

**TUSCARORA INTERMEDIATE UNIT  
BOARD OF DIRECTORS' MEETING**

**AGENDA**

**Thursday, September 8, 2022 - 7:00 p.m.**

**REGULAR BOARD MEETING**

**TIU CONFERENCE ROOM  
2527 US HIGHWAY 522 SOUTH  
McVEYTOWN, PA 17051-9717**

**I. CALL TO ORDER - PRESIDENT OF THE BOARD**

**II. ROLL CALL OF BOARD MEMBERS**

Julia E. E. Dovey - Central Fulton  
Todd G. Griest - Southern Huntingdon County  
Katherine R. Hollibaugh - Forbes Road  
Linda L. McClure - Mount Union Area  
Timothy A. Mellott - Southern Fulton  
Krista L. Reihart - Juniata Valley  
Britney N. Rutter - Huntingdon Area  
Mary Lou M. Sigler - Mifflin County  
Mark F. Wagner - Juniata County

**III. PUBLIC COMMENTS**

This is an opportunity for scheduled presentations or requests from the public.

**IV. ROLL CALL VOTING**

As the president of the board conducts this meeting, it is not necessary to announce each director's name for each roll call vote. If, however, a director or directors, wish to comment or have his/her comment or vote specifically recorded, the director(s) shall have the opportunity to so state.

The chairperson of the meeting, the president of the board, should announce before each roll call vote, that if she hears no objections from any member of the board present, the vote will be considered a unanimous roll call vote and so recorded.

**V. MINUTES OF PREVIOUS MEETING**

Recommend approval be granted of the minutes of the regular board meeting of July 14, 2022.  
(Minutes are posted.)

**VI. REPORTS**

**A. Treasurer's Report**

Recommend approval be granted of the Treasurer's Reports for July 2022 and August 2022.  
(See Attachment #1.)

**B. Budget Transfers (none)**

**C. Payment of Bills**

Recommend approval be granted of the payment of bills for July 2022 and August 2022.  
(Printouts are posted.)

**VII. STAFF PRESENTATION (none)**

**VIII. TIU BOARD**

**A. Activities - election of board members, conventions, meetings, etc.**

1. Recommend approval be granted for the TIU Board of Directors to authorize the TIU Board Secretary to cast one vote for each Pennsylvania School Board Association (PSBA) officer using the PSBA Slate of Candidates. Each school entity is required to vote collectively by majority vote. The electronic vote must be cast during the open voting period September 9 - October 29, 2022. Additional candidate details can be found at <https://www.psba.org/psba-officer-elections/>.  
(See Attachment #2.)

*\*According to PSBA bylaws and Policy303, the Nominating Committee may endorse slated candidates. Endorsed candidates are noted with an asterisk (\*).*

- a. 2023 President-Elect (one-year term):  
The TIU Board of Directors select \_\_\_\_\_ as their candidate for President-elect.  
(One candidate: Michael Gossert\*)
- b. 2023 Vice President (one-year term):  
The TIU Board of Directors select \_\_\_\_\_ as their candidate for Vice President.  
(One candidate: Allison Mathis\*)
- c. Central Zone Representative (three year term):  
The TIU Board of Directors select \_\_\_\_\_ as their Central Zone Representative.  
(One candidate: Julie Preston)
- d. Section C1 Advisor (two year term):  
The TIU Board of Directors select \_\_\_\_\_ as their Section C1 Advisor.  
(One candidate: Thomas Kerek)
- e. Insurance Trust Trustee: (term ends 12/31/2025) (Vote for up to two candidates):  
The TIU Board of Directors select \_\_\_\_\_ as their candidate(s) for Trustee.  
(Two candidates: Kathy K. Swope and Roberta M. Marcus)

## VIII. TIU BOARD

### A. Activities - election of board members, conventions, meetings, etc.

2. Notification was received reporting that the Office of the Budget, Bureau of Accounting and Financial Management, functioning as the Single Audit Coordinator for the Commonwealth of Pennsylvania's subrecipients, forwarded the single audit report of Tuscarora Intermediate Unit 11 for the year ended June 30, 2020. The review of the single audit report disclosed that it contains the necessary elements required to meet relevant federal regulations and Commonwealth policy, and therefore the submitted single audit report was accepted. The single audit report did not contain any findings that pertain to federal programs funded through the Department. Information item, no action required. (See Attachment #3.)

### B. Policy/School Calendars

1. Recommend approval be granted to establish a new checking account as required for the Revenue Note through Kish Bank (Account #000311523). The authorized check signers for the Project Disbursement Account for the Tuscarora Intermediate Unit include the Board President, Board Vice President, Board Secretary, Board Treasurer, and Executive Director.
2. Recommend approval be granted of the 2022-2023 TIU Salary increase for Family Connections Department of Health Program and Family Liaison for PaTTAN Deaf Blind Project. (See Attachment #4.)
3. Recommend approval be granted of the Tuscarora Intermediate Unit 11 Comprehensive Plan and associated plans as listed. (See Attachment #5.)
  - a. Academic Standards and Assessment Requirements (See Attachment #5a.)
  - b. Gifted Education Plan Assurances (See Attachment #5b.)
  - c. Student Service Assurances (See Attachment #5c.)
  - d. Induction Plan (See Attachment #5d.)
  - e. Professional Development Plan (See Attachment #5e.)

### C. Contracts/Leases

1. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **C&S Contract Speech Language Pathology Services, Inc. (dba Blair Therapies)** - 3333 Beale Avenue, Altoona, PA 16601 to provide Speech Language Pathology Services at the rate of \$65/hour for up to two full days/week. Effective date is August 1, 2022 through June 30, 2024. Funding source: Special Education Early Intervention.
2. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **FAME EMS** - 701 Valley Street, Lewistown, PA 17044 to provide Heartsaver Pediatric First Aid/CPR training. Traditional Classroom Option will be reimbursed at \$125/student and the Blended Learning Option will be reimbursed at \$50/student. Effective date is September 12, 2022 through December 21, 2022. Funding source: Early Intervention Technical Assistance.
3. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **Rain Public Planning** - 9 Clover Lane, Elizabethtown, PA 17022 to deliver School Physical Safety Assessment Overview Training on August 29, 2022 at an amount not to exceed \$2,788.75. Funding source: Safe Schools Grant.

VIII. TIU BOARD

C. Contracts/Leases

4. Recommend approval be granted of a Revised Contract between Tuscarora Intermediate Unit and **PA Coalition Against Domestic Violence (PCADV)**, Attention: Mae Reale - 6400 Flank Drive, #1300, Harrisburg, PA 17112 to provide five webinars and eight regional meetings to encourage partnerships and relationship building with the Office of Child Development and Early Learning (OCDEL) funded programs and PCADVs member domestic violence programs. PCADV will develop the activities/content to promote relationship building, and PCADV and OCDEL will work to promote the meetings within their programs. Reimbursement not to exceed \$29,128. Effective date is July 1, 2022 through June 30, 2023. Funding source: Early Intervention Technical Assistance/Home Visiting. Refer to Minutes of 7/14/2022 Board meeting, Item VIII-C-4.
5. Recommend approval be granted of a Memorandum of Agreement between Tuscarora Intermediate Unit and **Penn State University** - 121 Outreach Building, University Park, PA 16802 to provide educational opportunities to employees of the TIU and member school districts according to Act 48 requirements. Tuition and fees will be based on usual and customary credit hour charges with a twenty percent discount reduction on tuition charges only. All other applicable charges shall be billed at the regular rates. Effective date is August 1, 2022.
6. Recommend approval be granted of a Service Agreement between Tuscarora Intermediate Unit and **Lincoln Intermediate Unit 12** - 65 Billerbeck Street, New Oxford, PA 17350 to provide Occupational Therapy, Physical Therapy, Blind-Visually Impaired, Orientation & Mobility, Speech, and Deaf Hard of Hearing Services to students located within the Correctional Education Facility. Services will be invoiced per the Special Education Billing for Service Provider's. Effective date is July 1, 2022 through June 30, 2023. Funding Source: Corrections Education.
7. Recommend approval be granted of a Research Agreement between Tuscarora Intermediate Unit and **The University of Florida Board of Trustees** - 33 Tigert Hall, PO Box 113001, Gainesville, FL 32611 to provide consultation and technical assistance with the Preschool State Implementation Team; development and adaptation of AZC-EIEL materials for use in Pennsylvania; developmental and adaptation of AZC-PBC materials for use in Pennsylvania, and share information about the evidence-base for the AZC model of EIEL and PBC with internal and external stakeholders through up to four in person or virtual presentations. Reimbursement shall not exceed \$79,159. Effective date is July 1, 2022 through August 31, 2024. Funding Source: Early Intervention Technical Assistance.
8. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **Learning Lamp - Ignite Education** - 2025 Bedford Street, Johnstown, PA 15904 to provide the listed staffing contracts. Effective date is October 1, 2022 through June 30, 2023. Funding source: Early Intervention Technical Assistance.
  - a. Consultation with online course management for the Autism Navigator at a monthly rate not to exceed \$1,677.50.
  - b. Consultation for online course development, content mapping, testing functionality, and problem solving at a monthly rate not to exceed \$5,233.80.
  - c. Consultation on the EI Verification Tool to include record review as assigned by the Bureau of Early Intervention Services and Family Supports at a monthly rate not to exceed \$1,677.50.
9. Recommend approval be granted of a Lease Agreement between Tuscarora Intermediate Unit and **Central PA Workforce Development** - 130 Kelly Square, Suite 1, Lewisburg, PA 17837 for office space located at 6395 SR 103 North MCIDC Plaza, Building 58, Lewistown, PA 17044. The annual lease amount is \$24,269 and will be paid in quarterly installments. Lease includes all utilities. Effective date is July 1, 2022 through June 30, 2023. Funding source: CPWDC Reboot.

VIII. TIU BOARD

C. Contracts/Leases

10. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **Slippery Rock University** - 116 Morrow Field House, Slippery Rock, PA 16057, to continue work with three select school districts in Pennsylvania to enhance student wellness through quality health and physical education programs, and implementation of the Whole School, Whole Community, Whole Child Model. The schools are part of a grant funded by the Pennsylvania Department of Health with the Preventive Health and Health Services Block Grant from the Centers for Disease Control and Prevention. Effective date is July 1, 2022 through June 30, 2023. Reimbursement not to exceed \$18,000. Funding source: Community Education & Workforce Services.

D. Contracts/Payments for TIU Revenue Note, Series of 2022

1. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **Mountain Research, LLC** - 825 25<sup>th</sup> Street, Altoona, PA 16601 to provide a Hazardous Materials Survey of the Tuscarora Intermediate Unit 11 located at 2527 US Highway 522 South, McVeytown, PA 17051. The survey includes asbestos testing; random inspection of a representative number of fluorescent light fixtures; report preparation to include a summary of the site activities performed, a summary of ACM and other hazardous materials, locations and quantities, and additional items as listed in the agreement. Reimbursement at the amount of \$5,773 and the bulk asbestos sample costs at the rate of \$12/per sample. Effective date is August 1, 2022 until the survey is complete. Funding source: TIU Revenue Note, Series of 2022 for Building Renovations and Upgrades.
2. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **Hillis-Carnes Engineering Associates** - 2929 Stewart Drive, Suite 302, State College, PA 16801 to provide subsurface exploration and geotechnical engineering services of the Tuscarora Intermediate Unit 11 located at 2527 US Highway 522 South, McVeytown, PA 17051. The services include performance of test borings, limited laboratory tests, engineering analyses, and preparation of a geotechnical report. Reimbursement at the approximate amount of \$5,801. Effective date is August 1, 2022 until the service is complete. Funding source: TIU Revenue Note, Series of 2022 for Building Renovations and Upgrades.
3. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **The Gateway Engineers, Inc.** - 100 McMorris Road, Pittsburgh, PA 15205 to provide a base survey for the Tuscarora Intermediate Unit 11 located at 2527 US Highway 522 South, McVeytown, PA 17051. The survey will include planimetric and topographic information for the property to include buildings, door sill elevations, parking areas, sidewalks, steps, walls, fences, surface utility features, storm and sanitary structures, outlines of wooded areas, and other areas as outlined in the survey requirements checklist. Reimbursement at the amount of \$10,900. Effective date is August 29, 2022 until the service is complete. Funding source: TIU Revenue Note, Series of 2022 for Building Renovations and Upgrades.

E. Vendor Contracts

1. Recommend approval be granted of a Subcontractor Agreement between Tuscarora Intermediate Unit and **Tri-County Opportunities Industrialization Center, Inc.** - 500 Maclay Street, Harrisburg, PA 17110. Subcontractor will act as the fiscal agent for the TIU 11 Federal Adult Education Workforce Investment Act of 198 Section 231 subcontractor funds and the PA Adult and Family Literacy Education Act 24 subcontractor funds. Effective date is July 1, 2022 through June 30, 2023. The allocation is \$336,000 (\$103,000 Federal - ABE/ASE; \$58,400 State - ABE/ASE; \$174,000 State DLP). The enrollment for this grant is 75 ABE-ASE and 87 DPL learners.

**VIII. TIU BOARD**

**E. Vendor Contracts**

2. Recommend approval be granted of a Revised Subrecipient Grant Funding Agreement Rider through **Central PA Workforce Development Corp** d/b/a Advance central PA - 130 Kelley Square, Lewisburg, PA 17837. The Program Name is Business Solutions. The scope of work includes providing strategic services that help local businesses in Central PA become more competitive and to help them connect with required resources. TIU will play a key role in local and regional efforts to address the full scope of employer needs, which includes, but is not limited to: job postings, screening of workforce referrals, recruitment and placement support, job fairs, employee training and assessment, talent development services, business trends and analysis, access to interviewing facilities, and tax credit information. Effective date is July 1, 2021 through June 30, 2023. Funding includes Title I Adult, Dislocated Worker, Out-of-School Youth, Department of Human Services EARN, TANF Youth Development, and One-Stop Operator. Most of the funding is federal funding through the Workforce Innovation and Opportunity Act (WIOA). The total initial award amount is \$1,262,986 broken down as listed. Refer to Minutes of 11/12/2021 Board meeting, Item VIII-C-1.
  - \$368,254 Adult and Dislocated Worker
  - \$25,000 One-Stop Operator
  - \$869,732 Business Solutions

**IX. PROGRAMS**

**A. New Programs/Changes (none)**

**B. Job Descriptions**

1. Recommend approval be granted of the listed new job descriptions. (See Attachment #6.)
  - a. Adult Education & Family Literacy Coordinator for the TIU CEWS  
Community Education & Workforce Services (non-certificated) Employee Level 6.1
  - b. Home Based Specialist  
Special Project Head Start/Early Head Start/Pre-K Counts/PAT (non-exempt) Employee
2. Recommend approval be granted of the listed revised job descriptions. (See Attachment #7.)
  - a. Accounts Payable/Inventory Clerk  
Non-certificated (non-professional) Employee Level 3.1
  - b. Business Solutions Representative for the TIU Community Education & Workforce Services  
Community Education & Workforce Services (non-certificated) Employee Level 5
  - c. Business Consultant for the TIU Community Education & Workforce Services  
Community Education & Workforce Services (non-certificated) Employee Level 5.9
  - d. Lead Business Consultant for the TIU Community Education & Workforce Services  
Community Education & Workforce Services (non-certificated) Employee Level 6.1

X. FISCAL

A. Budgets - new, revised (none)

B. Purchases/Bids

1. Recommend approval be granted to purchase Ages and Stages Questionnaires 3 (ASQ) Starter Kits (37 English and 61 Spanish); ASQ:SE-2 Starter Kits (61 English and 73 Spanish); 3 ASQ Enterprise annual subscription; 3 ASQ Family Access annual subscription; and 133,000 ASQ Online Screens at an amount not to exceed \$118,236.16 from **Paul H. Brookes Publishing Company** - PO Box 10624, Baltimore, MD 21285-062. Pricing is single source. Funding source: Early Intervention Technical Assistance.
2. Recommend approval be granted to purchase a one year license (September 2022 - September 2023) for Qualtrics Professional Cloud Service at an amount not to exceed \$32,400, and CoreXM Standard Implementation at an amount not to exceed \$1,000 from **Qualtrics, LLC** - 333 West River Park Drive, Provo, UT 84604. Pricing is single source. Funding source: Early Intervention Technical Assistance.

C. Special Education Transportation

1. Recommend approval be granted to rescind the contract for Special Education Transportation with **Beverly Barben** - 569 Norton Road, McVeytown, PA 17051. Refer to Minutes of 6/9/2022 Board meeting, Item X-C-3-a.
2. Recommend approval be granted of a contract for Special Education Transportation with the listed contractor for 2022-2023. Funding source: Special Education Transportation.
  - a. **Gilson Transportation, LLC** - 381 Walker Township Park Lane, Mifflintown, PA 17059  
\$170 Minimum daily rate - \$1.80/mile for school vehicle  
\$200 Minimum daily rate - \$2/mile for lift vehicle  
Transporting students in the Huntingdon County area
3. Recommend approval be granted of a revised contract for Special Education Transportation with the listed contractor for 2022-2023. Funding source: Special Education Transportation. Refer to Minutes of 6/9/2022 Board meeting, Item X-C-3-c.
  - a. **Gilson Transportation, LLC** - 381 Walker Township Park Lane, Mifflintown, PA 17059  
\$167.55 Minimum daily rate - \$2.48/mile (lift vehicle-bus)  
\$137.48 Minimum daily rate - \$1.78/mile for school vehicle  
\$149.59 Minimum daily rate - \$1.77/mile for lift vehicle  
\$155.43 Minimum daily rate - \$1.98/mile for school bus  
Transporting students in the Mifflin County area  
Effective 9/8/2022, contractor will be paid per mile for all miles driven to transport TIU 11 students (loaded and unloaded miles).

D. Juniata County Early Childhood Services

1. Recommend approval be granted of the Juniata County Early Childhood Services Actual Expenditure Reports (Federal) for July 2022 and August 2022. (See Attachment #8.)
2. Recommend approval be granted of the Juniata County Early Childhood Services GOLD Assessment Outcomes. (See Attachment #9.)
3. Recommend approval be granted of the Juniata County Early Childhood Services 2022-2023 Health and Safety Plan. (See Attachment #10.)

X. FISCAL

D. Juniata County Early Childhood Services

4. Recommend approval be granted of the Juniata County Early Childhood Services Flexible Instruction Plans. (See Attachment #11.)
5. The Juniata County Early Childhood Services Monthly Reports for July 2022 and August 2022 are attached for your information. Information item, no action required. (See Attachment #12.)
6. Kelly Zurybida will present information related to Juniata County Early Childhood Services.

XI. PERSONNEL

A. Resignations/Retirements

1. Recommend approval be granted to accept the resignation of **Lindsay M. Espy** - Huntingdon, PA 16652 as a Full-time Speech Therapist effective at the end of the day on July 13, 2022. Ms. Espy was employed by TIU since August 7, 2017.
2. Recommend approval be granted to accept the resignation of **Luke J. Showers** - McAlisterville, PA 17049 as a Full-time Teacher-Preschool Pre-K Counts, effective at the end of the day on July 15, 2022. Mr. Showers was employed by TIU since July 14, 2017.
3. Recommend approval be granted to accept the resignation of **Amber D. Rothrock** - Lewistown, PA 17044 as a Triage Specialist for the TIU Community Education & Workforce Services, effective at the end of the day on August 5, 2022. Ms. Rothrock was employed by TIU since June 15, 2021.
4. Recommend approval be granted to accept the resignation for retirement purposes of **Fiona L. Patrick** - Hershey, PA 17333 as a Full-time Program Director of Parent to Parent of Pennsylvania, effective at the end of the day on October 3, 2022. Ms. Patrick has been employed by TIU since January 1, 1996.
5. Recommend approval be granted to accept the resignation for retirement purposes of **Mary M. Montgomery** - Waynesboro, PA 17268 as a Full-time Early Intervention Technical Assistance Consultant for Early Intervention, effective at the end of the day on October 7, 2022. Ms. Montgomery has been employed by TIU since March 16, 2009.
6. Recommend approval be granted to accept the resignation for retirement purposes of **Janet L. Pecht** - Lewistown, PA 17044 as a Full-time Accounts Payable/Receivable Clerk, effective at the end of the day on November 4, 2022. Ms. Pecht was previously employed by TIU from May 7, 1979 through November 30, 1979 and since April 8, 1980.
7. Recommend approval be granted to accept the resignation of **Barbara A. Lucas** - Millerstown, PA 17062 as a Part-time Program Aide for Juniata County Early Childhood Services, effective at the end of the day on August 8, 2022. Ms. Lucas was employed by TIU since December 1, 2016.
8. Recommend approval be granted to accept the resignation of **Cher Y. Harpster** - Milroy, PA 17063 as a Full-time Lead Business Consultant for the TIU Community Education & Workforce Services, effective at the end of the day on August 19, 2022. Ms. Harpster was previously employed by TIU from January 24, 2005 through September 1, 2009 and since January 2, 2014.
9. Recommend approval be granted to accept the resignation of **Jamey L. Noss** - Mifflin, PA 17058 as a Full-time Home Visitor-Joint Birth-5 for Juniata County Early Childhood Services, effective at the end of the day on August 25, 2022. Ms. Noss was employed by TIU since September 15, 2014.



**XI. PERSONNEL**

**A. Resignations/Retirements**

10. Recommend approval be granted to accept the resignation of **Bridget R. Baker** - Robertsdale, PA 16674 as a Full-time Special Education and Life Skills Instructor for Correctional Education Facilities, effective at the end of the day on July 31, 2022. Ms. Baker was employed by TIU since April 15, 2020.
11. Recommend approval be granted to accept the resignation of **Jennifer L. Payne** - Alexandria, PA 16611 as a Full-time Teacher - Child/Adolescent Partial Hospitalization Program, effective at the end of the day on August 18, 2022. Ms. Payne was employed by TIU since September 7, 2021.
12. Recommend approval be granted to accept the resignation of **Marissa N. Heller** - Lewistown, PA 17044 as a Part-time Early Intervention Paraprofessional/Personal Care Aide, effective at the end of the day on August 17, 2022. Ms. Heller was employed by TIU since April 5, 2022.

**B. Leaves of Absence**

1. A Leave of Absence under the Family & Medical Leave Act of 1993 was approved for a full-time employee (FML2022-09-01) using paid and/or unpaid leave time, effective July 11, 2022 through October 4, 2022 not to exceed 12 weeks. Information item, no action required.
2. A Leave of Absence under the Family & Medical Leave Act of 1993 was approved for a full-time employee (FML2022-09-02) using paid and/or unpaid leave time, effective July 15, 2022 through July 27, 2022. Information item, no action required.
3. A Leave of Absence under the Family & Medical Leave Act of 1993 was approved for a full-time employee (FML2022-09-03) using paid and/or unpaid leave time, effective on/about August 15, 2022 through on/about November 8, 2022 not to exceed 12 weeks. Information item, no action required.
4. A Leave of Absence under the Family & Medical Leave Act of 1993 was approved for a full-time employee (FML2022-09-04) using paid and/or unpaid leave time, effective on/about September 9, 2022 through on/about December 7, 2022 not to exceed 12 weeks. Information item, no action required.
5. A Leave of Absence under the Family & Medical Leave Act of 1993 was approved for a full-time employee (FML2022-09-05) using paid and/or unpaid leave time, effective on/about September 7, 2022 through on/about November 29, 2022 not to exceed 12 weeks. Information item, no action required.

**C. Transfers/Reassignments/Change in Employment Status, Termination of Employees**

1. Recommend approval be granted of a change in pay for **Amber N. Miller** - Port Royal, PA 17082 in her position as Full-time PAT-Parent Educator. The increase is due to PAT Grant approval. Ms. Miller has been employed by TIU since June 4, 2018.  
Terms of Employment:  
Assignment: Full-time PAT-Parent Educator  
Special Project Head Start/Early Head Start/Pre-K Counts (non-exempt) Employee  
Effective Date: July 1, 2022  
Salary: \$28,387/year  
Days in Work Year: 12 months/year (8 hours/day)  
Benefits: Usual benefits granted to JCECS employees

**XI. PERSONNEL**

**C. Transfers/Reassignments/Change in Employment Status, Termination of Employees**

2. Recommend approval be granted of a change in assignment for **Tiffany S. Coffey** - Burnham, PA 17009 from a Full-time PAT-Parent Educator and Behavioral Health Aide to a Full-time PAT-Parent Educator for Juniata County Early Childhood Services. Ms. Coffey has been employed by TIU since August 28, 2019.  
Terms of Employment:  
Assignment: Full-time PAT-Parent Educator  
Special Project Head Start/Early Head Start/Pre-K Counts (non-exempt) Employee  
Effective Date: July 1, 2022  
Salary: \$28,387/year  
Days in Work Year: 12 months/year (8 hours/day)  
Benefits: Usual benefits granted to JCECS employees
3. Recommend approval be granted of a change in assignment for **Tiffany A. Renninger** - Mifflintown, PA 17059 from a Full-time Instructor to a Full-time Adult Education & Family Literacy Coordinator for the TIU Community Education & Workforce Services. Ms. Renninger has been employed by TIU since August 31, 2021.  
Terms of Employment:  
Assignment: Full-time Adult Education & Family Literacy Coordinator for the TIU CEWS  
Community Education & Workforce Services (non-certificated) Employee Level 6.1  
Effective Date: August 9, 2022  
Salary: \$45,934/year - prorated  
Days in Work Year: 12 months/year (7.5 hours/day) - prorated  
Benefits: Usual benefits granted to CEWS employees
4. Recommend approval be granted of a change in assignment for **Sarah E. Holland** - Lancaster, PA 17602 from a Full-time Special Assistant for Family Engagement for the Office of Child Development and Early Learning to a Full-time Director, Parent to Parent of Pennsylvania and Family Engagement Initiatives. Ms. Holland has been employed by TIU since January 2, 2008.  
Terms of Employment:  
Assignment: Full-time Director, Parent to Parent of Pennsylvania and Family Engagement Initiatives S  
Special Project (non-professional) Employee  
Effective Date: September 1, 2022  
Salary: \$95,000/year - prorated  
Days in Work Year: 12 months/year (8 hours/day) - prorated  
Benefits: Usual benefits granted to special project employees
5. Recommend approval be granted of a change in assignment for **Aleisa L. Baumgardner** McVeytown, PA 17051 from a Full-time Senior Manager for Family and Community Engagement to a Full-time Senior Manager for Early Education Services for Juniata County Early Childhood Services. Ms. Baumgardner has been employed by TIU since May 31, 2018.  
Terms of Employment:  
Assignment: Full-time Senior Manager for Early Education Services  
Special Project Head Start/Early Head Start/Pre-K Counts/PAT (exempt) Employee  
Effective Date: August 16, 2022  
Salary: \$55,000/year - prorated  
Days in Work Year: 12 months/year (8 hours/day) - prorated  
Benefits: Usual benefits granted to JCECS employees

**XI. PERSONNEL**

**C. Transfers/Reassignments/Change in Employment Status, Termination of Employees**

- 6.** Recommend approval be granted of a change in pay for **Renee L. Freed** - McAlisterville, PA 17049 in her position as Full-time Teacher-Preschool Pre-K Counts. The increase in rate was adjusted to the new maximum pay range level based on experience and Pennsylvania certification. Ms. Freed has been employed by TIU since February 25, 2011.  
Terms of Employment:  
Assignment: Full-time Teacher-Preschool Pre-K Counts  
Certificated (professional) Employee Level I  
Effective Date: August 16, 2022  
Salary: \$40,818/year  
Days in Work Year: 187 days/year (8 hours/day)  
Benefits: Usual benefits granted to certificated employees
- 7.** Recommend approval be granted to continue to employ **Jigar J. Patel** - Jonestown, PA 17038 as a Full-time Coordinator of Innovation and Special Projects, per the attached job description. Refer to Minutes of 9/9/2021 Board meeting, Item XI-E-16. Mr. Patel has been employed by TIU since July 12, 2010. (See Attachment #13.)  
Terms of Employment:  
Assignment: Full-time Coordinator of Innovation and Special Projects  
Certificated (professional) Employee - Middle Management  
Effective Date: September 1, 2022  
Salary: \$104,260/year - prorated  
Days in Work Year: 12 months/year (8 hours/day) - prorated  
Benefits: Usual benefits granted to certificated/middle management employees
- 8.** Recommend approval be granted to continue to employ **Dr. Eric D. Yoder** - Huntingdon, PA 16652 as a Full-time Coordinator of Educational Technology, per the attached job description. Refer to Minutes of 9/9/2021 Board meeting, Item XI-E-15. Dr. Yoder has been employed by TIU since September 6, 2011. (See Attachment #14.)  
Terms of Employment:  
Assignment: Full-time Coordinator of Educational Technology  
Certificated (professional) Employee - Middle Management  
Effective Date: September 1, 2022  
Salary: \$104,260/year - prorated  
Days in Work Year: 12 months/year (8 hours/day) - prorated  
Benefits: Usual benefits granted to certificated/middle management employees
- 9.** Recommend approval be granted to continue to employ **Joshua S. Wakefield** - Saxton, PA 16678 as a Full-time Coordinator of I.T. Operations, per the attached job description. Refer to Minutes of 9/9/2021 Board meeting, Item XI-E-14. Mr. Wakefield has been employed by TIU since January 1, 2021. (See Attachment #15.)  
Terms of Employment:  
Assignment: Full-time Coordinator of I.T. Operations  
Allied (non-professional) Employee - Middle Management  
Effective Date: September 1, 2022  
Salary: \$104,260/year - prorated  
Days in Work Year: 12 months/year (8 hours/day) - prorated  
Benefits: Usual benefits granted to allied/middle management employees

**XI. PERSONNEL**

**C. Transfers/Reassignments/Change in Employment Status, Termination of Employees**

- 10.** Recommend approval be granted of a change in assignment for **Theresa L. Kohler** - Montoursville, PA 17754 from a Full-time Business Consultant to a Full-time Lead Business Consultant for the TIU Community Education & Workforce Services. Ms. Kohler has been employed by TIU since July 1, 2017. This is a vacant position.  
Terms of Employment:  
Assignment: Full-time Lead Business Consultant for the TIU CEWS  
Community Education & Workforce Services (non-certificated) Employee Level 6.1  
Effective Date: August 22, 2022  
Salary: \$48,117/year - prorated  
Days in Work Year: 12 months/year (7.5 hours/day) - prorated  
Benefits: Usual benefits granted to CEWS employees
- 11.** Recommend approval be granted of a demotion for **Richard J. Searle** - Burnham, PA 17009 from a Full-time Distance Instructor to a Full-time Instructor for the TIU Community Education & Workforce Services. The demotion is due to a reduction in funding. Mr. Searle has been employed by TIU since July 25, 2008.  
Terms of Employment:  
Assignment: Full-time Instructor for the TIU CEWS  
Community Education & Workforce Services (non-certificated) Employee Level 5  
Effective Date: August 15, 2022  
Salary: No change in salary  
Days in Work Year: 12 months/year (7.5 hours/day) - prorated  
Benefits: Usual benefits granted to CEWS employees
- 12.** Recommend approval be granted of a demotion for **Laura G. Stuck** - Belleville, PA 17004 in her position as Full-time Learning Support Teacher and Teacher of Enrichment Students for the Non-public School Program from 183 day/year to 152 days/year. The demotion is at the request of Ms. Stuck. Ms. Stuck has been employed by TIU since October 6, 2020.  
Terms of Employment:  
Assignment: Full-time Learning Support Teacher and Teacher of Enrichment Students for the Non-public School Program  
Certificated (professional) Employee  
Effective Date: August 22, 2022  
Salary: \$46,906/year - prorated for 152 days  
Days in Work Year: 152 days/year (7.5 hours/day)  
Benefits: Usual benefits granted to certificated employees
- 13.** Recommend approval be granted of a change in assignment for **Dr. Shelley E. Chapin** Bloomsburg, PA 17815 from a Full-time Early Intervention Technical Assistance Consultant for Early Intervention to a Full-time Project Lead for Parent to Parent and Family Engagement. Dr. Chapin has been employed by TIU since November 1, 2017. This is a vacant position.  
Terms of Employment:  
Assignment: Full-time Project Lead for Parent to Parent and Family Engagement  
Special Project (non-professional) Employee  
Effective Date: October 1, 2022  
Salary: No change in salary  
Days in Work Year: 12 months/year (8 hours/day) - prorated  
Benefits: Usual benefits granted to special project employees

XI. PERSONNEL

C. Transfers/Reassignments/Change in Employment Status, Termination of Employees

14. Recommend approval be granted of a change in assignment for **Janette S. Bonson** - Mifflintown, PA 17059 from a Full-time Secretary/Receptionist to a Full-time Administrative Assistant - Fiscal Specialist/Management Information System for Juniata County Early Childhood Services. Ms. Bonson has been employed by TIU since October 1, 2007. This is a vacant position.  
Terms of Employment:  
Assignment: Full-time Administrative Assistant - Fiscal Specialist/MIS  
Special Project Head Start/Early Head Start/Pre-K Counts/PAT (non-exempt) Employee  
Effective Date: September 1, 2022  
Salary: \$14/hour  
Days in Work Year: 12 months/year (8 hours/day) - prorated  
Benefits: Usual benefits granted to JCECS employees
15. Recommend approval be granted of a change in assignment for **Susan E. Byers** - Millerstown, PA 17062 from a Full-time Floating Teacher-Preschool Head Start to a Full-time Teacher-Preschool Pre-K Counts. Ms. Byers has been employed by TIU since October 22, 2019.  
Terms of Employment:  
Assignment: Full-time Teacher-Preschool Pre-K Counts  
Certificated (professional) Employee Level I  
Effective Date: September 1, 2022  
Salary: \$46,941/year (Step 1, Master's)  
Days in Work Year: 187 days/year (8 hours/day)  
Benefits: Usual benefits granted to certificated employees
16. Recommend approval be granted of a demotion for **Jill A. Bauer** - Port Royal, PA 17082 from a Full-time Teacher-Preschool Head Start to a Full-time Family Services Worker for Juniata County Early Childhood Services. The demotion is at the request of Ms. Bauer. Ms. Bauer has been employed by TIU since November 1, 2021.  
Terms of Employment:  
Assignment: Full-time Family Services Worker  
Special Project Head Start/Early Head Start/Pre-K Counts/PAT (non-exempt) Employee  
Effective Date: September 1, 2022  
Salary: \$22,224/year - prorated  
Days in Work Year: 200 days/year (8 hours/day) - prorated  
Benefits: Usual benefits granted to JCECS employees
17. Recommend approval be granted of a change in assignment for **Cortney L. Yarnall** - East Waterford, PA 17021 from a Part-time to a Full-time Program Aide for Juniata County Early Childhood Services. Ms. Yarnall has been employed by TIU since August 25, 2017. This is a vacant position.  
Terms of Employment:  
Assignment: Full-time Program Aide  
Special Project Head Start/Early Head Start/Pre-K Counts (non-exempt) Employee  
Effective Date: September 1, 2022  
Salary: \$9.96/hour  
Days in Work Year: 32 hours/week - 42 weeks/year  
Benefits: Usual benefits granted to JCECS employees

**XI. PERSONNEL**

**C. Transfers/Reassignments/Change in Employment Status, Termination of Employees**

- 18.** Recommend approval be granted of a demotion for **Courtney J. Cramer** - Huntingdon, PA 16652 from a Full-time Outpatient Therapist Child/Adolescent Partial Hospitalization Program to a Full-time Social Worker/Counselor. The demotion is at the request of Ms. Cramer. Ms. Cramer has been employed by TIU since July 26, 2021. This is a vacant position.  
Terms of Employment:  
Assignment: Full-time Social Worker/Counselor  
Special Project (non-professional) Employee  
Effective Date: September 13, 2022  
Salary: \$49,000/year - prorated  
Days in Work Year: 190 days/year - 38 weeks/year (7.5 hours/day) - prorated  
Benefits: Usual benefits granted to special project employees
- 19.** Recommend approval be granted of a change in assignment for **Donna J. Imes** - Mifflin, PA 17058 from a Part-time to a Full-time Program Aide for Juniata County Early Childhood Services. Ms. Imes was previously employed by TIU from January 28, 2006 through September 7, 2011 and since September 3, 2013.  
Terms of Employment:  
Assignment: Full-time Program Aide  
Special Project Head Start/Early Head Start/Pre-K Counts (non-exempt) Employee  
Effective Date: September 1, 2022  
Salary: \$10.89/hour  
Days in Work Year: 30 hours/week - 40 weeks/year  
Benefits: Usual benefits granted to JCECS employees
- 20.** Recommend approval be granted of a change in assignment for **Ryan P. Delaney** - Pittsburgh, PA 15202 from a Full-time Analyst Consultant for the Pattan Autism Initiative to a Full-time Coordinator of the Pattan Autism Initiative. Mr. Delaney has been employed by TIU since April 3, 2017. This is a vacant position.  
Terms of Employment:  
Assignment: Full-time Coordinator of the Pattan Autism Initiative  
Special Project (non-professional) Employee  
Effective Date: September 1, 2022  
Salary: \$82,920/year - prorated  
Days in Work Year: 12 months/year (8 hours/day) - prorated  
Benefits: Usual benefits granted to special project employees
- 21.** Recommend approval be granted of a change in assignment for **Alicia C. Bruno** - Mount Joy, PA 17552 from a Full-time Analyst Consultant for the Pattan Autism Initiative to a Full-time Coordinator of the Pattan Autism Initiative. Ms. Bruno has been employed by TIU since November 15, 2021. This is a vacant position.  
Terms of Employment:  
Assignment: Full-time Coordinator of the Pattan Autism Initiative  
Special Project (non-professional) Employee  
Effective Date: September 1, 2022  
Salary: \$82,545/year - prorated  
Days in Work Year: 12 months/year (8 hours/day) - prorated  
Benefits: Usual benefits granted to special project employees

**XI. PERSONNEL**

**C. Transfers/Reassignments/Change in Employment Status, Termination of Employees**

- 22.** Recommend approval be granted of a change in assignment for **Amanda L. Morningstar** Lewistown, PA 17044 from a Full-time Outpatient Therapist Child/Adolescent Partial Hospitalization Program to a Full-time Teacher - Child/Adolescent Partial Hospitalization Program. Ms. Morningstar has been employed by TIU since December 13, 2021. This is a vacant position.  
Terms of Employment:  
Assignment: Full-time Teacher - Child/Adolescent Partial Hospitalization Program  
Special Project Child/Adolescent Partial Hospitalization Program (certificated) Employee  
Effective Date: On/about October 3, 2022  
Salary: \$46,906/year - prorated (Step 1, Master's)  
Days in Work Year: 183 days/year (7.5 hours/day) - prorated  
Benefits: Usual benefits granted to special project PHP (certificated) employees
- 23.** Recommend approval be granted of a change in assignment for **Sarah I. Travis** - Bellefonte, PA 16823 from a Full-time Business Services Representative to a Full-time Business Consultant for the TIU Community Education & Workforce Services. Ms. Travis has been employed by TIU since December 15, 2009. This is a vacant position.  
Terms of Employment:  
Assignment: Full-time Business Consultant for the TIU CEWS  
Community Education & Workforce Services (non-certificated) Employee Level 5.9  
Effective Date: September 1, 2022  
Salary: \$46,641/year - prorated  
Days in Work Year: 12 months/year (7.5 hours/day) - prorated  
Benefits: Usual benefits granted to CEWS employees
- 24.** Recommend approval be granted of a demotion for **Trona M. Leaper** - Three Springs, PA 17264 from a Full-time State & Federal Programs Fiscal Analyst to a Full-time Accounts Payable/Inventory Clerk. The demotion is at the request of Ms. Leaper. Ms. Leaper has been employed by TIU since April 11, 2022.  
Terms of Employment:  
Assignment: Full-time Accounts Payable/Inventory Clerk  
Non-certificated (non-professional) Employee Level 3.1  
Effective Date: On/about September 12, 2022  
Salary: \$36,493/year - prorated  
Days in Work Year: 12 months/year (8 hours/day) - prorated  
Benefits: Usual benefits granted to non-certificated employees

**D. New Employees**

- 1.** Recommend approval be granted to employ **Nicole F. Zimmerman** - State College, PA 16803 on a provisional basis as a Full-time Speech Therapist, pending receipt of required clearances and employment paperwork. This is a vacant position.  
Terms of Employment:  
Assignment: Full-time Speech Therapist  
Certificated (professional) Employee Level I  
Effective Date: September 6, 2022  
Salary: \$47,306/year (Step 2, Master's)  
Days in Work Year: 183 days/year (7.5 hours/day)  
Benefits: Usual benefits granted to certificated employees

XI. PERSONNEL

D. New Employees

2. Recommend approval be granted to employ **Deborah E. Nace** - Liverpool, PA 17045 on a provisional basis as a Full-time Teacher-Preschool Pre-K Counts, pending receipt of required clearances and employment paperwork. This is a vacant position.  
Terms of Employment:  
Assignment: Full-time Teacher-Preschool Pre-K Counts  
Certificated (professional) Employee Level I  
Effective Date: August 15, 2022  
Salary: \$38,278/year (Step 1, Bachelor's)  
Days in Work Year: 187 days/year (8 hours/day)  
Benefits: Usual benefits granted to certificated employees
  
3. Recommend approval be granted to employ **Dr. Joy C. Polignano** - West Reading, PA 19611 on a provisional basis as a Full-time Early Intervention Technical Assistance Consultant for Early Intervention, pending receipt of required clearances and employment paperwork. This is a vacant position.  
Terms of Employment:  
Assignment: Early Intervention Technical Assistance Consultant for Early Intervention  
Special Project (non-professional) Employee  
Effective Date: September 19, 2022  
Salary: \$84,746/year (Step 9, Doctorate)  
Days in Work Year: 12 months/year (8 hours/day)  
Benefits: Usual benefits granted to special project employees
  
4. Recommend approval be granted to employ **Talon L. Walton** - Mifflintown, PA 17059 on a provisional basis as a Part-time Program Aide for Juniata County Early Childhood Services, pending receipt of required clearances and employment paperwork. This is a vacant position.  
Terms of Employment:  
Assignment: Part-time Program Aide  
Special Project Head Start/Early Head Start/Pre-K Counts (non-exempt) Employee  
Effective Date: August 31, 2022  
Salary: \$9.50/hour  
Days in Work Year: 25 to less than 30 hours/week (38 weeks/year)  
Benefits: None unless required by state/federal mandates
  
5. Recommend approval be granted to employ **Lindsay M. Martsof** - Cranberry Township, PA 16066 on a provisional basis as a Temporary Full-time Speech Therapist (Virtual), pending receipt of required clearances and employment paperwork. The position may be extended beyond June 30, 2023 pending approval by program director. Ms. Martsof was previously employed by TIU from July 1, 2013 through October 30, 2020. This is a vacant position.  
Terms of Employment:  
Assignment: Temporary Full-time Speech Therapist (Virtual)  
Certificated (professional) Employee Level I  
Effective Date: August 15, 2022 through June 30, 2023  
Salary: \$55,606/year (Step 15, Master's)  
Days in Work Year: 183 days/year (7.5 hours/day)  
Benefits: Usual benefits granted to certificated employees



XI. PERSONNEL

D. New Employees

6. Recommend approval be granted to employ **Katelyn R. Wagner** - Milroy, PA 17063 on a provisional basis as a Full-time Speech Therapist, pending receipt of required clearances and employment paperwork. This is a vacant position.  
Terms of Employment:  
Assignment: Full-time Speech Therapist  
Certificated (professional) Employee Level I  
Effective Date: September 1, 2022  
Salary: \$46,506/year (Step 1, Bachelor's)  
Days in Work Year: 183 days/year (7.5 hours/day)  
Benefits: Usual benefits granted to certificated employees
7. Recommend approval be granted to employ **Shannon J. Fye** - Lewistown, PA 17044 on a provisional basis as a Part-time Vision-Hearing Screening Aide, pending receipt of required clearances and employment paperwork. This is a vacant position.  
Terms of Employment:  
Assignment: Part-time Vision-Hearing Screening Aide  
Non-certificated (non-professional) Employee Level 1  
Effective Date: August 15, 2022  
Salary: \$20/hour  
Days in Work Year: Less than 80 days/year  
Benefits: None unless required by state/federal mandates
8. Recommend approval be granted to employ **Shawna R. Walter** - Mount Union, PA 17066 on a provisional basis as a Part-time Vision-Hearing Screening Aide, pending receipt of required clearances and employment paperwork. This is a vacant position.  
Terms of Employment:  
Assignment: Part-time Vision-Hearing Screening Aide  
Non-certificated (non-professional) Employee Level 1  
Effective Date: August 31, 2022  
Salary: \$15/hour  
Days in Work Year: Less than 80 days/year  
Benefits: None unless required by state/federal mandates
9. Recommend approval be granted to employ **Emilie E. Clemens** - Mount Union, PA 17066 on a provisional basis as a Part-time Vision-Hearing Screening Aide, pending receipt of required clearances and employment paperwork. This is a vacant position.  
Terms of Employment:  
Assignment: Part-time Vision-Hearing Screening Aide  
Non-certificated (non-professional) Employee Level 1  
Effective Date: September 6, 2022  
Salary: \$15/hour  
Days in Work Year: Less than 80 days/year  
Benefits: None unless required by state/federal mandates
10. Recommend approval be granted to employ **Michelle S. Estep** - Lewistown, PA 17044 on a provisional basis as a Full-time Triage Specialist for the TIU Community Education & Workforce Services, pending receipt of required clearances and employment paperwork. This is a vacant position.  
Terms of Employment:  
Assignment: Full-time Triage Specialist for the TIU CEWS  
Community Education & Workforce Services (non-certificated) Employee Level 4  
Effective Date: September 12, 2022  
Salary: \$29,833/year - prorated  
Days in Work Year: 12 months/year (7.5 hours/day) - prorated  
Benefits: Usual benefits granted to CEWS employees

**XI. PERSONNEL**

**D. New Employees**

- 11.** Recommend approval be granted to employ **Elizabeth A. Cox** - Lewistown, PA 17044 on a provisional basis as a Full-time Educational Consultant, pending receipt of required clearances and employment paperwork. This is a vacant position.  
Terms of Employment:  
Assignment: Full-time Educational Consultant  
Certificated (professional) Employee Level III  
Effective Date: On/about September 12, 2022  
Salary: \$69,240/year - prorated (Step 15, Master's)  
Days in Work Year: 200 days/year (8 hours/day) - prorated  
Benefits: Usual benefits granted to certificated employees
- 12.** Recommend approval be granted to employ **Janelle E. L. Ward** - Spring Run, PA 17262 on a provisional basis as a Full-time Social Worker/Counselor, pending receipt of required clearances and employment paperwork. This is a vacant position.  
Terms of Employment:  
Assignment: Full-time Social Worker/Counselor  
Special Project (non-professional) Employee  
Effective Date: September 26, 2022  
Salary: \$52,000/year - prorated  
Days in Work Year: 190 days/year (7.5 hours/day) - prorated  
Benefits: Usual benefits granted to special project employees

**E. Supplemental Contracts/Employment, Change in Pay**

- 1.** Recommend approval be granted of a Supplemental Contract for **Adam C. Taylor** - Lewistown, PA 17044, Full-time District Technician - Team Lead, to serve as the Juniata County School District Team Leader for onsite Technicians. Effective date is July 1, 2022 through June 30, 2023. Reimbursement in the amount of \$2,000. Mr. Taylor has been employed by TIU since October 1, 2021. Funding source: JCSD Support Contract.
- 2.** Recommend approval be granted of a Supplemental Contract for **Tami L. Bell** - Mifflin, PA 17058 that in addition to her assignment as Part-time Secretary/Receptionist for Juniata County Early Childhood Services, she work additional days to cover administrative staff vacations. Effective date is August 15, 2022 through August 19, 2022 not to exceed 20 hours at the rate of \$10.24/hour. Ms. Bell has been employed by TIU since January 4, 2016. Funding source: Juniata County Early Childhood Services.
- 3.** Recommend approval be granted of a Supplemental Contract for **Jennifer G. Heister** - McVeytown, PA 17051 that in addition to her assignment as Full-time Special Education Data Coordinator, she work additional hours providing Learning Tree Preschool program management of registration and all other applicable forms, maintain and manage waitlists and parent/guardian contact information, create and ensure supply of enrollment packets, and other duties relative to the program as assigned by the Supervisor of Special Education. Effective date is August 1, 2022 through June 30, 2023 to be paid at her current hourly rate or overtime rate as required. The supplemental contract may be extended pending approval by the program director. Ms. Heister has been employed by TIU since March 12, 2007. Funding source: Learning Tree Program.
- 4.** Recommend approval be granted of a Supplemental Contract for **Debby L. Stanton** - Mifflintown, PA 17059 that in addition to her assignment as Full-time Assistant Teacher/Teacher Aide for Juniata County Early Childhood Services, she work additional hours providing summer outreach and recruitment activities. Effective date is July 1, 2022 through August 31, 2022 not to exceed 25 hours at the rate of \$14.08/hour. Ms. Stanton has been employed by TIU since September 3, 2013. Funding source: Juniata County Early Childhood Services.

XI. PERSONNEL

E. Supplemental Contracts/Employment, Change in Pay

5. Recommend approval be granted of a Supplemental Contract for **Nancy D. Price** - Mifflin, PA 17058 that in addition to her assignment as Part-time Program Aide for Juniata County Early Childhood Services, she work additional hours providing summer outreach and recruitment activities. Effective date is July 1, 2022 through August 31, 2022 not to exceed 75 hours at the rate of \$9.96/hour. Ms. Price has been employed by TIU since December 6, 2017. Funding source: Juniata County Early Childhood Services.
6. Recommend approval be granted of a Supplemental Contract for **Allison N. Solt** - Lewistown, PA 17044 that in addition to her assignment as Full-time Early Intervention/Speech & Language Service Coordinator, she serve as a Mentor in the Induction Program (for Katelyn Wagner) effective August 15, 2022 for one year, at an amount not to exceed \$550 to meet and work with the mentee for up to 25 hours throughout the course of the school year. Ms. Solt was previously employed by TIU from July 1, 2010 through March 28, 2012, and since January 5, 2015. Funding source: Special Education Early Intervention.
7. Recommend approval be granted of a Supplemental Contract for **Allison N. Solt** - Lewistown, PA 17044 that in addition to her assignment as Full-time Early Intervention/Speech & Language Service Coordinator, she serve as a Mentor in the Induction Program (for Nicole Zimmerman) effective September 6, 2022 for one year, at an amount not to exceed \$550 to meet and work with the mentee for up to 25 hours throughout the course of the school year. Ms. Solt was previously employed by TIU from July 1, 2010 through March 28, 2012, and since January 5, 2015. Funding source: Special Education Early Intervention.
8. Recommend approval be granted of a Supplemental Contract for **Megan J. Brackbill** - Mifflintown, PA 17059 that in addition to her assignment as Full-time Speech Therapist, she work additional hours providing speech screenings for the Juniata County Early Childhood Services Head Start and Pre-K Counts School Readiness Days. Effective date is August 1, 2022 through September 30, 2022 not to exceed 10 hours at her current hourly rate. Ms. Brackbill has been employed by TIU since July 1, 2019. Funding source: Juniata County Early Childhood Services.
9. Recommend approval be granted of a Supplemental Contract for **Anna M. Brackbill** - Mifflintown, PA 17059 that in addition to her assignment as Full-time Speech Therapist, she work additional hours providing speech screenings for the Juniata County Early Childhood Services Head Start and Pre-K Counts School Readiness Days. Effective date is August 1, 2022 through September 30, 2022 not to exceed 10 hours at her current hourly rate. Ms. Brackbill has been employed by TIU since July 1, 2021. Funding source: Juniata County Early Childhood Services.
10. Recommend approval be granted of a Supplemental Contract for **Abigael L. Knepp** - Lewistown, PA 17044 that in addition to her assignment as Full-time Speech Therapist, she work additional hours providing speech screenings for the Juniata County Early Childhood Services Head Start and Pre-K Counts School Readiness Days. Effective date is August 1, 2022 through September 30, 2022 not to exceed 10 hours at her current hourly rate. Ms. Knepp has been employed by TIU since May 31, 2022. Funding source: Juniata County Early Childhood Services.
11. Recommend approval be granted of a Supplemental Contract for **Aleisa L. Baumgardner** McVeytown, PA 17051 that in addition to her assignment as Full-time Senior Manager for Early Education Services, she provide additional duties as Senior Manager for Family and Community Engagement Services until the position is filled. Effective date is August 16, 2022 through October 14, 2022, at an amount not to exceed \$1,600. Ms. Baumgardner has been employed by TIU since May 31, 2018. Funding source: Juniata County Early Childhood Services.

XI. PERSONNEL

E. Supplemental Contracts/Employment, Change in Pay

12. Recommend approval be granted of a Supplemental Contract for **Jill A. Bauer** - Port Royal, PA 17082 that in addition to her assignment as Full-time Teacher-Preschool Head Start, she work additional hours providing summer outreach and recruitment activities. Effective date is July 1, 2022 through August 31, 2022 not to exceed 25 hours at the rate of \$12.94/hour. Ms. Bauer has been employed by TIU since November 1, 2021. Funding source: Juniata County Early Childhood Services.
13. Recommend approval be granted of a Supplemental Contract for **Deanna M. Lukoskie** Millerstown, PA 17062 that in addition to her assignment as Full-time Assistant Teacher/Teacher Aide for Juniata County Early Childhood Services, she work additional hours providing summer outreach and recruitment activities. Effective date is July 1, 2022 through August 31, 2022 not to exceed 24 hours at the rate of \$11.39/hour. Ms. Lukoskie has been employed by TIU since March 16, 2021. Funding source: Juniata County Early Childhood Services.
14. Recommend approval be granted of a Supplemental Contract for **Melissa K. Minium** - Honey Grove, PA 17035 that in addition to her assignment as Part-time Education & Health Services Assistant for Juniata County Early Childhood Services, she work additional hours providing summer outreach and recruitment activities. Effective date is July 1, 2022 through August 31, 2022 not to exceed 25 hours at the rate of \$16.07/hour. Ms. Minium has been employed by TIU since January 28, 2006. Funding source: Juniata County Early Childhood Services.
15. Recommend approval be granted of a Supplemental Contract for **Karli A. Low** - Mount Union, PA 17066 that in addition to her assignment as Full-time State & Federal Programs Fiscal Analyst for Early Intervention Technical Assistance, she work additional hours providing outreach to childcare agencies for CPR/First Aid training; coordinate training logistics with Pediatric CPR/First Aid Trainers; respond to inquiries from participating intermediate units, and process reimbursements. Effective date is September 1, 2022 through December 31, 2022 not to exceed 60 hours paid at her current hourly rate or overtime rate as required. Ms. Low has been employed by TIU since November 11, 2020. Funding source: Early Intervention Technical Assistance.
16. Recommend approval be granted of a Supplemental Contract for **Denise N. Shugarts** - Mount Union, PA 17066 that in addition to her assignment as Full-time Interagency/Mental Health Coordinator, she work additional days assisting the Director for Special Education in coordination of social worker/mental health professional staff schedules, monthly meetings and management of activities, organization and updates of relevant systems, processing and procedures related to social workers/mental health professionals, and serve as the TIU Liaison for contracting school districts and programs. Effective date is September 12, 2022 through June 30, 2023 not to exceed 10 days at per diem rate. Ms. Shugarts has been employed by TIU since September 16, 2019. Funding source: Special Education Core.
17. Recommend approval be granted of a Supplemental Contract for **Susan E. Byers** - Millerstown, PA 17062 that in addition to her assignment as Full-time Floating Teacher-Preschool Head Start, she work additional hours providing summer outreach and recruitment activities. Effective date is July 1, 2022 through August 31, 2022 not to exceed 25 hours at the rate of \$19/hour. Ms. Byers has been employed by TIU since October 22, 2019. Funding source: Juniata County Early Childhood Services.

**XI. PERSONNEL**

**F. Extended School Year (ESY)**

1. Recommend approval be granted for the Tuscarora Intermediate Unit to continue employment with **Hanna R. Hess** (Teacher) to work on an as needed basis in the Armstrong-Kline court mandated Extended School Year (ESY) Program on a provisional basis as per Act 168. Services will be provided during June, July, and August 2022. Reimbursement will be at the board-approved rate of \$30/hour for Teachers and therapists, with no benefits except those required by state/federal mandates. The individual will be employed pending receipt of required clearances and employment paperwork. Funding source: School District.

**XII. CONFERENCE REQUESTS**

1. Recommend approval be granted for **Dr. Brett A. Gilliland**, Director for Nonpublic Schools and Pupil Services, **Dr. Shawn L. Kovac**, Executive Director, and **Timothy J. Miller**, Director for Curriculum, Instruction, and Correctional Education Facilities, to attend the American Association of School Administrators Conference from November 29 through December 3, 2022 in Atlanta, Georgia at an approximate cost of \$3,000/person. The individuals will attend the conference to collect ideas and activities that other education service agencies are providing to constituents. Funding source: Various TIU programs.
2. Recommend approval be granted for **Sadia Batool**, Family Lead for the Early Childhood Comprehensive Systems Grant, to attend the 38<sup>th</sup> Annual International Division for Early Childhood Conference in Chicago, IL September 27-30, 2022 at an approximate cost of \$692. The Division for Early Childhood Conference is covering travel, registration, and two nights lodging. In her role as Family Lead, Ms. Batool has been invited to attend the conference to represent the Office of Child Development and Early Learning and bring back valuable information needed for the grant. Funding source: Early Intervention Technical Assistance.
3. Recommend approval be granted for **Sara M. Cole**, Consultant for TIU Community Education & Workforce Services, to attend the Literacy Education and Second Language Learning for Adults Conference in Tucson, Arizona October 18-22, 2022 at an approximate cost of \$1,700. Ms. Cole will attend the conference to stay on top of new research and best practices in the field, network with other adult education practitioners and leaders, and represent the CEWS ProLo project. Funding source: Community Education & Workforce Services.

**XIII. MISCELLANEOUS INFORMATION (information, no action required)**

**A. Employee Data**

<b>June 9, 2022</b>	<b>July 14, 2022</b>
311 Full-time	307 Full-time
44 Part-time	44 Part-time
7 Substitutes	6 Substitutes
1 Temporary	1 Temporary

**B. Cabinet Updates**

This is an opportunity for Cabinet Members to share information on various projects and activities.

**XIV. DATE OF NEXT MEETING**

The next regular meeting of the Tuscarora Intermediate Unit Board of Directors is scheduled for **Thursday, October 13, 2022 at 7:00 p.m.**

**XV. ADJOURNMENT**

Other business.

Adjournment of meeting by the President of the Board of Directors.