

**Tuscarora Intermediate Unit
Board of Directors' Meeting****AGENDA****Thursday, May 9, 2024 - 7:00 p.m.****REGULAR BOARD MEETING****I. CALL TO ORDER - PRESIDENT OF THE BOARD****II. ROLL CALL OF BOARD MEMBERS**

Jason C. Carbaugh - Central Fulton
Todd G. Griest - Southern Huntingdon County
Zeb I. Harshbarger - Mifflin County
Katherine R. Hollibaugh - Forbes Road
Linda L. McClure - Mount Union Area
Timothy A. Mellott - Southern Fulton
Krista L. Reihart - Juniata Valley
Britney N. Rutter - Huntingdon Area
Martha Jane Shirk - Juniata County

III. PUBLIC COMMENTS

This is an opportunity for scheduled presentations or requests from the public.

IV. ROLL CALL VOTING

As the president of the board conducts this meeting, it is not necessary to announce each director's name for each roll call vote. If, however, a director or directors wish to comment or have his/her comment or vote specifically recorded, the director(s) shall have the opportunity to so state.

The chairperson of the meeting, the president of the board, should announce before each roll call vote, that if she hears no objections from any member of the board present, the vote will be considered a unanimous roll call vote and so recorded.

V. MINUTES OF PREVIOUS MEETING

Recommend approval be granted of the minutes of the regular board meeting of April 11, 2024.
(Minutes are posted.)

VI. REPORTS**A. Treasurer's Report**

Recommend approval be granted of the Treasurer's Report for April 2024. (See Attachment #1.)

VI. REPORTS

B. Budget Transfers (none)

C. Payment of Bills

Recommend approval be granted of the payment of bills for April 2024. (Printout is posted.)

VII. STAFF PRESENTATION (none)

VIII. TIU BOARD

A. Activities - election of board members, conventions, meetings, etc.

1. Recommend approval be granted to elect the following board members to the TIU Board of Directors for new three-year terms from July 1, 2024 to June 30, 2027. The respective nominees from the TIU member school districts have been officially elected at one of their local regular board meetings. Copies of the ballots are on file at the TIU office. This action is taken in accordance with provisions of Act 30 of 1980, which permits the election of intermediate unit board members by mail ballot instead of at a formal convention of school directors.
 - a. **Forbes Road School District**
Katherine R. Hollibaugh - 169 Cecil Drive, Fort Littleton, PA 17233
Mrs. Hollibaugh is an incumbent. She has served on the TIU Board since 12/9/2021.
 - b. **Juniata Valley School District**
Krista L. Reihart - 6181 Alexandria Pike, Alexandria, PA 16611
Mrs. Reihart is an incumbent. She has served on the TIU Board since 9/10/2015.
 - c. **Mifflin County School District**
Zeb I. Harshbarger - 900 South Main Street, Apt. 303, Lewistown, PA 17044
Mr. Harshbarger is an incumbent. He has served on the TIU Board since 2/8/2024.
2. The Pennsylvania School Boards Association (PSBA) Bylaws authorize intermediate units to appoint one voting delegate to the 2024 Delegate Assembly, to be appointed by majority vote from among the members of the intermediate units governing body. The 2024 Assembly will be held as a hybrid event on Saturday, November 2, 2024 at PSBA Headquarters in Mechanicsburg, PA or via Zoom. The Board may appoint a voting delegate who will represent and vote on behalf of the TIU. Voting members of the Delegate Assembly will receive reports from the PSBA president, chief executive officer, and treasurer; receive the election results for PSBA leadership, including Governing Board officers, Zone Representatives, and Sectional Advisors; consider proposals recommended by the PSBA Platform Committee and adopt the legislative platform for the coming year; and consider and act upon any proposed changes to the PSBA Bylaws. There is no registration fee to participate in the Delegate Assembly.

B. Policy/School Calendars

1. Recommend approval be granted of the Tuscarora Intermediate Unit Middle Management Compensation Plan for 2024-2025. (See Attachment #2.)
2. Recommend approval be granted to extend the Tuscarora Intermediate Unit Middle Management Compensation Plan for 2024-2025 to include the Executive Director, Director for Management Services, Coordinator of Educational Technology, Coordinator of Innovation and Special Projects, and Coordinator of IT Operations.

VIII. TIU BOARD

B. Policy/School Calendars

3. Recommend approval be granted for the Tuscarora Intermediate Unit 11 to withhold 18.81 percent of its total IDEA-Part B funds for Component 2 services for program year 2024-2025. The funds will be used to support a minimum of five (5) full-time equivalent positions for Educational Consultants who provide training and technical assistance to educators, parents, paraprofessionals, and agency personnel.
4. Recommend approval be granted for the Federal Cost of Living Salary/Wage Adjustment in the amount of 2.35 percent retroactive to January 1, 2024 for Head Start, Early Head Start, and Parents as Teachers programs. Related grant funding to be utilized. (See Attachment #3.)
5. Recommend approval be granted of the 2024-2025 salary increase for the TIU Community Education & Workforce Services. (See Attachment #4.)
6. Recommend approval be granted to adjust work hours for TIU Community Education & Workforce Services (CEWS) staff Level 6.3 and below that are currently working 7.5 hours/day to 8 hours/day effective July 1, 2024. Salary adjustment as reflected on attachment #4.
7. Recommend approval be granted of the 2024-2025 salary increase for TIU Technology Staff. (See Attachment #5.)
8. Recommend approval be granted of the 2024-2025 salary increase for TIU Parent to Parent of Pennsylvania staff. (See Attachment #6.)
9. Recommend approval be granted for the following rates for the Retirement Increment paid for a maximum of 210 unused sick days to be effective June 1, 2024.
 - a. Head Start/Early Head Start staff - \$50/day
 - b. Non-certificated staff - \$65/day
 - c. Allied/Certificated/Special Projects/Act 93 staff - \$85/day
 - d. Cabinet Level staff - \$100/day
10. Recommend approval be granted to extend Medical only coverage for Cabinet Level staff that retire with an effective date of July 1, 2024 or after. Post retirement medical only individual tier coverage will be paid by the Tuscarora Intermediate Unit for up to five (5) years from retirement date or until the individual turns 65 years. Medical plan group coverage will be the same as current medical plan for active employees.
11. Recommend approval be granted of the revised Tuscarora Intermediate Unit Correctional Education Facilities calendar for 2024-2025. Refer to Minutes of 3/14/2024 Board meeting, Item VIII-B-3. (See Attachment #7.)
12. Recommend approval be granted to approve an additional \$1,000 adjustment to the salary differential for the Bachelor's to Master's level on the 2024-2025 Teacher/Speech Therapist 185 Day Scale and the 2024-2025 Teacher 188 Day Corrections Education Scale. (See Attachment #8.)
13. The PaTTAN Autism Initiative (PAI) staff will follow the same summer hour schedule as the TIU Main Office staff effective May 28, 2024 through August 30, 2024. Information item, no action required.

VIII. TIU BOARD

C. Contracts/Leases

1. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **Procare Therapy, LLC** - 1979 Lakeside Pkwy, Tucker, GA 30084 for school aged tele-speech language pathology services (virtual). Effective date is June 1, 2024 through August 5, 2024. Reimbursement at the rate of \$98/hour not to exceed 10 hours/week. Funding source: Local school district contract.
2. Recommend approval be granted to end the Lease Agreement between Tuscarora Intermediate Unit and **Juniata College** - Huntingdon, PA 16652 effective May 31, 2024 for the administrative office space at Juniata College Sill Business Incubator located at 419 14th Street, Huntingdon, PA 16652, First Floor Suite, Rooms 5, 6, 7, 8, and 9.
3. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **Allied Moving and Storage** - 140 Old Route 119 Highway S, #200, Indiana, PA 15701 to provide moving services for the administrative offices located at the Juniata College Sill Business Incubator. The move will be completed by May 31, 2024 at the cost of \$1,460. Funding source: GOB/Special Education.
4. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **The Stepping Stones Group, LLC** - 123 North Wacker Drive, Chicago, IL 60606 to provide speech language therapy services for a minimum of 37.5 hours/week, according to the Early Intervention school calendar. Effective date is July 1, 2024 through July 31, 2025. Reimbursement at the rate of \$80/hour, plus mileage. Funding source: Special Education and Early Intervention.
5. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **Colonial Intermediate Unit 20** - 6 Danforth Drive, Easton, PA 18045 to enhance their programs use of assistive technology. Effective date is March 1, 2024 through June 30, 2024. Reimbursement at an amount not to exceed \$20,000. Funding source: EITA/Preschool.
6. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **Lancaster-Lebanon Intermediate Unit 13** - 1020 New Holland Avenue, Lancaster, PA 17601 to assist in addressing the ongoing workforce development/recruitment need. Effective date is March 1, 2024 through June 30, 2024. Reimbursement at an amount not to exceed \$20,000. Funding source: EITA/Preschool.
7. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **Andrew Deitz** - 283 Airport Road, Fredericksburg, PA 17026 to assist with the Family Support Program Manager leadership transition. Effective date is July 8, 2024 through October 30, 2024. Reimbursement at the rate of \$50/hour, not to exceed 20 hours/week. Funding source: EITA.
8. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **Substitute Teaching Service** - 2901 Dutton Mill Road, Suite 200, Aston, PA 19041 to provide the services of Cynthia Riley as a Substitute Speech Language Therapist. Effective date is July 1, 2024 through June 30, 2026. Reimbursement at the rate of \$81/hour. Funding Source: Special Education/Early Intervention.
9. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **Substitute Teaching Service** - 2901 Dutton Mill Road, Suite 200, Aston, PA 19041 for substitute/temporary staffing positions. Effective date is July 1, 2024 through June 30, 2026 at the rates as listed. Funding Source: School Districts, Early Intervention/Special Education, Act 89.

Rate Code	Service Provided	Type	STS Pay Rate	District Bill Rate	Markup
PD TEACH/AIDE	Per Diem Substitute Teacher	Per Diem	\$110.00	\$148.50	35%
T_PARA	Substitute Paraeducator	Hourly	\$14.50	\$19.58	35%
T_SCREEN	Vision/Hearing Screener	Hourly	\$14.00	\$18.90	35%
COTA	COTA	Hourly	\$25.00	\$33.75	35%
SEC	Substitute Secretary	Hourly	\$12.00	\$16.20	35%
T_NPEAIDE	Non-Public Entity Aide	Hourly	\$13.50	\$18.23	35%
T_ESY	ESY Teacher	Hourly	\$32.00	\$43.20	35%
T_ESYAIDE	ESY Para/Aide	Hourly	\$14.50	\$19.58	35%

VIII. TIU BOARD

D. Contracts/Payments for TIU Revenue Note, Series of 2022

1. Recommend approval be granted of the capital project Treasurer's Report. (See Attachment #9.)
2. Recommend approval be granted of the capital project payment of bills. (See Attachment #10.)
3. Recommend approval be granted of the listed capital project payments. (See Attachment #11.)
 - a. HRI, Inc. - \$8,037
 - b. HRI, Inc. - \$170,611.20
 - c. Allied Mechanical & Elec., Inc. - \$134,617.50
 - d. Myco Mechanical, Inc. - \$712.47

E. Vendor Contracts

1. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **Mount Union Area School District** - 603 North Industrial Drive, Mount Union, PA 17066 to provide tele-speech pathology services (virtual) through a third-party entity, ProCare Therapy, LLC. In addition, TIU will provide administrative oversight including scheduling with district, approve weekly time logs of completed work, review district procedures and policies with assigned practitioner, review of MA related paperwork requirements, and conduct final review with practitioner that all required paperwork has been submitted. Effective date is June 1, 2024 through August 5, 2024. Reimbursement at the rate of \$100/hour for 10 hours/week.
2. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **New Day Charter School** - 256 South Fifth Street, Huntingdon, PA 16652 for TIU to provide fiscal and payroll support services. Effective date is July 1, 2024 through June 30, 2025. Reimbursement at the amount of \$27,550.
3. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **New Day Charter School** - 256 South Fifth Street, Huntingdon, PA 16652 for TIU to provide onsite technology support one day/week at the rate of \$415/day. Effective date is July 1, 2024 through June 30, 2025.
4. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **Southern Huntingdon County School District** - 10339 Pogue Road, Three Springs, PA 17264 for TIU to provide onsite technology support three days/week at the rate of \$415/day for the 2024-2025 fiscal year, and \$430/day for the 2025-2026 fiscal year. Effective date is July 1, 2024 through June 30, 2026.

IX. PROGRAMS

A. New Programs/Changes (none)

B. Job Descriptions

1. Recommend approval be granted of the listed new job descriptions. (See Attachment #12.)
 - a. **School Social Worker**
Special Project (non-professional) Employee
 - b. **Licensed Professional Counselor**
Special Project (non-professional) Employee

IX. PROGRAMS

B. Job Descriptions

2. Recommend approval be granted of the listed revised job description. (See Attachment #13.)
 - a. **PAT - Parent Educator**
Special Project Head Start/Early Head Start/Pre-K Counts (non-exempt) Employee

X. FISCAL

A. Budgets - new, revised

1. Recommended approval be granted of the final adoption of the 2024-2025 Tuscarora Intermediate Unit General Operating Budget in the amount of **\$3,761,717**.

In compliance with Section 914-A(6) (iii), Act 30 of 1980, the following information is to be recorded in the official minutes of the Tuscarora Intermediate Unit Board of Directors regarding the Tuscarora Intermediate Unit General Operating Budget for the 2024-2025 fiscal year. By a proportionate weighted vote of 888 yes votes, 38 no votes, 19 abstention votes, and 63 absent votes, the school directors of the nine-member school districts comprising the Tuscarora Intermediate Unit, approved the levies and appropriations for the Tuscarora Intermediate Unit General Operating Budget in the amount of **\$3,761,717**. The vote information was obtained from the ballots cast at each of the individual official member school district board meetings. Resolutions and ballots received from the member school districts are on file at the TIU office.

B. Purchases/Bids

1. Recommend approval be granted to award the bid for 500,000 copies of Session Notes to **Kish Printing & Promotional Products, Inc.** - 20 Windmill Hill, Suite 2, Burnham, PA 17009 at a total cost of \$30,875. The Session Notes will be shipped to the PaTTAN Harrisburg office. A total of three bids were received and Kish Printing & Promotional Products, Inc. was the lowest bidder. Funding source: Early Intervention Technical Assistance.
2. Recommend approval be granted to purchase the listed items from **Apple Computer Education** 12545 Rista Vista Circle, M/S 198-ED, Austin, TX 78727 at an amount not to exceed \$37,118 (Source: Apple's Educational pricing). Funding source: EITA Infant/Toddler Coaching.
 - a. 20 - Apple iPad Air (Wi-Fi/Cellular)
 - b. 20 - Apple iPad Air (Wi-Fi)
 - c. 40 - 4-year AppleCare+ for Schools
 - d. 40 - STM DX Shells
3. Recommend approval be granted to dispose of technology equipment that is obsolete and/or no longer works. (See Attachment #14.)
4. Recommend approval be granted to permanently transfer technology equipment to the Belleville Mennonite School. (See Attachment #15.)
5. Recommend approval be granted to permanently transfer technology equipment to the Mount Union Area School District. (See Attachment #16.)
6. Recommend approval be granted to advertise for bid a Commercial Grade Van to be used in connection with a Mobile STEM Unit Lab. Funding source: Act 89 and other Technology STEM-related.

X. FISCAL

C. Special Education Transportation (none)

D. Juniata County Early Childhood Services

1. Recommend approval be granted of the listed items for Juniata County Early Childhood Services.
 - a. **Federal Actual Expenditure Reports** (See Attachment #17.)
 - b. **Head Start/Early Head Start/Pre-K Counts Selection Criteria** (See Attachment #18.)
 - c. **Head Start/Early Head Start/Pre-K Counts Governance Reports** (See Attachment #19.)
2. The Juniata County Early Childhood Services Monthly Report is attached for your information. Information item, no action required. (See Attachment #20.)
3. Kelly Zurybida will present information related to Juniata County Early Childhood Services.

XI. PERSONNEL

A. Resignations/Retirements

1. Recommend approval be granted to accept the resignation of **Kristin M. Buonaccorsi** Huntingdon, PA 16652 as a Full-time Early Intervention Paraprofessional/Personal Care Aide and Substitute Teacher, effective at the end of the day on May 31, 2024. Ms. Buonaccorsi has been employed by TIU since November 1, 2021.
2. Recommend approval be granted to accept the resignation of **Hannah E. Winters** - Lewistown, PA 17044 as a Full-time Occupational Therapist, effective at the end of the day on June 5, 2024. Ms. Winters has been employed by TIU since September 5, 2023.

B. Leaves of Absence (none)

C. Transfers/Reassignments/Change in Employment Status, Termination of Employees

1. Recommend approval be granted of a change in the number of days worked per year for **Lindsey T. Haubert** - Thompsontown, PA 17094, Full-time Itinerant Teacher for the Deaf or Hearing Impaired Support Program, from 190 days/year to 200 days/year. Ms. Haubert has been employed by TIU since August 8, 2016.
Terms of Employment:
Assignment: Full-time Itinerant Teacher for the Deaf or Hearing Impaired Support Program
Certificated (professional) Employee Level I
Effective Date: July 1, 2024
Salary: No change in per diem rate
Days in Work Year: 200 days/year (7.5 hours/day)
Benefits: Usual benefits granted to certificated employees

XI. PERSONNEL

C. Transfers/Reassignments/Change in Employment Status, Termination of Employees

2. Recommend approval be granted of a change in the number of days worked per year for **Dr. Jennifer L. Morgan** - Warfordsburg, PA 17267, Full-time Occupational Therapist, from 145 days/year to 155 days/year. Dr. Morgan has been employed by TIU since August 18, 2005.
Terms of Employment:
Assignment: Full-time Occupational Therapist
Allied (non-professional) Employee Level II
Effective Date: July 1, 2024
Salary: No change in per diem rate
Days in Work Year: 155 days/year (7.5 hours/day)
Benefits: Usual benefits granted to allied employees

D. New Employees

1. Recommend approval be granted to employ one part-time **Communications Specialist** for TIU Community Education & Workforce Services effective on/about May 13, 2024. The starting salary will be commensurate with experience and to scale with benefits if required by state/federal mandates. When the position is filled, the name will be presented to the TIU Board for approval.
2. Recommend approval be granted to employ **Susan M. Engelbarts** - Bellefonte, PA 16823 on a provisional basis as a Full-time Business Solutions Representative for the TIU Community Education & Workforce Services, pending receipt of required clearances and employment paperwork. This is a vacant position.
Terms of Employment:
Assignment: Full-time Business Solutions Representative for the TIU CEWS
Community Education & Workforce Services (non-certificated) Employee Level 5
Effective Date: May 7, 2024
Salary: \$39,214/year - prorated
Days in Work Year: 12 months/year (7.5 hours/day) - prorated
Benefits: Usual benefits granted to CEWS employees
3. Recommend approval be granted to employ **Jordan P. Coffman** - Huntingdon, PA 16652 on a provisional basis as a Part-time Vision-Hearing Screening Aide, pending receipt of required clearances and employment paperwork. This is a vacant position.
Terms of Employment:
Assignment: Part-time Vision-Hearing Screening Aide
Non-certificated (non-professional) Employee Level I
Effective Date: August 1, 2024
Salary: \$20/hour
Days in Work Year: Less than 80 days/year
Benefits: None unless required by state/federal mandates
4. Recommend approval be granted to employ **Michele Mapes** - Slippery Rock, PA 16057 on a provisional basis as a Full-time Early Intervention Technical Assistance Consultant for Early Intervention, pending receipt of required clearances and employment paperwork. This is a new position.
Terms of Employment:
Assignment: Full-time Early Intervention Technical Assistance Consultant for Early Intervention Special Project (non-professional) Employee
Effective Date: June 20, 2024
Salary: \$89,000/year - prorated
Days in Work Year: 12 months/year (8 hours/day) - prorated
Benefits: Usual benefits granted to special project employees

XI. PERSONNEL

D. New Employees

5. Recommend approval be granted to employ **Christina Hosler** - McClure, PA 17841 on a provisional basis as a Part-time Vision-Hearing Screening Aide, pending receipt of required clearances and employment paperwork. This is a vacant position.
Terms of Employment:
Assignment: Part-time Vision-Hearing Screening Aide
Non-certificated (non-professional) Employee Level I
Effective Date: August 1, 2024
Salary: \$22/hour
Days in Work Year: Less than 80 days/year
Benefits: None unless required by state/federal mandates
6. Recommend approval be granted to employ **Alaina K. Jones** - Pittsburgh, PA 15205 on a provisional basis as a Full-time Educational Consultant for the Pattan Autism Initiative, pending receipt of required clearances and employment paperwork. This is a vacant position.
Terms of Employment:
Assignment: Full-time Educational Consultant for the Pattan Autism Initiative
Special Project (non-professional) Employee
Effective Date: June 12, 2024
Salary: \$76,000/year - prorated (Master's, BCBA)
Days in Work Year: 12 months/year (8 hours/day) - prorated
Benefits: Usual benefits granted to special project employees
7. Recommend approval be granted to employ **Melanie A. GORITY** - Altoona, PA 16601 on a provisional basis as a Full-time Educational Consultant for the Pattan Autism Initiative, pending receipt of required clearances and employment paperwork. This is a vacant position.
Terms of Employment:
Assignment: Full-time Educational Consultant for the Pattan Autism Initiative
Special Project (non-professional) Employee
Effective Date: June 28, 2024
Salary: \$76,000/year - prorated (Master's)
Days in Work Year: 12 months/year (8 hours/day) - prorated
Benefits: Usual benefits granted to special project employees
8. Recommend approval be granted to employ **Drew A. Edsell** - Benton, PA 17814 on a provisional basis as a Full-time Business Consultant for the TIU Community Education & Workforce Services, pending receipt of required clearances and employment paperwork. This is a vacant position.
Terms of Employment:
Assignment: Full-time Business Consultant for the TIU CEWS
Community Education & Workforce Services (non-certificated) Employee Level 5.9
Effective Date: May 8, 2024
Salary: \$41,717/year - prorated
Days in Work Year: 12 months/year (7.5 hours/day) - prorated
Benefits: Usual benefits granted to CEWS employees

XI. PERSONNEL

E. Supplemental Contracts/Employment, Change in Pay

1. Recommend approval be granted of a Revised Supplemental Contract for **Allison N. Solt** Lewistown, PA 17044 that in addition to her assignment as Full-time Early Intervention/Speech Language Service Coordinator, she provide speech language support services for children in the TIU early intervention program one (1) day/week (eight hours/week) for 35 weeks at the rate of \$319/day. Effective date is September 5, 2023 through August 30, 2024. Services will be provided remotely outside of regular work schedule. The revised contract is for ten (10) additional days between May 10, 2024 and August 30, 2024 at the rate of \$319/day. Ms. Solt was previously employed by TIU from July 1, 2010 through March 28, 2012 and since January 5, 2015. Refer to Minutes of 7/19/2023 Board meeting, Item XI-E-2. Funding source: Early Intervention and Special Education.
2. Recommend approval be granted of a Supplemental Contract for **Nalini Kowalski** Huntingdon, PA 16652, Full-time Early Intervention Teacher/ITL, to provide oversight in the operations and activities for The Learning Tree Preschool in collaboration with the TIU Early Intervention Program. Responsibilities include program development, lesson planning, and maintenance of records. Effective date is July 1, 2024 through June 30, 2025. Reimbursement at an amount not to exceed \$3,500. Ms. Kowalski has been employed by TIU since December 12, 2003. Funding source: General Operating Budget.
3. Recommend approval be granted of Supplemental Contracts for the listed individuals to provide Summer Tutoring for Non-public School Students. Effective date is on/about June 1, 2024 through on/about August 30, 2024 not to exceed 70 hours at the rate of \$30/hour. Funding source: Act 89.
 - a. **Jeannette L. Underhill** - McClure, PA 17841 (employed since October 12, 2012)
Full-time Learning Support Teacher & Teacher of Enrichment Students
 - b. **Tara L. Adams** - Lewistown, PA 17044 (employed since August 1, 2018)
Full-time Reading Specialist & Teacher of Enrichment Students
4. Recommend approval be granted of Supplemental Contracts for the individuals listed to provide summer school work for students in the Correctional Education Program. Effective date is on/about June 10, 2024 through on/about August 2, 2024. Reimbursement at the individual's per diem rate for the number of days as listed. Funding source: Correctional Education Facilities.
 - a. **Stephen T. Kowalski** (10 days) - Gettysburg, PA 17325 (employed since 11/10/1997)
 - b. **David N. Miller** (10 days) - Chambersburg, PA 17202 (employed since 2/9/2015)
 - c. **Lora A. Palmer** (5 days) - Todd, PA 16685 (employed since 3/30/2016)
 - d. **Brian K. Fleming** (5 days) - Saint Thomas, PA 17252 (employed since 10/11/2021)
 - e. **Karen S. Beck** (5 days) - Alexandria, PA 16611 (employed since 3/22/2024)
 - f. **Mary E. Parana** (15 days) - Shade Gap, PA 17255 (employed since 1/3/2002)

XI. PERSONNEL

E. Supplemental Contracts/Employment, Change in Pay

5. Recommend approval be granted of Supplemental Contracts for the listed individuals within the Juniata County Early Childhood Services program to work additional days or hours for education training, transportation meeting, or summer enrollment. Effective dates and rates as listed. Funding source: Juniata County Early Childhood Services.
- a. **Felicia M. Barrick** - Mifflintown, PA 17059: 13 hours at \$10.79/hour: 8/8/2024 - 8/9/2024
 - b. **Michele Collinson** - Port Royal, PA 17082: 13 hours at \$10.27/hour: 8/8/2024 - 8/9/2024
 - c. **Talon Walton** - Mifflintown, PA 17059: 60 hours at \$10.27/hour: 5/28/2024 - 8/30/2024
 - d. **Courtney Yarnall** - E. Waterford, PA 17021: 60 hours at \$10.77/hour: 6/17/24 - 8/20/2024
 - e. **Melissa Minium** - Honey Grove, PA 17035: 38 hours at \$17.37/hour: 5/28/24 - 8/23/2024
 - f. **Nancy D. Price** - Mifflin, PA 17058: 60 hours at \$12.28/hour: 6/18/2024 - 8/20/2024
 - g. **Landi N. Landis** - Mifflintown, PA 17059: 58 hours at \$13.51/hour: 5/23/24 - 8/30/2024
 - h. **Donna J. Imes** - Mifflin, PA 17058: 38 hours at \$11.77/hour: 5/22/2024 - 8/30/2024
 - i. **Jennifer L. Mellott** - Mifflintown, PA 17059: 58 hours at \$11.35/hour: 6/13/24 - 8/30/2024
 - j. **Tiffany Ickes** - Lewistown, PA 17044: One (1) day at \$222.65/day: 8/8/2024
 - k. **Bonnie S. McGowan** - Thompsontown, PA 17094: 8 hours at \$14.20/hour: 8/8/2024
 - l. **Catherine F. Pacheco** - Mifflintown, PA 17059: 8 hours at \$10.27/hour: 8/8/2024
 - m. **Deanna M. Lukoskie** - Millerstown, PA 17062: 8 hours at \$11.73/hour: 8/8/2024
 - n. **Isabel M. Jones** - Mifflintown, PA 17059: 8 hours at \$10.84/hour: 8/8/2024
 - o. **Susan E. Byers** - Millerstown, PA 17062: One (1) day at \$273.02/day: 8/8/2024
 - p. **Makyla Seeger** - Thompsontown, PA 17094: One (1) day at \$228.15/day: 8/8/2024
 - q. **Deborah E. Nace** - Loysville, PA 17047: One (1) day at \$222.64/day: 8/8/2024
 - r. **Debby L. Stanton** - Mifflintown, PA 17059: 8 hours at \$15.20/hour: 8/8/2024
 - s. **Sharon E. Walton** - Mifflintown, PA 17059: 8 hours at \$9.73/hour: 8/8/2024
 - t. **Heidi S. Black** - Mifflintown, PA 17059: One (1) day at \$146.56/day: 8/8/2024
 - u. **Jane A. Quirion** - Mifflintown, PA 17059: 8 hours at \$13.02/hour: 8/8/2024
 - v. **Shannon M. Kauffman** - Mifflintown, PA 17059: One (1) day at \$142.53/day: 8/8/2024
 - w. **Amie C. Bard** - Thompsontown, PA 17094: 8 hours at \$12.79/hour: 8/8/2024
 - x. **Carol L. Cluck** - Mt. Pleasant Mills, PA 17853: 8 hours at \$12.03/hour: 8/8/2024
6. Recommend approval be granted of a Supplemental Contract for **Autumn B. Bilger** - Mill Creek, PA 17060, that in addition to her regular assignment as a Full-time Executive Secretary for Special Education, she work as a Substitute Vision-Hearing Screening Aide. Regular work hours will be flexed and exchanged outside of the workday including evenings and weekends as approved by Supervisor. Effective date is July 1, 2024 through June 30, 2025. Reimbursement at current hourly rate. Ms. Bilger has been employed by TIU since September 15, 2017. Funding source: Special Education and Early Intervention.

F. Extended School Year (ESY)

1. Recommend approval be granted to issue Supplemental Contracts to the individuals as listed to work on an as needed basis in the Armstrong-Kline court mandated Extended School Year (ESY) Program. Services will be provided during June, July, and August 2024. Reimbursement will be at the individual's current hourly rate. Travel time will be reimbursed at the rate of \$10.50/hour. Funding source: School District.
- a. **Makyla E. White** (Paraeducator) - Lewistown, PA 17044
 - b. **Teresa A. Flasher** (Speech Therapist) - Three Springs, PA 17264

XI. PERSONNEL

F. Extended School Year (ESY)

2. Recommend approval be granted for the Tuscarora Intermediate Unit to employ or continue to employ individuals to work on an as needed basis in the Armstrong-Kline court mandated Extended School Year (ESY) Program on a provisional basis as per Act 168. Services will be provided during June, July, and August 2024. Reimbursement for the individuals will be at the rate of \$36/hour for Teachers and Therapists, and \$14/hour for Paraeducators. The individuals will not receive benefits except those required by state/federal mandates. The individuals will be employed pending receipt of required clearances and employment paperwork. Funding source: School District.
 - a. **Pamela E. Crouse** - Shirleysburg, PA 17260 (Paraeducator)
 - b. **Margaret Wilson** - Three Springs, PA 17264 (Teacher)
 - c. **Rochele M. Briar** - McVeytown, PA 17051 (New Paraeducator)
 - d. **Nina Vaughn** - Mount Union, PA 17066 (New Paraeducator)
 - e. **Katrina Best** - Mount Union, PA 17066 (New Teacher)
 - f. **Alexa E. Snyder** - Spring Run, PA 17262 (New Paraeducator)
 - g. **Elizabeth Hollibaugh** - Mount Union, PA 17066 (New Paraeducator)

XII. CONFERENCE REQUESTS

1. Recommend approval be granted for **Susan A. Boyles**, Early Intervention Technical Assistance Consultant for Early Intervention to attend the Division for Early Childhood Conference in New Orleans, LA from September 17-21, 2024 at an approximate cost of \$2,589. Ms. Boyles will attend the conference to share information and bring back new information and research. Funding source: Early Intervention Technical Assistance.

XIII. MISCELLANEOUS INFORMATION (information, no action required)

A. Field Trips

1. Place: Juniata Elementary
Date: May 7, 2024
Participants: 3 staff/chaperones & 30 students (Voyagers, Discovery, and PMS Classrooms)
Purpose: Kindergarten visit to help the transition from Pre-K to Kindergarten.
2. Place: East Juniata Elementary
Date: May 9, 2024
Participants: 2 staff/chaperones & 11 students (Explorers Classroom)
Purpose: Kindergarten visit to help the transition from Pre-K to Kindergarten.
3. Place: Juniata Library Playground
Date: May 22, 2024
Participants: 3 staff/chaperones & 17 students (PSJ Classroom)
Purpose: Strengthening gross motor skills.
4. Place: Newport Public Library and Millerstown Community Park
Date: May 29, 2024
Participants: 3 staff/chaperones & 15 students (Greenwood Elementary Classroom)
Purpose: Learn about the Library and community helpers and learn about the local park.

XIII. MISCELLANEOUS INFORMATION (information, no action required)

B. Student of the Month

The Student of the Month for May 2024 is **Dominic Ruiz**, a student enrolled in the Huntingdon Communication Support classroom. (See Attachment #21.)

Congratulations are extended to Dominic for being named Student of the Month.

C. Employee Data

March 14, 2024	April 11, 2024
320 Full-time	321 Full-time
43 Part-time	44 Part-time
1 Temporary	1 Temporary
7 Substitutes	6 Substitutes

D. Cabinet Updates

This is an opportunity for Cabinet Members to share information on various projects and activities.

XIV. DATE OF NEXT MEETING

The next regular meeting of the Tuscarora Intermediate Unit Board of Directors is scheduled for **Thursday, June 13, 2024 at 7:00 p.m.**

XV. ADJOURNMENT

Other business.

Adjournment of meeting by the President of the Board of Directors.