

**TUSCARORA INTERMEDIATE UNIT
BOARD OF DIRECTORS' MEETING**

AGENDA

Thursday, February 9, 2023 - 7:00 p.m.

REGULAR BOARD MEETING

**TIU CONFERENCE ROOM
2527 US HIGHWAY 522 SOUTH
McVEYTOWN, PA 17051-9717**

I. CALL TO ORDER - PRESIDENT OF THE BOARD

II. ROLL CALL OF BOARD MEMBERS

Julia E. E. Dovey - Central Fulton
Todd G. Griest - Southern Huntingdon County
Katherine R. Hollibaugh - Forbes Road
Linda L. McClure - Mount Union Area
Timothy A. Mellott - Southern Fulton
Krista L. Reihart - Juniata Valley
Britney N. Rutter - Huntingdon Area
Mary Lou M. Sigler - Mifflin County
Mark F. Wagner - Juniata County

III. PUBLIC COMMENTS

This is an opportunity for scheduled presentations or requests from the public.

A presentation of the Audited Financial Statement and Review of the Various Accounts of Tuscarora Intermediate Unit for fiscal year ending June 30, 2022 will be given by **Daniel Bradley** of Young, Oakes, Brown & Company - 1210 13th Street, PO Box 1550, Altoona, PA 16603.

IV. ROLL CALL VOTING

As the president of the board conducts this meeting, it is not necessary to announce each director's name for each roll call vote. If, however, a director or directors, wish to comment or have his/her comment or vote specifically recorded, the director(s) shall have the opportunity to so state.

The chairperson of the meeting, the president of the board, should announce before each roll call vote, that if she hears no objections from any member of the board present, the vote will be considered a unanimous roll call vote and so recorded.

V. MINUTES OF PREVIOUS MEETING

Recommend approval be granted of the minutes of the regular board meeting of December 8, 2022. (Minutes are posted.)

VI. REPORTS

A. Treasurer's Report

Recommend approval be granted of the Treasurer's Reports for December 2022 and January 2023.
(See Attachment #1.)

B. Budget Transfers (none)

C. Payment of Bills

Recommend approval be granted of the payment of bills for December 2022 and January 2023.
(Printouts are posted.)

VII. STAFF PRESENTATION (none)

VIII. TIU BOARD

A. Activities - election of board members, conventions, meetings, etc.

1. Recognition of Tuscarora Intermediate Unit Board Members. Information item, no action required.

In honor of the commitment and time school board directors volunteer on behalf of our schools and communities all year long, January is designated ***School Director Recognition Month***. A meeting of the Tuscarora Intermediate Unit Board is not scheduled in January; therefore, in February we extend sincere congratulations and salute our TIU Board.

School Director Recognition Month is a recognition that honors members of local boards of education for their commitment to provide quality public education for Pennsylvania's schoolchildren. We recognize the challenging and vital work our Board Members do on behalf of our students, families, and community, and are grateful for their time, effort, and dedication to public education's advancement. Thank you for taking the time to advocate on behalf of our collective interests and for the benefit of our children. Most importantly, thank you for making student's success your priority.

Julia E. E. Dovey represents the Central Fulton School District.
Mrs. Dovey has been a member of the TIU Board since 12/13/2018.

Todd G. Griest represents the Southern Huntingdon County School District.
Mr. Griest has been a member of the TIU Board since 05/13/2021.

Katherine R. Hollibaugh represents the Forbes Road School District.
Mrs. Hollibaugh has been a member of the TIU Board since 12/09/2021.

Linda L. McClure represents the Mount Union Area School District.
Mrs. McClure has been a member of the TIU Board since 12/12/2013.

Timothy A. Mellott represents the Southern Fulton School District.
Mr. Mellott has been a member of the TIU Board since 12/06/2011.

VIII. TIU BOARD

A. Activities - election of board members, conventions, meetings, etc.

1. **Krista L. Reihart** represents the Juniata Valley School District.
Mrs. Reihart has been a member of the TIU Board since 09/10/2015.
Mrs. Reihart served as Vice President 07/14/2016 through 12/08/2021, and has served as Board President since 12/09/2021.

Britney N. Rutter represents the Huntingdon Area School District.
Mrs. Rutter has been a member of the TIU Board since 07/01/2022.

Mary Lou M. Sigler represents the Mifflin County School District.
Ms. Sigler has been a member of the TIU Board since 07/01/2018.
Ms. Sigler previously served on the TIU Board from 12/06/2011 to 08/25/2016, and served as Board Vice President from 12/12/2013 to 07/13/2016.

Mark F. Wagner represents the Juniata County School District.
Mr. Wagner has been a member of the TIU Board since 03/11/2021.
Mr. Wagner previously served on the TIU Board from 02/12/2019 to 12/10/2020.
Mr. Wagner has served as Vice President since 12/09/2021.
2. The Annual Convention of School Directors is scheduled for Wednesday, April 19, 2023 at the Huntingdon County Career & Technology Center. Information item, no action required.
3. Correspondence received from Amy Harron, CPA, Department of Human Services, Bureau of Financial Operations, reporting the listed information. Information item, no action required. (See Attachment #2.)
 - a. The Department of Human Services (DHS) received copies of the audit reports on Tuscarora Intermediate Unit 11 for periods ended June 30, 2019 and June 30, 2020, as well as copies of the transmittal letters from the Bureau of Accounting and Financial Management. The reports contain no findings with regard to DHS funding, therefore they are considered closed.
 - b. The DHS Bureau of Financial Operations Audit Resolution Section has completed settlement for the Early Intervention Technical Assistance Program, grant number 4100083781, for July 1, 2019 through June 30, 2020. Based on the contract terms, payments in the accounting system, and the supplemental information provided in the audit, the contract is considered closed.
4. Recommend approval be granted of the Audited Financial Statement of Tuscarora Intermediate Unit for fiscal year ending June 30, 2022. (See Attachment #3.)
5. Recommend approval be granted of the schedule of meeting dates for the Tuscarora Intermediate Unit Board of Directors and Superintendent's Advisory Council, and the calendar of holidays for the Tuscarora Intermediate Unit office for the 2023-2024 fiscal year. (See Attachment #4.)

B. Policy/School Calendars

1. Recommend approval be granted to increase the current 183 day employment agreement for certificated teachers and speech therapists to a 185 day employment agreement. Effective date is July 1, 2023 for the 2023-2024 fiscal year and subsequent years as funding allows. The two additional days will be utilized primarily for staff professional development. The following programs will be funding the additional cost: Early Intervention and Special Education, Act 89 Non Public Schools, and the Partial Hospitalization Program.
2. Recommend approval be granted of the 2023-2024 teacher and speech therapist salaries based on 185 day employment agreements. (See Attachment #5.)

VIII. TIU BOARD

B. Policy/School Calendars

3. Recommend approval be granted of the 2023-2024 administrative salaries based on a 2.5 percent increase. (See Attachment #6.)
4. The Tuscarora Intermediate Unit 11 Health and Safety Plan has been reviewed as required for period January 1, 2023 through June 30, 2023 with no updates or changes. Information item, no action required. (See Attachment #7.)

C. Contracts/Leases

1. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **New World Now**, Attention: Melissa Stewart - 5307 S. 92nd Street, Suite 100, Hales Corners, WI 53130 for use of the New World Now provider registry software platform that all infant toddler early intervention staff are required to use. Effective date is February 10, 2023. Reimbursement at the rate of \$6,487. Funding source: Early Intervention Technical Assistance.
2. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **Jessica H. Surles** - 223 Spyglass Drive, Eugene, OR 97401 to lead two three-hour sessions of professional development for teachers, assistants, and leadership to support implementation of small group instruction for reading. Sessions are scheduled for February 16, 2023 and April 4, 2023. Reimbursement at the rate of \$2,200/day. Funding source: Special Education.
3. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **Substitute Teacher Service (STS)** - 2901 Dutton Mill Road, Suite 200, Aston, PA 19014 to provide the services of Cynthia Riley as a Substitute Speech Language Therapist. Effective date is February 6, 2023 through June 30, 2024. Reimbursement will be paid at the rate of \$81/hour. Funding source: Special Education/Early Intervention.
4. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **PESI, Inc.** - 3839 White Avenue, Eau Claire, WI 54703 for training relative to Oppositional Defiant and Disruptive Children/non-medication approaches to the most challenging behavior. Effective date is March 27, 2023. Reimbursement will be paid at the rate of \$5,500/day. Funding source: Special Education.
5. Recommend approval be granted of a Lease Agreement between Tuscarora Intermediate Unit and **Juniata College** for office space located at the Sill Business Incubator, 419 14th Street, Huntingdon, PA 16652. Office space consists of four administrative offices with a reception area and access to a large meeting and training room. Effective date is on/about May 1, 2023 and will extend for fourteen months with an option to renew for an additional one year term. Monthly lease amount is \$1,500 and requires a refundable \$1,500 security deposit. TIU is responsible for the internet and phone. All other utilities are included in the lease amount. Funding source: General Operating Budget and Special Education.
6. Recommend approval be granted of a Lease Agreement between Tuscarora Intermediate Unit and **Monroe Township** - PO Box 126, Richfield, PA 17086 for office and classroom space located at 1012 Snyder Street, Richfield, PA 17086 consisting of approximately 2,100 square feet of floor space in the building together with the parking area adjacent to the building. TIU operates a Pre-K Counts and Head Start classroom from this location. Effective date is February 1, 2023 through January 31, 2028. The monthly rental amount is \$500 for a total annual rent amount of \$6,000. The total rent obligation under this agreement is \$30,000. Funding source: Pre-K Counts and Head Start.

VIII. TIU BOARD

C. Contracts/Leases

7. Recommend approval be granted of Contracts between Tuscarora Intermediate Unit and the listed Pennsylvania Infant Toddler programs to support the service coordinator workforce for recruitment and/or retention. Effective date is September 30, 2022 through on/about December 31, 2023. Reimbursement amounts as listed. Funding source: Early Intervention Technical Assistance/Bureau of Early Intervention and Family Support.
 - a. Allegheny County Early Intervention: \$121,474
 - b. Armstrong/Indiana Behavioral/Developmental Health Program: \$4,859
 - c. Beaver County: \$9,718
 - d. Bedford/Somerset DBHS: \$11,338
 - e. Berks County Early Intervention: \$24,295
 - f. Blair County Early Intervention: \$14,577
 - g. Bradford/Sullivan: \$4,859
 - h. Bucks County Behavioral Health/Developmental Programs: \$69,646
 - i. Butler County: \$14,577
 - j. Cameron/Elk Counties Behavioral & Developmental: \$4,859
 - k. Carbon/Monroe/Pike MH/DS: \$14,577
 - l. Centre County EI I-T: \$6,478
 - m. Chester County MHIDD: \$32,394
 - n. Clarion County Early Intervention: \$1,620
 - o. Clearfield/Jefferson Counties: \$8,099
 - p. Crawford County Human Services: \$4,859
 - q. Dauphin County Early Intervention: \$21,056
 - r. Delaware County I-T: \$32,394
 - s. Erie County Human Services: \$32,394
 - t. Franklin/Fulton Early Intervention: \$11,338
 - u. Juniata Valley Behavioral & Developmental Services: \$3,240
 - v. Lackawanna/Susquehanna Behavioral Health/Intellectual Disabilities: \$19,346
 - w. Lawrence County MH/DS: \$4,859
 - x. Lehigh County Early Intervention: \$29,154
 - y. Lycoming/Clinton Joinder: \$11,338
 - z. Seneca Highlands IU 9: \$8,099
 - aa. Mercer County Behavioral Health Commission: \$8,099
 - bb. Montgomery County: \$43,731
 - cc. Northampton County Early Intervention: \$19,436
 - dd. Partnership for Community Supports: \$56,688
 - ee. PHMC-ChildLink: \$97,180
 - ff. Potter County Human Services: \$4,859
 - gg. Schuylkill County Early Intervention: \$9,718
 - hh. Tioga County Early Intervention: \$1,620
 - ii. Venango County Early Intervention: \$3,240
 - jj. Washington County Diversified Human Services: \$14,577
 - kk. Wayne County I-T/Early Intervention: \$6,479
 - ll. Westmoreland County Behavioral Health: \$25,915
 - mm. York/Adams Early Intervention: \$38,872
8. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **Gilson Transportation, LLC** - 381 Walker Township Park Lane, Mifflintown, PA 17059 for bus driver staffing for Head Start and Pre-K Counts classrooms in Juniata County. Gilson will provide the drivers for three different routes as follows: Voyagers/Discovery classrooms - Long Run at the rate of \$145/day not to exceed 180 days; EJ/Explorers classrooms - Long Run at the rate of \$145/day not to exceed 180 days; McAlisterville classroom - Short run at the rate of \$125/day not to exceed 180 days. Bus drivers must meet all licensing requirements for PA School Bus Drivers and follow the drug and alcohol testing requirements, as well as background checks and clearances. Gilson Transportation will also take buses for maintenance and inspection on an as needed basis. Funding source: Head Start and Pre-K Counts.

VIII. TIU BOARD

C. Contracts/Leases

9. Recommend approval be granted of a Lease Agreement between Tuscarora Intermediate Unit and **Compass Community Connection** - 31 South Dorcas Street, Lewistown, PA 17044 for Early Intervention classroom and office space. Leased space is approximately 5,482 square feet. Monthly lease amount is \$5,253.58 or an annual lease amount of \$63,043. Annual rent increase will not exceed the Consumer Price Index. In addition, TIU will be charged an amount of \$1/per square foot for refuse removal, snow and ice removal, and janitorial services. The monthly charge will be \$456.83 or an annual amount of \$5,482. Compass Community Connections, the landlord, will be responsible for the heat, electric, water, and sewer. Internet and telephone service will be paid by the TIU and is charged based on the number of lines assigned to TIU. Effective date is September 1, 2023 through August 31, 2028. Funding source: Early Intervention.

D. Contracts/Payments for TIU Revenue Note, Series of 2022

1. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **FIDEVIA** 750 Lititz Pike, Lititz, PA 17543 to provide construction management during pre-construction phase at an amount not to exceed \$28,700; construction management during bidding phase at an amount not to exceed \$5,000; construction management consisting of a half-time onsite representative during construction & closeout phase at an amount not to exceed \$9,100. Preliminary estimated time frame is for 14 months for a total anticipated cost of \$127,400 however construction timeline can change. Funding source: TIU Revenue Note, Series of 2022 for Building Renovations and Upgrades.

E. Vendor Contracts (none)

IX. PROGRAMS

A. New Programs/Changes (none)

B. Job Descriptions

1. Recommend approval be granted of the listed revised job description. (See Attachment #8.)
 - a. Social Worker/Mental Health Professional
Special Project (non-professional) Employee

X. FISCAL

A. Budgets - new, revised (none)

X. FISCAL

B. Purchases/Bids

1. Recommend approval be granted to purchase 15 Dell Latitude 5330 Laptop Systems from **Dell Computer** - One Dell Way, RR 8 Mail Stop 8716, Round Rock, TX 78682 at a total cost of \$20,698.65. Pricing is per PEPPM. Funding source: EANS II for Act 89.

X. FISCAL

B. Purchases/Bids

2. Recommend approval be granted to purchase 15 TUF Gaming F15 Systems and accessories and 10 Nintendo Switch consoles and accessories from **CDW-Government, Inc.** - 230 North Milwaukee Avenue Vernon Hills, IL 60061 at a total cost of \$26,825.05. Pricing is per PEPPM. Funding source: Educational Technology through the Esport Ecosystem PA Smart Grant.
3. Recommend approval be granted to dispose of technology equipment that is obsolete and/or no longer works. (See Attachment #9.)

C. Special Education Transportation

1. Recommend approval be granted to add the listed drivers for Weaver Bussing, special education transportation contractor.
 - a. Carol S. Everetts - 1009 Lincoln Way East, McConnellsburg, PA 17233
 - b. Kenneth Peck - 111 East Patterson Street, McConnellsburg, PA 17233

D. Juniata County Early Childhood Services

1. Recommend approval be granted of the listed items for Juniata County Early Childhood Services.
 - a) Federal Actual Expenditure Reports - December 2022 & January 2023 (See Attachment #10.)
 - b) Fall GOLD Assessment Outcomes (See Attachment #11.)
 - c) 2023-2024 Self-Assessment Timeline (See Attachment #12.)
 - d) Updated 2022-2023 Monitoring Schedule (See Attachment #13.)
2. The Juniata County Early Childhood Services monthly reports are attached for your information. Information item, no action required. (See Attachment #14.)
3. Kelly Zurybida will present information related to Juniata County Early Childhood Services.

XI. PERSONNEL

A. Resignations/Retirements

1. Recommend approval be granted to accept the resignation of **Lisa M. Lopatofsky** - Waymart, PA 18472 as a Part-time Parent Mentor for Family Connections for Language and Learning, effective at the end of the day on February 10, 2023. Ms. Lopatofsky has been employed by TIU since May 15, 2017.

B. Leaves of Absence

1. A Leave of Absence under the Family & Medical Leave Act of 1993 was approved for a full-time employee (FML2023-02-01) using paid and/or unpaid leave, effective November 22, 2022 through February 14, 2023, not to exceed 12 weeks. Information item, no action required.
2. A Leave of Absence under the Family & Medical Leave Act of 1993 was approved for a full-time employee (FML2023-02-02) using paid and/or unpaid leave, effective on/about January 16, 2023 through on/about May 30, 2023, not to exceed 12 weeks. Information item, no action required.

XI. PERSONNEL

B. Leaves of Absence

3. A Leave of Absence under the Family & Medical Leave Act of 1993 was approved for a full-time employee (FML2023-02-03) using paid and/or unpaid leave, effective on/about November 22, 2022 through on/about March 1, 2023, not to exceed 12 weeks. Information item, no action required.
4. A Leave of Absence under the Family & Medical Leave Act of 1993 was approved for a full-time employee (FML2023-02-04) using paid and/or unpaid intermittent leave, effective January 5, 2023 through February 16, 2023. Information item, no action required.
5. Recommend approval be granted to extend the leave of absence without pay for **Carol S. Wright** Cassville, PA 16623 through June 30, 2023. Prior to Ms. Wright's return, all required clearances, background certificates, annual training requirements, and employment paperwork must be current.

C. Transfers/Reassignments/Change in Employment Status, Termination of Employees

1. Recommend approval be granted of a change in assignment for **April L. Williams** - Bellefonte, PA 16823 from a Full-time Business Solutions Representative to a Full-time Business Consultant for the TIU Community Education & Workforce Services. Ms. Williams has been employed by TIU since October 17, 2022. This is a vacant position.
Terms of Employment:
Assignment: Full-time Business Consultant for the TIU CEWS
Community Education & Workforce Services (non-certificated) Employee Level 5.9
Effective Date: January 1, 2023
Salary: \$40,899/year - prorated
Days in Work Year: 12 months/year (7.5 hours/day) - prorated
Benefits: Usual benefits granted to CEWS employees
2. Recommend approval be granted of a change in assignment for **Kristin M. Buonaccorsi** Huntingdon, PA 16652 from a Part-time Early Intervention Paraprofessional/Personal Care Aide and Substitute Early Intervention Classroom Teacher to a Full-time Speech Therapist. Ms. Buonaccorsi has been employed by TIU since November 1, 2021. This is a vacant position.
Terms of Employment:
Assignment: Full-time Speech Therapist
Certificated (professional) Employee Level I
Effective Date: January 3, 2023
Salary: \$46,506/year - prorated (Step 1, Bachelor's)
Days in Work Year: 183 days/year (7.5 hours/day) - prorated
Benefits: Usual benefits granted to certificated employees
3. Recommend approval be granted of a change in assignment for **Amanda D. Howard** - Richfield, PA 17086 from a Full-time Assistant Teacher/Teacher Aide to a Full-time Secretary/Receptionist for Juniata County Early Childhood Services. Ms. Howard has been employed by TIU since August 20, 2015. This is a vacant position.
Terms of Employment:
Assignment: Full-time Secretary/Receptionist
Special Project Head Start/Early Head Start/Pre-K Counts/PAT (non-exempt) Employee
Effective Date: February 1, 2023
Salary: \$11.09/hour
Days in Work Year: 12 months/year - prorated
40 hours/week for 40 weeks; 32 hours/week for 12 weeks
Benefits: Usual benefits granted to JCECS employees

XI. PERSONNEL

C. Transfers/Reassignments/Change in Employment Status, Termination of Employees

4. Recommend approval be granted of a demotion for **Dr. Kayla M. Bell** - Pleasant Gap, PA 16823 in her position of Full-time School Psychologist for Special Education Programs from 200 days/year to 190 days/year. The demotion is at the request of Dr. Bell. Dr. Bell has been employed by TIU since July 1, 2019.
Terms of Employment:
Assignment: Full-time School Psychologist for Special Education Programs
Certificated (professional) Employee Level II
Effective Date: July 1, 2023
Salary: Per the 2023-2024 Salary Scale prorated for 190 days
Days in Work Year: 190 days/year (7.5 hours/day)
Benefits: Usual benefits granted to certificated employees

D. New Employees

1. Recommend approval be granted to employ **Robin S. Schleich** - Mifflin, PA 17058 on a provisional basis as a Full-time Instructor Youth Projects for the TIU Community Education & Workforce Services, pending receipt of required clearances and employment paperwork. This is a vacant position.
Terms of Employment:
Assignment: Full-time Instructor Youth Projects for the TIU CEWS
Community Education & Workforce Services (non-certificated) Employee Level 5
Effective Date: January 4, 2023
Salary: \$38,445/year - prorated
Days in Work Year: 12 months/year (7.5 hours/day) - prorated
Benefits: Usual benefits granted to CEWS employees
2. Recommend approval be granted to employ **Robin D. Fields** - Mifflin, PA 17058 on a provisional basis as a Part-time Child Care Aide for the TIU Community Education & Workforce Services, pending receipt of required clearances and employment paperwork. This is a new position.
Terms of Employment:
Assignment: Part-time Child Care Aide for the TIU CEWS
Community Education & Workforce Services (non-certificated) Employee Level 3
Effective Date: January 4, 2023
Salary: \$15/hour
Days in Work Year: Less than 10 hours/week
Benefits: None unless required by state/federal mandates
3. Recommend approval be granted to employ **Sheldon L. Cross** - Chambersburg, PA 17202 on a provisional basis as a Full-time Language Arts Instructor for Correctional Education Facilities, pending receipt of required clearances and employment paperwork. This is a vacant position.
Terms of Employment:
Assignment: Full-time Language Arts Instructor for Correctional Education Facilities
Certificated (professional) Employee Level I
Effective Date: January 23, 2023
Salary: \$50,282/year - prorated (Step 1, Bachelor's)
Days in Work Year: 188 days/year (7.5 hours/day) - prorated
Benefits: Usual benefits granted to certificated employees

XI. PERSONNEL

D. New Employees

4. Recommend approval be granted to employ **Morghan S. Taylor** - Upperstrasburg, PA 17265 on a provisional basis as a Part-time Certified Occupational Therapy Assistant, pending receipt of required clearances and employment paperwork. This is a new position.
Terms of Employment:
Assignment: Part-time Certified Occupational Therapy Assistant
Non-certificated (non-professional) Employee Level I.3
Effective Date: January 17, 2023
Salary: \$23.64/hour (Step 5)
Days in Work Year: 25 to less than 30 hours/week - 38 weeks/year
Benefits: None unless required by state/federal mandates
5. Recommend approval be granted to employ **Donald K. Peters, III** - Thompsontown, PA 17094 on a provisional basis as a Part-time Facilities, Equipment, and Maintenance Worker, pending receipt of required clearances and employment paperwork. This is a vacant position.
Terms of Employment:
Assignment: Part-time Facilities, Equipment, and Maintenance Worker
Special Project Head Start/Early Head Start/Pre-K Counts/PAT (non-exempt) Employee
Effective Date: February 1, 2023
Salary: \$12/hour
Days in Work Year: 20 to less than 25 hours/week - 52 weeks/year
Benefits: None unless required by state/federal mandates
6. Recommend approval be granted to employ **Kristina L. Rudy** - Mifflintown, PA 17059 on a provisional basis as a Full-time Assistant Teacher/Teacher Aide, pending receipt of required clearances and employment paperwork. This is a vacant position.
Terms of Employment:
Assignment: Full-time Assistant Teacher/Teacher Aide
Special Project Head Start/Early Head Start/Pre-K Counts (non-exempt) Employee
Effective Date: February 1, 2023
Salary: \$10.90/hour
Days in Work Year: 40 weeks/year (7.5 hours/day)
Benefits: Usual benefits granted to JCECS employees
7. Recommend approval be granted to employ **Molly M. Zimmerman** - Brookville, PA 15825 on a provisional basis as a Full-time Analyst Consultant for the Pattan Autism Initiative, pending receipt of required clearances and employment paperwork. This is a vacant position.
Terms of Employment:
Assignment: Full-time Analyst Consultant for the Pattan Autism Initiative
Special Project (non-professional) Employee
Effective Date: February 15, 2023
Salary: \$70,000/year - prorated (Master's/BCBA)
Days in Work Year: 12 months/year (8 hours/day) - prorated
Benefits: Usual benefits granted to special project employees
8. Recommend approval be granted to employ **Denise M. Hurne** - South Williamsport, PA 17702 on a provisional basis as a Full-time Business Consultant for the TIU Community Education & Workforce Services, pending receipt of required clearances and employment paperwork. This is a vacant position.
Terms of Employment:
Assignment: Full-time Business Consultant for the TIU CEWS
Community Education & Workforce Services (non-certificated) Employee Level 5.9
Effective Date: March 1, 2023
Salary: \$40,889/year - prorated
Days in Work Year: 12 months/year (7.5 hours/day) - prorated
Benefits: Usual benefits granted to CEWS employees

XI. PERSONNEL

D. New Employees

9. Recommend approval be granted to employ **Kathryn E. Krebs** - Port Matilda, PA 16870 on a provisional basis as a Full-time Business Solutions Representative for the TIU Community Education & Workforce Services, pending receipt of required clearances and employment paperwork. This is a vacant position.
Terms of Employment:
Assignment: Full-time Business Solutions Representative for the TIU CEWS
Community Education & Workforce Services (non-certificated) Employee Level 5
Effective Date: March 1, 2023
Salary: \$38,445/year - prorated
Days in Work Year: 12 months/year (7.5 hours/day) - prorated
Benefits: Usual benefits granted to CEWS employees
10. Recommend approval be granted of an unpaid internship within the TIU Special Education Department for **Sophia K. Griffiths** - Huntingdon, PA 16652, a student majoring in Social Work at Juniata College. Ms. Griffiths will intern with TIU Social Workers in the Huntingdon Area School District and the New Day Charter School five days/week through June 2, 2023.

E. Supplemental Contracts/Employment, Change in Pay

1. Recommend approval be granted of a Supplemental Contract for **Nalini Kowalski** - Huntingdon, PA 16652 that in addition to her assignment as Full-time Early Intervention Classroom Teacher/ITL, she serve as a Mentor for Kristin M. Buonaccorsi effective January 3, 2023 through June 30, 2023, at an amount not to exceed \$275 to meet and work with the mentee for up to 12.5 hours. Ms. Kowalski has been employed by TIU since December 12, 2003.
2. Recommend approval be granted of a Supplemental Contract for **David N. Miller** - Chambersburg, PA 17202 that in addition to his assignment as Full-time Reading Instructor for Correctional Education Facilities, he serve as a Mentor in the Induction Program (for Sheldon L. Cross) effective January 23, 2023 for one year, at an amount not to exceed \$550 to meet and work with the mentee for up to 25 hours throughout the course of the school year. Mr. Miller has been employed by TIU since February 9, 2015.
3. Recommend approval be granted of a Supplemental Contract for **Renee L. Freed** - McAlisterville, PA 17049 that in addition to her assignment as Full-time Teacher-Preschool Pre-K Counts, she serve as a Mentor for Deborah E. Nace effective January 3, 2023 through May 31, 2023, at an amount not to exceed \$750 to meet and work with Ms. Nace regarding job-related responsibilities such as home visits, parent-teacher conferences, lesson planning, classroom management, required paperwork, screenings and assessments, data systems, classroom and child goal-setting, etc. Ms. Freed has been employed by TIU since February 25, 2011.

XII. CONFERENCE REQUESTS

1. Recommend approval be granted for **Anne Gaspich**, Early Intervention Technical Assistance Consultant for Early Intervention, and **Larissa R. Noto**, Parent Mentor for Family Connections for Language and Learning, to attend the Early Hearing Detection & Intervention (EHDI) Conference in Cincinnati, Ohio from March 4-7, 2023 at an approximate cost of \$1,495/individual. The EHDI is a national conference targeted to state implementation of the newborn hearing screening. Ms. Gaspich attendance is required and funded by the Department of Health. Ms. Noto is a parent presenter at the conference. Funding source: Early Intervention Technical Assistance/Department of Health.

XII. CONFERENCE REQUESTS

2. Recommend approval be granted for **Maribel E. Ojeda**, Consultant for CEWS, to attend the Coalition on Adult Basic Education (COABE) Conference in Atlanta, GA from April 2-5, 2023 at an approximate cost of \$2,368. Ms. Ojeda will present information at the conference related to social justice and adult basic education/literacy. Funding source: Community Education & Workforce Services.
3. Recommend approval be granted for **Susan G. Pennay**, Project Manager, **Dr. Antonette R. Miguel**, **Kelly L. Fisher**, **Dr. Joy C. Polignano**, and **Lisa Gragg**, Early Intervention Technical Assistance Consultant's for Early Intervention, to attend the International Early Childhood Inclusion Institute in Chapel Hill, NC from May 15-18, 2023 at an approximate cost of \$1,553/individual. The national conference is beneficial for the attendees to hear the latest research on inclusion and to discuss with other states how their preschool special education staff are supporting children with disabilities within inclusive settings. Funding source: Early Intervention Technical Assistance.
4. Recommend approval be granted for **Debra L. Namey** and **Ryan P. Delaney**, Coordinator's of the Pattan Autism Initiative, to attend the 49th Annual Association of Behavior Analysis International Conference in Denver, CO from May 25-30, 2023 at an approximate cost of \$2,853/individual. The individuals will gain professional development with their IU 13 colleagues and PAI leadership, bring back updated and relevant educational information to share with IU staff, gain valuable information regarding topics and presenters that can be utilized for the Pennsylvania Autism conference. Funding source: Autism Initiative.

XIII. MISCELLANEOUS INFORMATION (information, no action required)

A. Correspondence

1. Thank you note to Dr. Brett A. Gilliland and Dr. Shawn L. Kovac from Janice Adair, 55th Annual Keystone State Literacy Association Conference Publicity Chair, expressing appreciation for Stacey J. Miller, Teacher-Child/Adolescent Partial Hospitalization Program. Ms. Miller was the Conference Hospitality Chair and preformed other conference duties as well. They are grateful for Ms. Miller's assistance during the conference. (See Attachment #15.)

B. Student of the Month

The Student of the month for February 2023 is **Laken Dunmire**, a student enrolled in the Mount Union Early Intervention classroom. (See Attachment #16.)

Congratulations are extended to Laken for being named Student of the Month.

C. Employee Data

November 10, 2022	December 8, 2022
315 Full-time	311 Full-time
41 Part-time	42 Part-time
6 Substitutes	6 Substitutes
1 Temporary	1 Temporary

D. Cabinet Updates

This is an opportunity for Cabinet Members to share information on various projects and activities.

XIV. DATE OF NEXT MEETING

The next regular meeting of the Tuscarora Intermediate Unit Board of Directors is scheduled for **Thursday, March 9, 2023 at 7:00 p.m.**

XV. ADJOURNMENT

Other business.

Adjournment of meeting by the President of the Board of Directors.