effective date is July 7, 2022 through August 3, 2022 at the rate of \$500/hour or \$2,500/day plus mileage and meals if applicable. Funding source: General Operating Budget and School District.
8. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **Dr. Philippa Campbell** - 1919 Chestnut Street, Apt. 2204, Philadelphia, PA 19103 to review tapes of providers working with families and children, and identify exemplars of assistive technology uses. Effective date is July 1, 2022 through June 30, 2023 at an amount not to exceed \$12,000. Funding source: Early Intervention Technical Assistance.
9. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **Taaj Abdur-Rahman** - 1030 Falling Leaf Drive, Concord, NC 28027 to develop and revise courses in a learning management system; develop and revise asynchronous online modules; design resources such as handouts and PowerPoints that follow instructional design, graphic design, and accessibility principles; and manage project deadlines to ensure that final resources are completed on time. Effective date is July 1, 2022 through June 30, 2023 at an amount not to exceed \$11,732. Funding source: Community Education & Workforce Services.

VIII. TIU BOARD

C. Contracts/Leases

10. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **Monica Wilson** - 1522 May Avenue, Shelton, WA 98584 to adapt and facilitate an eight week training focused around equity and inclusion. Services include three live webinars, and the creation of recordings to help participants navigate through the independent readings and assignments. Effective date is July 1, 2022 through June 30, 2023 at an amount not to exceed \$6,000. Funding source: Community Education & Workforce Services.
11. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **Marcus Antonio Gunn** - 1518 South L Street, Tacoma, WA 98405 to adapt and facilitate an eight week training focused around equity and inclusion. Services include three live webinars, and the creation of recordings to help participants navigate through the independent readings and assignments. Effective date is July 1, 2022 through June 30, 2023 at an amount not to exceed \$6,000. Funding source: Community Education & Workforce Services.
12. Recommend approval be granted of Contracts between Tuscarora Intermediate Unit and the listed Subcontractors to provide training and technical assistance for the PA Department of Education Statewide Educational Initiatives. Effective date is July 1, 2022 through June 30, 2023 at the indicated days and per diem rates, plus PDE approved related travel costs. Funding source: Statewide Educational Initiatives Purchase Order.
 - a. **Christopher Baldrige** - 2619 N. 2nd Street, Harrisburg, PA 17110
240 days at \$400/day or \$96,000 - Initiative Area: Charter Schools
 - b. **Dr. Jean Dyszel** - 136 Cricket Lane, Camp Hill, PA 17011
150 days at \$500/day or \$75,000 - Initiative area: Standards Aligned System
60 days at \$600/day or \$36,000 - Initiative area: Act 49 Related Services
 - c. **O. David Deitz** - 15 Hillside Road, Middletown, PA 17057
180 days at \$500/day or \$90,000 - Initiative area: Fine Arts Education
 - d. **Dr. Gerald Huesken** - 51 Midway Farms Lane, Lancaster, PA 17602
140 days at \$500/day or \$70,000 - Initiative area: Office of Elementary & Secondary Ed.
 - e. **RFM Educational Consulting, LLC**, Dr. Rich Maraschiello
548 Monastery Avenue, Philadelphia, PA 19128
180 days at \$600/day or \$108,000 - Initiative area: Assessments
 - f. **Dr. Stacie Molnar-Main** - 150 North School Lane, Lancaster, PA 17603
120 days at \$550/day or \$66,000 - Initiative area: School Climate/Safe Schools

VIII. TIU BOARD

C. Contracts/Leases

13. Recommend approval be granted of the Schedule of Insurance Coverage for the Tuscarora Intermediate Unit with the carriers and premiums as listed. Effective date is July 1, 2022 through June 30, 2023. Funding source: Various TIU Programs.

Carrier/Coverage	Broker	Premium	
CM Regent Insurance Co.			See Attachment #3
300 Sterling Parkway, Suite 100 Mechanicsburg, PA 17050			
Property	Kish Agency Insurance	\$ 14,103	
Property Terrorism		\$ 469	
Equipment		\$ 995	
General Liability		\$ 13,424	
Excess Liability		\$ 5,513	
Crime		\$ 543	
Auto		\$ 28,071	
Obsidian Specialty Insurance			See Attachment #4
CO/ Cowbell Cyber Risk 50 South 16th Street, Suite 1700 Philadelphia, PA 19102			
Cyber Liability	AJ Gallagher	\$ 31,274	
UPMC Work 600 Grant Street			See Attachment #4
US Steel 8th Floor Pittsburgh, PA 15219			
Workers Compensation	AJ Gallagher	\$ 83,273	
CM REGENT			See Attachment #5
Legal Liability	Central Insurers Group	\$ 11,576	

14. Recommend approval be granted of an Amended Agreement between Tuscarora Intermediate Unit and **HHS DR Inc.** - 201 Century Building, 130 Seventh Street, Pittsburgh, PA 15222 to include the cost of the HVAC Commissioning. The Architect's fee will be 7% of the Cost of Work as defined in Paragraph 6.1 of the original Agreement and in addition, for Alternate Bids, there will be an additional fee of 80% of its 7% fee of the Contractor's bid price for Alternates. Contract Administration fee will be 20% of its 7% fee for the alternate bids accepted by TIU. Funding source: TIU Building Renovation Financing.

D. Vendor Contracts (none)

IX. PROGRAMS

A. New Programs/Changes (none)

IX. PROGRAMS

B. Job Descriptions

1. Recommend approval be granted of the listed new job descriptions. (See Attachment #6.)
 - a. Itinerant Early Intervention Teacher
Certificated (professional) Employee Level I
 - b. Director, Parent to Parent of Pennsylvania and Family Engagement Initiatives
Special Project (non-professional) Employee
 - c. Project Lead for Parent to Parent and Family Engagement
Special Project (non-professional) Employee
 - d. Course Facilitator for the TIU Community Education & Workforce Services
Community Education & Workforce Services (non-certificated) Employee Level 5.9

X. FISCAL

A. Budgets - new, revised (none)

B. Purchases/Bids

1. Recommend approval be granted to purchase Scale Computing, Inc. equipment, maintenance, and support for TIU backup solution at an amount not to exceed \$60,370 from Link Computer Corporation - 140 Stadium Drive, PO Box 250, Bellwood, PA 16617. Pricing is per PEPPM. Funding source: Early Intervention Technical Assistance/State Preschool.

C. Special Education Transportation

1. Recommend approval be granted of the revised special education transportation contractors and drivers for 2022-2023. Assignments will be made as needed. Refer to Minutes of 6/9/2022 Board meeting, Item X-C-2. (See attachment #7.)
2. Recommend approval be granted to continue contracts for Special Education Transportation for 2022-2023 with the listed contractors. Funding source: Special Education Transportation.
 - a. **Denee Piper** - 20775 Van Buren Road, Blairs Mills, PA 17213
\$78.71 Minimum daily rate - \$1.68/mile for school vehicle
Transporting students in the Fulton County area.
 - b. **Shawn D. Weaver**, DBA Weaver Busing, LLC, 201 W. 5th Avenue, Apt. C, Everett, PA 15537
\$200 Minimum daily rate - \$2.65/mile for school vehicle
\$200 Minimum daily rate - \$2.85/mile for lift vehicle
Transporting students in the Central Fulton School District.

D. Juniata County Early Childhood Services

1. Recommend approval be granted for a change of scope amendment for the Head Start grant period years 3-5. The number of days and hours for the Explorer's classroom will be changed to assist with attendance requirements and stay in line with the budget for staffing and transportation.
2. Recommend approval be granted of the Juniata County Early Childhood Services Actual Expenditure Reports (Federal) for June 2022. (See Attachment #8.)

X. FISCAL

D. Juniata County Early Childhood Services

3. The Juniata County Early Childhood Services Monthly Report for June 2022 is attached for your information. Information item, no action required. (See Attachment #9.)
4. Kelly Zurybida will present information related to Juniata County Early Childhood Services.

XI. PERSONNEL

A. Resignations/Retirements

1. Recommend approval be granted to accept the resignation of **Amy M. Foor** - Duncansville, PA 16635 as a Full-time Analyst Consultant for the Pattan Autism Initiative effective at the end of the day on July 1, 2022. Ms. Foor was employed by TIU since August 26, 2013.
2. Recommend approval be granted to accept the resignation of **Karen Grimm-Thomas** - Harrisburg, PA 17111 as a Full-time Director for External Relationships for the Office of Child Development and Early Learning, effective at the end of the day on June 24, 2022. Ms. Grimm-Thomas was employed by TIU since November 1, 2017.
3. Recommend approval be granted to accept the resignation of **Jessica L. Sands** - Liverpool, PA 17045 as a Substitute Assistant Teacher/Teacher Aide for Juniata County Early Childhood Services, effective at the end of the day on June 4, 2022. Ms. Sands was employed by TIU since August 26, 2019.
4. Recommend approval be granted to accept the resignation of **Rayna S. Barron** - Mount Union, PA 17066 as a Full-time Speech Therapist, effective at the end of the day on August 16, 2022. Ms. Barron has been employed by TIU since September 4, 2018.
5. Recommend approval be granted to accept the resignation of **Patricia J. Minium** - Mifflintown, PA 17059 as a Full-time Administrative Assistant-Fiscal Specialist/MIS for Juniata County Early Childhood Services, effective at the end of the day on July 13, 2022. Ms. Minium was employed by TIU since September 20, 2021.
6. Recommend approval be granted to accept the resignation of **Stephanie M. Webb** - Philadelphia, PA 19144 as a Part-time Instructional Designer for the TIU Community Education & Workforce Services, effective at the end of the day on June 30, 2022. Ms. Webb was employed by TIU since April 10, 2018.
7. Recommend approval be granted to accept the resignation of **Doreen K. Gilmore** - Lock Haven, PA 17745 as a Full-time Business Services Representative for the TIU Community Education & Workforce Services, effective at the end of the day on September 2, 2022. Ms. Gilmore has been employed by TIU since July 1, 2017.

B. Leaves of Absence (none)

XI. PERSONNEL

C. Transfers/Reassignments/Change in Employment Status, Termination of Employees

1. Recommend approval be granted of a change in assignment for **Brian R. Kritzer** - Shirleysburg, PA 17260 from a Full-time Educational Consultant to a Full-time Supervisor of Special Education, pending receipt of supervisory certification. Mr. Kritzer has been employed by TIU since July 15, 2019. This is a vacant position.
Terms of Employment:
Assignment: Full-time Supervisor of Special Education
Certificated (professional) Employee Level III
Effective Date: July 26, 2022
Salary: \$82,500/year - prorated
Days in Work Year: 12 months/year (8 hours/day) - prorated
Benefits: Usual benefits granted to certificated employees
2. Recommend approval be granted of a change in assignment for **Linda S. Fallon** - Lewistown, PA 17044 from a Full-time Senior Manager for Early Childhood Services to a Full-time Director of Early Childhood Services. Ms. Fallon has been employed by TIU since February 26, 2018. This is a vacant position.
Terms of Employment:
Assignment: Full-time Director of Early Childhood Services
Special Project Head Start/Early Head Start/Pre-K Counts/PAT (exempt) Employee
Effective Date: July 1, 2022
Salary: \$75,000/year
Days in Work Year: 12 months/year (8 hours/day)
Benefits: Usual benefits granted to special project JCECS employees
3. Recommend approval be granted of a change in the number of days worked per year for **Amanda L. Morningstar** - Huntingdon, PA 16652 from 190 to 215 days/year effective July 1, 2022 in her position of Full-time Outpatient Therapist - Child/Adolescent Partial Hospitalization Program. Ms. Morningstar has been employed by TIU since December 13, 2021. Refer to Minutes of 6/9/2022 Board meeting, Item XI-C-3.
Terms of Employment:
Assignment: Full-time Outpatient Therapist - Child/Adolescent Partial Hospitalization Program
Special Project Child/Adolescent Partial Hospitalization Program (exempt) Employee
Effective Date: July 1, 2022
Salary: \$55,447/year
Days in Work Year: 215 days/year (7.5 hours/day)
Benefits: Usual benefits granted to PHP employees
4. Recommend approval be granted of a change in the number of days worked per year for **Courtney J. Cramer** - Huntingdon, PA 16652 from 260 (12 months/year) to 215 days/year effective July 1, 2022 in her position of Full-time Outpatient Therapist - Child/Adolescent Partial Hospitalization Program. Ms. Cramer has been employed by TIU since July 26, 2021. Refer to Minutes of 6/9/2022 Board meeting, Item XI-C-4.
Terms of Employment:
Assignment: Full-time Outpatient Therapist - Child/Adolescent Partial Hospitalization Program
Special Project Child/Adolescent Partial Hospitalization Program (exempt) Employee
Effective Date: July 1, 2022
Salary: \$55,447/year
Days in Work Year: 215 days/year (7.5 hours/day)
Benefits: Usual benefits granted to PHP employees

XI. PERSONNEL

C. Transfers/Reassignments/Change in Employment Status, Termination of Employees

5. Recommend approval be granted of a change in job title for **Dyan R. Schauer** - Harrisburg, PA 17111 from a Full-time Instructional Coordinator and Consultant to a Full-time Consultant for the TIU Community Education & Workforce Services. Ms. Schauer has been employed by TIU since December 7, 2009.
Terms of Employment:
Assignment: Full-time Consultant for the TIU CEWS
Community Education & Workforce Services (non-certificated) Employee Level 6.4
Effective Date: July 1, 2022
Salary: No change
Days in Work Year: 12 months/year (8 hours/day)
Benefits: Usual benefits granted to CEWS employees

6. Recommend approval be granted of a change in job title for **Mary E. Wisor** - Curwensville, PA 16833 from a Part-time Distance Instructor to a Part-time Course Facilitator for the TIU Community Education & Workforce Services. Ms. Wisor was previously employed by TIU from January 16, 2018 through June 29, 2018, and since September 4, 2018.
Terms of Employment:
Assignment: Part-time Course Facilitator for the TIU CEWS
Community Education & Workforce Services (non-certificated) Employee Level 5.9
Effective Date: July 15, 2022
Salary: No change
Days in Work Year: Less than 10 hours/week
Benefits: None unless required by state/federal mandates

D. New Employees

1. Recommend approval be granted for the Tuscarora Intermediate Unit to fill positions and hire employees as needed between the July 2022 and September 2022 Board Meetings. As positions are filled, names will be presented to the TIU Board for approval.

2. Recommend approval be granted to employ a Social Worker (special project/non-professional employee) and an Itinerant Early Intervention Teacher (certificated/professional employee) effective on/about July 15, 2022. The starting salary will be commensurate with experience and to scale with benefits if required by state/federal mandates. As positions are filled, names will be presented to the TIU Board for approval.

3. Recommend approval be granted to employ **Makyla A. Seeger** - McAlisterville, PA 17870 on a provisional basis as a Full-time Teacher-Preschool Pre-K Counts, pending receipt of required clearances and employment paperwork. This is a vacant position.
Terms of Employment:
Assignment: Full-time Teacher-Preschool Pre-K Counts
Certificated (professional) Employee Level I
Effective Date: August 15, 2022
Salary: \$38,278/year
Days in Work Year: 187 days/year (8 hours/day)
Benefits: Usual benefits granted to certificated employees

XI. PERSONNEL

D. New Employees

4. Recommend approval be granted to employ **Tori C. Gaff** - Shirleysburg, PA 17260 on a provisional basis as a Part-time Early Intervention Paraprofessional/Personal Care Aide, pending receipt of required clearances and employment paperwork. This is a vacant position.
Terms of Employment:
Assignment: Part-time Early Intervention Paraprofessional/Personal Care Aide
Non-certificated (non-professional) Employee Level I.1
Effective Date: June 27, 2022
Salary: \$13.80/hour
Days in Work Year: 25 to less than 30 hours/week
Benefits: None unless required by state/federal mandates
5. Recommend approval be granted to employ **William E. Weaver** - Lewistown, PA 17044 on a provisional basis as a Full-time District Technician, pending receipt of required clearances and employment paperwork. This is a vacant position.
Terms of Employment:
Assignment: Full-time District Technician
Special Project (non-professional) Employee - JCSD
Effective Date: July 1, 2022
Salary: \$44,000/year
Days in Work Year: 12 months/year (8 hours/day)
Benefits: Usual benefits granted to special project employees
6. Recommend approval be granted to employ **Johanna N. Benson** - Selinsgrove, PA 17870 on a provisional basis as a Full-time Early Intervention Classroom Teacher, pending receipt of required clearances and employment paperwork. This is a vacant position.
Terms of Employment:
Assignment: Full-time Early Intervention Classroom Teacher
Certificated (professional) Employee Level I
Effective Date: September 6, 2022
Salary: \$46,506/year
Days in Work Year: 183 days/year (7.5 hours/day)
Benefits: Usual benefits granted to certificated employees
7. Recommend approval be granted to employ **Landi N. Landis** - Mifflintown, PA 17059 on a provisional basis as a Full-time Assistant Teacher/Teacher Aide for Juniata County Early Childhood Services, pending receipt of required clearances and employment paperwork. This is a vacant position.
Terms of Employment:
Assignment: Full-time Assistant Teacher/Teacher Aide
Special Project Head Start/Early Head Start/Pre-K Counts (non-exempt) Employee
Effective Date: September 6, 2022
Salary: \$12.50/hour
Days in Work Year: 200 days/year (7.5 hours/day)
Benefits: Usual benefits granted to special project JCECS employees
8. Recommend approval be granted to employ **Breanna D. Anderson** - Burnham, PA 17009 on a provisional basis as a Full-time Early Childhood Specialist for Juniata County Early Childhood Services, pending receipt of required clearances and employment paperwork. This is a vacant position.
Terms of Employment:
Assignment: Full-time Early Childhood Specialist
Special Project Head Start/Early Head Start/Pre-K Counts/PAT (exempt) Employee
Effective Date: July 18, 2022
Salary: \$39,354/year - prorated
Days in Work Year: 12 mos/year (8 hrs/day) 40 hrs/week-40 weeks / 24 hrs/week 12 weeks
Benefits: Usual benefits granted to special project JCECS employees

XI. PERSONNEL

E. Supplemental Contracts/Employment, Change in Pay

1. Recommend approval be granted to issue tenure and a professional contract to **Renee L. Freed** McAlisterville, PA 17049 effective August 26, 2022, for having completed three years of satisfactory performance as a Full-time Teacher-Preschool Pre-K Counts. Ms. Freed has been employed by TIU since February 25, 2011.
2. Recommend approval be granted to Rescind the Supplemental Contract for **Luke J. Showers** McAlisterville, PA 17049, Full-time Teacher-Preschool Pre-K Counts, effective July 11, 2022. Mr. Showers has been employed by TIU since July 14, 2017. Refer to Minutes of 5/12/2022 Board meeting, Item XI-E-13
3. Recommend approval be granted of a Supplemental Contract for **Susan E. Byers** - Millerstown, PA 17062 that in addition to her assignment as Full-time Floating Teacher-Preschool Head Start, she work additional hours to plan daily classroom activities and instruction for children preparing to transition into kindergarten for the fall of 2022-2023. Effective date is July 11, 2022 through July 22, 2022 not to exceed 55 hours at the rate of \$25/hour. Ms. Byers has been employed by TIU since October 22, 2019. Funding source: Juniata County Early Childhood Services/PKC.
4. Recommend approval be granted of a Supplemental Contract for **Janette S. Bonson** - Mifflintown, PA 17059 that in addition to her assignment as Full-time Secretary/Receptionist for Juniata County Early Childhood Services, she work additional hours to assist with secretarial/administrative assistant duties due to a resignation. Effective date is July 18, 2022 through August 19, 2022 not to exceed 40 hours at the rate of \$11.09/hour. Ms. Bonson has been employed by TIU since October 1, 2007. Funding source: Juniata County Early Childhood Services.
5. Recommend approval be granted of a Supplemental Contract for **Cortney L. Yarnall** - East Waterford, PA 17021 that in addition to her assignment as Part-time Program Aide for Juniata County Early Childhood Services, she work additional hours as a Bus Rider/Program Aide for the Summer K Camp Program. Effective date is July 11, 2022 through July 29, 2022 not to exceed 100 hours at the rate of \$11.50/hour. Ms. Yarnall has been employed by TIU since August 25, 2017. Funding source: Juniata County Early Childhood Services. Refer to Minutes of 6/9/2022 Board meeting, Item XI-E-13.
6. Recommend approval be granted of a Supplemental Contract for **Mary T. Anketell** - Elizabethtown, PA 17022 that in addition to her assignment as Full-time Project Manager for Early Intervention Technical Assistance, she provide additional duties supporting the Family Support Home Visiting Program. Effective date is July 1, 2022 through June 30, 2023, at an amount not to exceed \$2,000. Ms. Anketell has been employed by TIU since July 1, 1993. Funding source: Early Intervention Technical Assistance.
7. Recommend approval be granted of a Supplemental Contract for **Autumn L. Fisher** - Reedsville, PA 17084 that in addition to her assignment as Full-time Early Intervention Classroom Teacher, she serve as a Mentor in the Induction Program (for Makyla Seeger) effective August 15, 2022 for one year, at an amount not to exceed \$550 to meet and work with the mentee for up to 25 hours throughout the course of the school year. Ms. Fisher has been employed by TIU since July 1, 2004. Funding source: JCECS/Pre-K Counts.
8. Recommend approval be granted of a Supplemental Contract for **Elisabeth Popp** - Mifflin, PA 17058 that in addition to her assignment as Full-time Early Intervention Classroom Teacher/ITL, she serve as a Mentor in the Induction Program (for Johanna Benson) effective September 6, 2022 for one year, at an amount not to exceed \$550 to meet and work with the mentee for up to 25 hours throughout the course of the school year. Ms. Popp has been employed by TIU since October 10, 2003. Funding source: Special Education/Early Intervention.

XI. PERSONNEL

F. Extended School Year (ESY)

1. Recommend approval be granted to Rescind the employment of Jenna Morgan to work on an as needed basis in the Armstrong-Kline court mandated Extended School Year (ESY) Program during June, July, and August 2022. Refer to Minutes of 6/9/2022 Board meeting, Item XI-F-1-m.
2. Recommend approval be granted for the Tuscarora Intermediate Unit to employ individuals to work on an as needed basis in the Armstrong-Kline court mandated Extended School Year (ESY) Program on a provisional basis as per Act 168. Services will be provided during June, July, and August 2022. Reimbursement for the individuals will be at the board-approved rate of \$30/hour for Teachers and therapists. The individuals will not receive benefits except those required by state/federal mandates. The individuals will be employed pending receipt of required clearances and employment paperwork. Funding source: School District.
 - a. Beth A. Rose (New Teacher)
 - b. Lindsay J. Waters (New Teacher)
3. Recommend approval be granted to issue Supplemental Contracts to the individuals as listed to work on an as needed basis in the Armstrong-Kline court mandated Extended School Year (ESY) Program. Services will be provided during June, July, and August 2022. Reimbursement for the individuals as listed. Funding source: School District.
 - a. Brian R. Kritzer (Educational Consultant - \$30/hour)
 - b. Elizabeth C. Kruse (Educational Consultant - \$30/hour)

XII. CONFERENCE REQUESTS

1. Recommend approval be granted for **Michael B. Brink**, Project Manager for Early Intervention Technical Assistance, and **Donna L. Miller**, EITA Consultant for Early Intervention, to attend the Division for Early Childhood and International Society of Early Intervention Conference in Chicago, IL from September 27-30, 2022 at an approximate cost of \$2,087/individual. The individuals will present at the conference to share the work being done through the Office of Child Development and Early Learning and Early Intervention Technical Assistance. Funding source: Early Intervention Technical Assistance.

XIII. MISCELLANEOUS INFORMATION (information, no action required)

A. Employee Data

May 12, 2022	June 9, 2022
317 Full-time	311 Full-time
43 Part-time	44 Part-time
6 Substitutes	7 Substitutes
2 Temporary	1 Temporary

B. Cabinet Updates

This is an opportunity for Cabinet Members to share information on various projects and activities.

XIV. DATE OF NEXT MEETING

The next regular meeting of the Tuscarora Intermediate Unit Board of Directors is scheduled for **Thursday, September 8, 2022 at 7:00 p.m.**

XV. ADJOURNMENT

Other business.

Adjournment of meeting by the President of the Board of Directors.