

**Tuscarora Intermediate Unit
Board of Directors' Meeting**

AGENDA

Thursday, February 8, 2024 - 7:00 p.m.

REGULAR BOARD MEETING

I. CALL TO ORDER - PRESIDENT OF THE BOARD

II. ROLL CALL OF BOARD MEMBERS

Jason C. Carbaugh - Central Fulton
Todd G. Griest - Southern Huntingdon County
Katherine R. Hollibaugh - Forbes Road
Linda L. McClure - Mount Union Area
Timothy A. Mellott - Southern Fulton
Krista L. Reihart - Juniata Valley
Britney N. Rutter - Huntingdon Area
Martha Jane Shirk - Juniata County
Vacant - Mifflin County

III. PUBLIC COMMENTS

This is an opportunity for scheduled presentations or requests from the public.

VIII. TIU BOARD

A. Activities - election of board members, conventions, meetings, etc.

1. Recommend approval be granted to elect **Zeb I. Harshbarger** - 900 South Main Street, Apt. 303, Lewistown, PA 17044 to the Tuscarora Intermediate Unit Board of Directors to fill the unexpired term of Mary Lou M. Sigler effective February 8, 2024 through June 30, 2024.

Return to the regular Board Agenda sequence.

IV. ROLL CALL VOTING

As the president of the board conducts this meeting, it is not necessary to announce each director's name for each roll call vote. If, however, a director or directors wish to comment or have his/her comment or vote specifically recorded, the director(s) shall have the opportunity to so state.

The chairperson of the meeting, the president of the board, should announce before each roll call vote, that if she hears no objections from any member of the board present, the vote will be considered a unanimous roll call vote and so recorded.

V. **MINUTES OF PREVIOUS MEETING**

Recommend approval be granted of the minutes of the regular board meeting of December 14, 2023. (Minutes are posted.)

VI. **REPORTS**

A. **Treasurer's Report**

Recommend approval be granted of the Treasurer's Reports for December 2023 and January 2024. (See Attachment #1.)

B. **Budget Transfers (none)**

C. **Payment of Bills**

Recommend approval be granted of the payment of bills for December 2023 and January 2024. (Printouts are posted.)

VII. **STAFF PRESENTATION (none)**

VIII. **TIU BOARD**

A. **Activities - election of board members, conventions, meetings, etc. (continued)**

2. Recognition of Tuscarora Intermediate Unit Board Members. Information item, no action required.

In honor of the commitment and time school board directors volunteer on behalf of our schools and communities all year long, January is designated ***School Director Recognition Month***. A meeting of the Tuscarora Intermediate Unit Board is not scheduled in January; therefore, in February we extend sincere congratulations and salute our TIU Board.

School Director Recognition Month is a recognition that honors members of local boards of education for their commitment to provide quality public education for Pennsylvania's schoolchildren. We recognize the challenging and vital work our Board Members do on behalf of our students, families, and community, and are grateful for their time, effort, and dedication to public education's advancement. Thank you for taking the time to advocate on behalf of our collective interests and for the benefit of our children. Most importantly, thank you for making students' success your priority.

Jason C. Carbaugh represents the Central Fulton School District.
Mr. Carbaugh has been a member of the TIU Board since 12/14/2023.

Todd G. Griest represents the Southern Huntingdon County School District.
Mr. Griest has been a member of the TIU Board since 05/13/2021.

Zeb I. Harshbarger will represent the Mifflin County School District.
Mr. Harshbarger will be elected to the TIU Board effective 02/08/2024.

Katherine R. Hollibaugh represents the Forbes Road School District.
Mrs. Hollibaugh has been a member of the TIU Board since 12/09/2021.

Linda L. McClure represents the Mount Union Area School District.
Mrs. McClure has been a member of the TIU Board since 12/12/2013.
Mrs. McClure has served as Vice President since 12/14/2023.

VIII. TIU BOARD

A. Activities - election of board members, conventions, meetings, etc.

2. **Timothy A. Mellott** represents the Southern Fulton School District. Mr. Mellott has been a member of the TIU Board since 12/06/2011.

Krista L. Reihart represents the Juniata Valley School District. Mrs. Reihart has been a member of the TIU Board since 09/10/2015. Mrs. Reihart served as Vice President 07/14/2016 through 12/08/2021 and has served as Board President since 12/09/2021.

Britney N. Rutter represents the Huntingdon Area School District. Mrs. Rutter has been a member of the TIU Board since 07/01/2022.

Martha Jane Shirk represents the Juniata County School District. Mrs. Shirk has been a member of the TIU Board since 12/14/2023.

3. Recommend approval be granted of the schedule of meeting dates for the Tuscarora Intermediate Unit Board of Directors and Superintendent's Advisory Council, and the calendar of holidays for the Tuscarora Intermediate Unit office for the 2024-2025 fiscal year. (See Attachment #2.)

B. Policy/School Calendars

1. The Tuscarora Intermediate Unit 11 Health and Safety Plan has been reviewed as required for period January 1, 2024 through June 30, 2024 with no updates or changes. Information item, no action required. (See Attachment #3.)

2. Recommend approval be granted of the Salary Bands for the Pattan Autism Initiative and Early Intervention Technical Assistance. (See Attachment #4.)

3. Recommend approval be granted of the salary realignment adjustments for the Pattan Autism Initiative staff effective February 1, 2024 as detailed in the attachment. Funding source: Subgrant Agreement with Lancaster Lebanon Intermediate Unit 13 for the operation of the Statewide Pattan Autism Initiative. (See Attachment #5.)

4. Recommend approval be granted of the 2024-2025 salary increase for Early Intervention Technical Assistance and Pattan Autism Initiative. (See Attachment #6.)

5. Recommend approval be granted of the 2024-2025 salary increase for Certificated Teachers and Speech Therapists and the related salary scales. (See Attachment #7.)

6. Recommend approval be granted of a \$2,500 increase to the Teacher/Speech Therapist Salary Scale for staff working under Speech Language Pathologist certification due to master's level requirement for certification and licensure.

7. Recommend approval be granted of the 2024-2025 administrative salaries based on a 2.76 percent increase. (See Attachment #8.)

VIII. TIU BOARD

C. Contracts/Leases

1. Recommend approval be granted of a Lease Agreement Extension between Tuscarora Intermediate Unit and **Juniata College** for office space located at the Sill Business Incubator, 419 14th Street, Huntingdon, PA 16652. Office space consists of four administrative offices with a reception area and access to a large meeting and training room. Effective date is on/about May 1, 2023 and will extend for seventeen months (through on/about October 1, 2024) with an option to renew for an additional one-year term. Monthly lease amount is \$1,500 and requires a refundable \$1,500 security deposit. TIU is responsible for the internet and phone. All other utilities are included in the lease amount. Funding source: General Operating Budget and Special Education. Refer to Minutes of 2/9/2023 Board meeting, Item VIII-C-5.
2. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **Center for Equity and Excellence/Dr. Rosemarie Allen, President/CEO** - 10208 Dunsford Drive, Lone Tree, CO 80124 to provide a keynote presentation and two breakout sessions at the March Office of Child Development and Early Learning (OCDEL) conference. The keynote speaker was specifically requested by the OCDEL Deputy Secretary. Effective date is March 24, 2024 through March 26, 2024 at an amount not to exceed \$22,500, plus approved travel expenses. Funding source: Early Intervention Technical Assistance.
3. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **Zito Media** - 102 South Main Street, PO Box 665, Coudersport, PA 16915 to provide internet services to TIU locations as listed. Prices reflect the bill before the E-rate discount of 70 percent, paid by the FCC E-rate program. The contract was competitively bid per E-rate guidelines, FFC Form 470 #240004256. Effective date is July 1, 2024 for three years with two optional one-year extensions at the rates as listed. Funding source: Special Education/GOB/Corrections Education.
 - a. TIU Main Office(2 Gbps) - \$2,000/month
 - b. Trough Creek Youth Forestry Camp (500 Mbps) - \$1,050/month
 - c. South Mountain Secure Treatment Unit (1 Gbps) - \$1,200/month
4. Recommend approval be granted of a contract between Tuscarora Intermediate Unit and **Public Health Management Corporation's Research and Evaluation Group** (PHMC) - 1500 Market Street, Centre Square, East Tower, 15th Floor, Philadelphia, PA 19102 to provide TIU with assistance to develop and implement its Child and Adult Care Food Program (CACFP) action plan. PHMC will conduct research on CACFP participation trends, barriers, challenges, and facilitators, as well as best practices to boost participation in high-need regions of Pennsylvania. Results will inform recommendations on CACFP support to the Keystone Kids Go Workgroup, the PA Department of Health, and other state and local agencies. Effective date is January 1, 2024 through July 30, 2024. Reimbursement not to exceed \$7,000. Funding source: CEWS.
5. Recommend approval be granted of a contract between Tuscarora Intermediate Unit and **Hess Lawn Care and Decorative Concrete** - 297 Cunningham Road, Mifflintown, PA 17059 to provide mulching of the Head Start/Early Head Start playgrounds, and property care as needed to include landscaping, lawn care, and clean up. Effective date is January 1, 2024 through December 31, 2025. Reimbursement not to exceed \$8,150. Funding source: JCECS.

VIII. TIU BOARD

D. Contracts/Payments for TIU Revenue Note, Series of 2022

1. Recommend approval be granted of the listed capital project payments. (See Attachment #9.)
 - a. Fidevia - \$9,100
 - b. Myco Mechanical, Inc. - \$28,157.62
 - c. eciConstruction, LLC - \$155,349.66
 - d. Allied Mechanical & Elec., Inc. - \$110,772
 - e. eciConstruction, LLC - \$121,890.32
 - f. HRI, Inc. - \$335,970

2. The listed capital project contractor allowances were previously budgeted for and approved; therefore, change orders are not required. The allowances were approved by the General Contractor, Architect, and Executive Director. Information item, no action required. (See Attachment #10.)
 - a. eciConstruction, LLC - \$2,269
 - b. eciConstruction, LLC - \$2,333
 - c. eciConstruction, LLC - \$6,135
 - d. Myco Mechanical, Inc. - \$14,803

E. Vendor Contracts (none)

IX. PROGRAMS

A. New Programs/Changes (none)

B. Job Descriptions

1. Recommend approval be granted of the listed revised job descriptions. (See Attachment #11.)
 - a. **Administrative Support Staff for EITA, Parent to Parent of PA and Family Engagement, and other special projects as assigned**
Special Project (non-professional) Employee
 - b. **Program Operations Manager**
Special Project Head Start/Early Head Start/Pre-K Counts (exempt) Employee
 - c. **Educational Consultant for the Pattan Autism Initiative**
Special Project (non-professional) Employee
 - d. **Regional Coordinator of the Pattan Autism Initiative**
Special Project (non-professional) Employee

X. FISCAL

A. Budgets - new, revised (none)

B. Purchases/Bids (none)

X. FISCAL

C. Special Education Transportation

1. Recommend approval be granted to add the listed driver for Dorothy Porter, special education transportation contractor.
 - a. **Larry Feagley** - 1010 Pennsylvania Avenue, Suite 1, Huntingdon, PA 16652

D. Juniata County Early Childhood Services

1. Recommend approval be granted of the listed items for Juniata County Early Childhood Services.
 - a. Federal Actual Expenditure Reports (See Attachment #12.)
 - b. Flexible Instruction Plan (See Attachment #13.)
 - c. Program Information Comparison Reports (See Attachment #14.)
 - d. Self-Assessment Timeline (See Attachment #15.)
2. The Juniata County Early Childhood Services Monthly Reports are attached for your information. Information item, no action required. (See Attachment #16.)
3. Kelly Zurybida will present information related to Juniata County Early Childhood Services.

XI. PERSONNEL

A. Resignations/Retirements

1. Recommend approval be granted to rescind the resignation for retirement purposes of **Carol L. Cluck** - Mt. Pleasant Mills, PA 17853 as a Full-time Cook for Juniata County Early Childhood Services. Ms. Cluck requested to rescind the resignation. She has been employed by TIU since September 5, 2006. Refer to Minutes of 11/14/2023 Board meeting, Item XI-A-2.
2. Recommend approval be granted to accept the resignation of **Donald K. Peters, III** Thompsontown, PA 17094 as a Part-time Facilities, Equipment, and Maintenance Worker for Juniata County Early Childhood Services, effective at the end of the day on January 12, 2024. Mr. Peters was employed by TIU since February 1, 2023.
3. Recommend approval be granted to accept the resignation of **Krista D. Low** - James Creek, PA 16657 as a Full-time Special Education and Life Skills Instructor for Correctional Education Facilities, effective at the end of the day on February 14, 2024. Ms. Low has been employed by TIU since November 1, 2022.
4. Recommend approval be granted to accept the resignation of **Cindy Sheehan-Westrick** - Loretto, PA 15940 as a Full-time Analyst Consultant for the Pattan Autism Initiative, effective at the end of the day on February 9, 2024. Ms. Sheehan-Westrick has been employed by TIU since August 10, 2012.
5. Recommend approval be granted to accept the resignation of **Sheldon L. Cross** - Chambersburg, PA 17202 as a Full-time Language Arts Instructor for Correctional Education Facilities, effective at the end of the day on January 9, 2024. Mr. Cross was employed by TIU since January 23, 2023.
6. Recommend approval be granted to accept the resignation of **Danielle K. Leshak** - Harrisburg, PA 17112 as a Full-time Analyst Consultant for the Pattan Autism Initiative, effective at the end of the day on March 22, 2024. Ms. Leshak has been employed by TIU since July 1, 2023.

XI. PERSONNEL

A. Resignations/Retirements

7. Recommend approval be granted to accept the resignation of **Tiffany S. Coffey** - Burnham, PA 17009 as a Full-time PAT-Parent Educator for Juniata County Early Childhood Services, effective at the end of the day on February 2, 2024. Ms. Coffey was employed by TIU since August 28, 2019.

B. Leaves of Absence

1. A Leave of Absence under the Family & Medical Leave Act of 1993 was approved for full-time employees using paid and/or unpaid leave, not to exceed 12 weeks. Information item, no action required.
 - a. **FML2024-02-01** effective 12/18/2023 through 01/11/2024
 - b. **FML2024-02-02** effective 01/11/2024 through 01/19/2024
 - c. **FML2024-02-03** effective 01/11/2024 through 01/29/2024
 - d. **FML2024-02-04** effective 02/06/2024 through 04/23/2024
 - e. **FML2024-02-05** effective 03/04/2024 through 04/26/2024

C. Transfers/Reassignments/Change in Employment Status, Termination of Employees

1. Recommend approval be granted of a correction in job title for **Jennifer R. Treece** - Saxton, PA 16678 to Full-time Remedial Math Teacher effective October 5, 2023. Refer to Minutes of 9/14/2023 Board meeting, Item XI-D-8.
2. Recommend approval be granted of a change in assignment for **Jennifer M. Shade** - Reinholds, PA 17569 from a Full-time Analyst Consultant for the Pattan Autism Initiative to a Full-time Educational Consultant in Emotional Support and Pattan Autism Initiative. Ms. Shade has been employed by TIU since October 16, 2013.

Terms of Employment:
Assignment: Full-time Educational Consultant in Emotional Support and Pattan Autism Initiative
Special Project (non-professional) Employee
Effective Date: December 18, 2023
Salary: \$85,132/year - prorated
Days in Work Year: 12 months/year (8 hours/day) - prorated
Benefits: Usual benefits granted to special project employees
3. Recommend approval be granted of a change in assignment for **Jodie L. Holmberg** - Smethport, PA 16749 from a Full-time Early Intervention Technical Assistance Consultant for Early Intervention to a Full-time Project Manager for Early Intervention Technical Assistance. Ms. Holmberg has been employed by TIU since February 16, 2016.

Terms of Employment:
Assignment: Full-time Project Manager for Early Intervention Technical Assistance
Special Project (non-professional) Employee
Effective Date: February 16, 2024
Salary: \$103,500/year - prorated
Days in Work Year: 12 months/year (8 hours/day) - prorated
Benefits: Usual benefits granted to special project employees

XI. PERSONNEL

C. Transfers/Reassignments/Change in Employment Status, Termination of Employees

4. Recommend approval be granted of a change in assignment for **Melissa A. Mecke** Mechanicsburg, PA 17050 from a Full-time Early Intervention Technical Assistance Consultant for Early Intervention to a Full-time Project Manager for Early Intervention Technical Assistance. Ms. Mecke has been employed by TIU since January 1, 2007.
Terms of Employment:
Assignment: Full-time Project Manager for Early Intervention Technical Assistance
Special Project (non-professional) Employee
Effective Date: February 16, 2024
Salary: \$103,500/year - prorated
Days in Work Year: 12 months/year (8 hours/day) - prorated
Benefits: Usual benefits granted to special project employees

5. Recommend approval be granted of a change in assignment for **Dr. Donna L. Miller** - Elkins Park, PA 19027 from a Full-time Early Intervention Technical Assistance Consultant for Early Intervention to a Full-time Project Manager for Early Intervention Technical Assistance. Dr. Miller has been employed by TIU since January 1, 2017.
Terms of Employment:
Assignment: Full-time Project Manager for Early Intervention Technical Assistance
Special Project (non-professional) Employee
Effective Date: February 16, 2024
Salary: \$105,100/year - prorated
Days in Work Year: 12 months/year (8 hours/day) - prorated
Benefits: Usual benefits granted to special project employees

6. Recommend approval be granted of an increase in hours for **Carrie A. Steber** - Lewistown, PA 17044, Full-time Program Coordinator Youth Projects for the TIU Community Education & Workforce Services, from 37.5 hours/week to 40 hours/week. Ms. Steber has been employed by TIU since November 7, 2005.
Terms of Employment:
Assignment: Full-time Program Coordinator Youth Projects for the TIU CEWS
Community Education & Workforce Services (non-certificated) Employee Level 6.1
Effective Date: February 1, 2024
Salary: \$47,506/year - prorated
Days in Work Year: 12 months/year (8 hours/day) - prorated
Benefits: Usual benefits granted to CEWS employees

7. Recommend approval be granted of an increase in hours for **Rylie S. Hanson** - Lewistown, PA 17044, Full-time Case Manager Youth Projects for the TIU Community Education & Workforce Services, from 37.5 hours/week to 40 hours/week. Ms. Hanson has been employed by TIU since December 13, 2021.
Terms of Employment:
Assignment: Full-time Case Manager Youth Projects for the TIU CEWS
Community Education & Workforce Services (non-certificated) Employee Level 5
Effective Date: February 1, 2024
Salary: \$40,235/year - prorated
Days in Work Year: 12 months/year (8 hours/day) - prorated
Benefits: Usual benefits granted to CEWS employees

XI. PERSONNEL

C. Transfers/Reassignments/Change in Employment Status, Termination of Employees

8. Recommend approval be granted of a temporary change in assignment for **Natalie E. Dessin** Lewistown, PA 17044 from a Substitute Program Aide to a Temporary Full-time Floating Educator Center-Based Home-Based for Juniata County Early Childhood Services. Ms. Dessin has been employed by TIU since April 17, 2023.
Terms of Employment:
Assignment: Temporary Full-time Floating Educator - Center-Based/Home-Based
Special Project Head Start/Early Head Start/Pre-K Counts/PAT Employee
Effective Date: February 16, 2024 through June 30, 2024
Salary: \$13.95/hour
Days in Work Year: 5 days/week (8 hours/day) through June 30, 2024
Benefits: Usual benefits granted to JCECS employees

9. Recommend approval be granted of a temporary change in assignment for **Angelique R. Price** Port Royal, PA 17082 from a Full-time Floating Teacher-Preschool Head Start to a Temporary Full-time Teacher-Preschool Pre-K Counts for Juniata County Early Childhood Services. Ms. Price has been employed by TIU since September 15, 2020.
Terms of Employment:
Assignment: Temporary Full-time Teacher-Preschool Pre-K Counts
Certificated (professional) Employee Level I
Effective Date: on/about February 6, 2024 through on/about April 5, 2024
Salary: \$216.16/day
Days in Work Year: 8 hours/day through on/about April 5, 2024
Benefits: Usual benefits granted to certificated employees

D. New Employees

1. Recommend approval be granted to employ **Mirella Roman-Molina** - Indiana, PA 15701 on a provisional basis as a Part-time Bilingual Spanish-speaking Regional Coordinator of Parent to Parent of Pennsylvania, pending receipt of required clearances and employment paperwork. This is a vacant position.
Terms of Employment:
Assignment: Part-time Bilingual Spanish-speaking Regional Coordinator of Parent to Parent of PA
Special Project (non-professional) Employee
Effective Date: February 6, 2024
Salary: \$20/hour
Days in Work Year: 20 to less than 25 hours/week
Benefits: None unless required by state/federal mandates

2. Recommend approval be granted to employ **Lyndsey A. Wilson** - Lewistown, PA 17044 on a provisional basis as a Full-time Case Manager Youth Projects for the TIU Community Education & Workforce Services, pending receipt of required clearances and employment paperwork. This is a vacant position.
Terms of Employment:
Assignment: Full-time Case Manager Youth Projects for the TIU CEWS
Community Education & Workforce Services (non-certificated) Employee Level 5
Effective Date: February 6, 2024
Salary: \$41,828/year - prorated
Days in Work Year: 12 months/year (8 hours/day) - prorated
Benefits: Usual benefits granted to CEWS employees

XI. PERSONNEL

D. New Employees

3. Recommend approval be granted to employ **Karen S. Beck** - Alexandria, PA 16611 on a provisional basis as a Full-time Special Education Instructor for Correctional Education Facilities, pending receipt of required clearances and employment paperwork. This is a vacant position.
Terms of Employment:
Assignment: Full-time Special Education Instructor for Correctional Education Facilities
Certificated (professional) Employee Level I
Effective Date: on/about March 4, 2024
Salary: \$68,695/year - prorated (Step 21+ Master's)
Days in Work Year: 188 days/year (7.5 hours/day) - prorated
Benefits: Usual benefits granted to certificated employees
4. Recommend approval be granted to employ one (1) **Program Operations Manager** (Special Project Head Start/Early Head Start/Pre-K Counts (exempt) Employee) effective on/about February 12, 2024. The starting salary will be commensurate with experience and to scale with benefits if required by state/federal mandates. When the position is filled the name will be presented to the TIU Board for approval.
5. Recommend approval be granted of unpaid internships within the TIU Technology Department for **Riley Campbell**, a student at Penn State University majoring in cybersecurity, and **Wyatt Snair**, a student at Penn Highlands Community College majoring in cybersecurity. The internships are effective on/about February 1, 2024 through on/about August 30, 2024 for approximately 240 hours.

E. Supplemental Contracts/Employment, Change in Pay

1. Recommend approval be granted to issue tenure and a professional contract to **Jigar J. Patel** Jonestown, PA 17038 effective February 12, 2024, for having completed three years of satisfactory performance as a Full-time Coordinator of Innovation and Special Projects. Mr. Patel has been employed by TIU since July 12, 2010.
2. Recommend approval be granted of a Supplemental Contract for **Katelyn R. Wagner** - Milroy, PA 17063, Full-time Speech Therapist, to provide after-hours speech language services for children in Juniata and Mifflin Counties. Effective date is February 12, 2024 through August 30, 2024. Reimbursement at current hourly rate not to exceed eight (8) hours/week. Ms. Wagner has been employed by TIU since September 1, 2022. Funding source: Early Intervention and Special Education.
3. Recommend approval be granted of a Supplemental Contract for **Deborah E. Nace** - Loysville, PA 17047, Full-time Teacher-Preschool Pre-K Counts, to work up to five (5) additional days to attend required training, work in the classroom, and attend supervisory meetings following yearend classroom closing. Effective date is June 12, 2024 through June 28, 2024. Reimbursement at the rate of \$216/day not to exceed five (5) days. Ms. Nace has been employed by TIU since August 15, 2022. Funding source: JCECS.
4. Recommend approval be granted of a Revised Supplemental Contract for **Rebecca A. Brady** - Big Cove Tannery, PA 17212, that in addition to her regular assignment as a Full-time Early Intervention Classroom Teacher, she will provide up to 16 hours/week of after-hours developmental evaluations for children referred to early intervention, speech language services, specialized language instruction, and additional case management for children in Fulton County. Effective date is September 5, 2023 through August 30, 2024. The revised contract is effective February 12, 2024 through August 30, 2024. Reimbursement at current hourly rate not to exceed 16 hours/week. Ms. Brady has been employed by TIU since July 11, 2014. Funding source: Early Intervention and Special Education. Refer to Minutes of 9/14/2023 Board meeting, Item XI-E-3a.

XII. CONFERENCE REQUESTS

1. Recommend approval be granted for **Anne Gaspich**, Early Intervention Technical Assistance Consultant for Early Intervention, to attend the Early Hearing Detection & Intervention (EHDI) Conference in Denver, CO from March 17-19, 2024 at an approximate cost of \$1,882. The EHDI is a national conference targeted to state implementation of the newborn hearing screening. Ms. Gaspich's attendance is required and funded by the Department of Health. Funding source: Early Intervention Technical Assistance/Department of Health.
2. Recommend approval be granted for **Joanna Barton**, Early Intervention Technical Assistance Consultant for Early Intervention, to attend the American Occupational Therapy Association (AOTA) Conference in Orlando, FL from March 19-23, 2024 at an approximate cost of \$2,219. This is the only national conference sponsored by the National Occupational Therapy Association and Ms. Barton will bring back the latest research and resources to share with staff and programs. Funding source: Early Intervention Technical Assistance.

XIII. MISCELLANEOUS INFORMATION (information, no action required)

A. Student of the Month

The Student of the Month for January 2024 is **Brayden Cramer**, a student enrolled in the Juniata County Early Intervention classroom.

The Student of the Month for February 2024 is **Ivory Hicks**, a student enrolled in the Mount Union Little Bear classroom.

Congratulations are extended to Brayden and Ivory for being named Student of the Month. (See Attachment #17.)

B. Employee Data

November 9, 2023	December 14, 2023
323 Full-time	323 Full-time
45 Part-time	43 Part-time
8 Substitutes	8 Substitutes

C. Cabinet Updates

This is an opportunity for Cabinet Members to share information on various projects and activities.

XIV. DATE OF NEXT MEETING

The next regular meeting of the Tuscarora Intermediate Unit Board of Directors is scheduled for **Thursday, March 14, 2024 at 7:00 p.m.**

XV. ADJOURNMENT

Other business.

Adjournment of meeting by the President of the Board of Directors.