

**Tuscarora Intermediate Unit
Board of Directors' Meeting****AGENDA****Thursday, July 11, 2024 - 7:00 p.m.****REGULAR BOARD MEETING****I. CALL TO ORDER - PRESIDENT OF THE BOARD****II. ROLL CALL OF BOARD MEMBERS**

Jason C. Carbaugh - Central Fulton
Zeb I. Harshbarger - Mifflin County
Katherine R. Hollibaugh - Forbes Road
Linda L. McClure - Mount Union Area
Timothy A. Mellott - Southern Fulton
Krista L. Reihart - Juniata Valley
Kylee Ruiz - Southern Huntingdon County
Britney N. Rutter - Huntingdon Area
Martha Jane Shirk - Juniata County

III. PUBLIC COMMENTS

This is an opportunity for scheduled presentations or requests from the public.

IV. ROLL CALL VOTING

As the president of the board conducts this meeting, it is not necessary to announce each director's name for each roll call vote. If, however, a director or directors wish to comment or have his/her comment or vote specifically recorded, the director(s) shall have the opportunity to so state.

The chairperson of the meeting, the president of the board, should announce before each roll call vote, that if she hears no objections from any member of the board present, the vote will be considered a unanimous roll call vote and so recorded.

EXECUTIVE SESSION

Executive Session of the Board of Directors of Tuscarora Intermediate Unit for personnel matters.

1. Recommend approval be granted to amend the agenda to add a motion regarding a Statement of Charges against a full-time employee of the Tuscarora Intermediate Unit.
2. Recommend approval be granted of the Statement of Charges against a full-time employee recommending dismissal from employment as recommended by the Executive Director, authorizing the Board President and Board Secretary to execute the Statement of Charges, and authorizing the Executive Director to serve the Statement of Charges and schedule a hearing before the TIU Board consistent with the School Code.

V. MINUTES OF PREVIOUS MEETING

Recommend approval be granted of the minutes of the reorganization meeting of June 13, 2024, and minutes of the regular board meeting of June 13, 2024. (Minutes are posted.)

VI. REPORTS

A. Treasurer's Report

Recommend approval be granted of the Treasurer's Report for June 2024. (See Attachment #1.)

B. Budget Transfers (none)

C. Payment of Bills

Recommend approval be granted of the payment of bills for June 2024. (Printout is posted.)

VII. STAFF PRESENTATION (none)

VIII. TIU BOARD

A. Activities - election of board members, conventions, meetings, etc.

1. The Tuscarora Intermediate Unit 11 has been notified by Clayton P. Carroll, II, Audit Coordinator, Pennsylvania Department of Education (PDE), that PDE reviewed the Single Audit Report (SAR) of TIU 11 for the year ended June 30, 2023. The scope of the review covered financial data presented in the Schedule of Expenditures of Federal Awards (SEFA). The review established payments were made by PDE to the TIU during the fiscal year of audit and are included on the SEFA in accordance with the 2 CFR, Part 200, Subpart F, Uniform Guidance, Cost Principles, and Audit Requirements for Federal Awards regulations. Accordingly, with respect to the federal financial assistance programs funded by this agency, the Single Audit Report for fiscal year ended June 30, 2023 is approved as being substantially in compliance with 2 CFR, Part 200, Subpart F, and other relevant federal and Commonwealth policy. Information item, no action required. (See Attachment #2.)
2. Recommend approval be granted to seek proposals from various financial institutions for a Revenue Anticipation Note not to exceed \$3,700,000, pending approval of the 2024-2025 Pennsylvania State Budget.

B. Policy/School Calendars (none)

C. Contracts/Leases

1. Recommend approval be granted for the Tuscarora Intermediate Unit to issue contracts as needed between the July 2024 and September 2024 Board Meetings. The issued contracts will be presented to the TIU Board at the September meeting.
2. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **Central Susquehanna Intermediate Unit 16** - 9 Lawton Lane, Milton PA 17847 to provide Office of Dispute Resolution Services for the Birth to three years program area. Effective date is July 1, 2024 through June 30, 2025. Reimbursement not to exceed \$21,000. Funding source: Early Intervention Technical Assistance (EITA) Infant/Toddler.
3. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **Zoom Video Communications, Inc.** - 55 Almaden Boulevard, 6th Floor, San Jose, CA 95113 for a two-year renewal of education licenses for Zoom phone, webinar, Zoom rooms, and visitor management (Zoom Order #Q2710407). Effective date is July 14, 2024. Reimbursement not to exceed \$36,377/year (two-year contract). Funding source: Various TIU Programs.

VIII. TIU BOARD

C. Contracts/Leases

4. Recommend approval be granted of Contracts between Tuscarora Intermediate Unit and the listed agencies to provide duties as endorsed as a PA Early Intervention Master Coach. Effective date is July 1, 2024 through June 30, 2025. Reimbursement at the rate of \$120/hour up to 10 hours/week not to exceed \$60,000. Funding source: EITA.
 - a. **Strawberry Fields, Inc.** - 3054 Enterprise Drive, State College, PA 16801
 - b. **Early Intervention Specialists, Inc.** - 9800B McKnight Road, Suite 150, Pittsburgh, PA 15237
 - c. **Compass Community Connections** - 31 South Dorcas Street, Suite A, Lewistown, PA 17044
5. Recommend approval be granted of Contracts between Tuscarora Intermediate Unit and the listed individual/agencies to provide duties as an endorsed PA Early Intervention Provider Coach. Effective date is July 1, 2024 through June 30, 2025. Reimbursement at the rate of \$100/hour up to 10 hours per week/not to exceed \$50,000. Funding source: EITA.
 - a. **Jessica Bush** - 1148 Bodine Road, Chester Springs, PA 19425
 - b. **Early Intervention Specialists, Inc.** - 9800B McKnight Road, Suite 150, Pittsburgh, PA 15237
 - c. **Nelson Therapeutic Services** - 173 West Mountain Road, Wind Gap, PA 18091
 - d. **Beginnings, Inc.** - 111 Market Street, Johnstown, PA 15901
6. Recommend approval be granted of Contracts between Tuscarora Intermediate Unit and the listed individual/agency to participate in the Coaching Training Sequence as a Trainee Coach working toward Provider Coach status. Effective date is July 1, 2024 through June 30, 2025. Reimbursement at the listed amounts. Funding source: EITA.
 - a. **Jennifer Broughton** - 327 Nauvoo Road, Morris, PA 16938
\$8,000 stipend payable upon completion of deliverables
 - b. **TEIS Early Intervention Provider** - 1500 Ardmore Blvd., Suite 100, Pittsburgh, PA 15221
\$7,000 stipend payable upon completion of deliverables
7. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **Katrina Cripe** - 3481 Welwyn Way, Tallahassee, FL 32309 to provide duties as a Coaching Across Settings Video Manager. Effective date is July 1, 2024 through June 30, 2025. Reimbursement at the rate of \$55/hour up to 15 hours/week not to exceed \$40,000. Funding source: EITA.
8. Recommend approval be granted of Contracts between Tuscarora Intermediate Unit and the listed individuals to participate in the Professional Learning Community (PLC) Training Sequence. Effective date is July 1, 2024 through June 30, 2025. Reimbursement not to exceed \$6,000/individual payable upon completion of deliverables. Funding source: EITA.
 - a. **Erin Donahue** - 1016 Ormond Ave, Drexel Hill, PA 19026
 - b. **Elizabeth Olarte** - 1052 Spruce Street, Wilkes-Barre Township, PA 18702
9. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **New World Now, LLC** - 5307 South 92nd Street, Suite 100, Hales Corners, WI 53130 to provide maintenance for the customized web platform for the Early Intervention Provider Registry used by the Bureau of Early Intervention Services. Effective date is July 1, 2024 through June 30, 2025. Reimbursement not to exceed \$34,618.50. Funding source: EITA.
10. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **Nina White** - 1227 Faxon Parkway, Williamsport, PA 17701 to develop, plan, and facilitate training to support library programming for early childhood that moves beyond story time. Effective date is July 1, 2024 through June 30, 2025. Reimbursement not to exceed \$14,000. Funding source: CEWS/Commonwealth Libraries - Play and Grow.
11. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **Resources in Reading**, Attention: Elaine Czarnecki - 14836 Charterhouse Lane, Huntersville, NC 28078 to conduct an independent evaluation of the 2024-2025 Play and Grow Project and the PA One Book 2025 Project funded through the Office of Commonwealth Libraries/PA Department of Education. Effective date is July 1, 2024 through June 30, 2025. Reimbursement not to exceed \$20,000. Funding source: CEWS/Commonwealth Libraries/PDE.

VIII. TIU BOARD

C. Contracts/Leases

12. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **ProCare Therapy, LLC** - 1979 Lakeside Parkway, Tucker, GA 30084 for school age teletherapy services to provide vision support for identified students within the TIU 11 catchment area and Early Intervention. Effective date is August 19, 2024 through July 1, 2025. Reimbursement at the rate of \$103/hour at a maximum of 30 hours/week with 30-day notice of termination of the contract should TIU find an in-person therapist. Funding source: Special Education and Early Intervention.
13. Recommend approval be granted of the Schedule of Insurance Coverage for the Tuscarora Intermediate Unit with the carriers and premiums as listed. Effective date is July 1, 2024 through June 30, 2025. Funding source: Various TIU Programs.

Carrier/Coverage	Broker	Premium
CM Regent Insurance Co.		
300 Sterling Parkway, Suite 100		See Attachment #3
Mechanicsburg, PA 17050		
Property	Kish Agency Insurance	\$ 18,728
Property Terrorism		\$ 623
Equipment		\$ 1,094
General Liability		\$ 14,794
Excess Liability		\$ 7,357
Crime		\$ 551
Auto		\$ 38,520
Travelers Casualty and Surety Company of America		
		See Attachment #4
Cyber Liability	AJ Gallagher	\$ 22,120
UPMC Work Alliance		
600 Grant Street, US Steel 8th FL		See Attachment #4
Pittsburgh, PA 15219		
Workers Compensation	AJ Gallagher	\$ 79,586
CM REGENT		
		See Attachment #5
Legal Liability	Central Insurers Group	\$ 12,148

14. Recommend approval be granted of a contract between Tuscarora Intermediate Unit and **Ignite Education Solutions** - 2025 Bedford Street Johnstown, PA 15904 to provide consulting staff for Early Intervention Technical Assistance for the period of July 1, 2024 through June 30, 2025 as listed. Funding source: Early Intervention Technical Assistance.
- Mary Mikus:** Parent to Parent Support - up to 25 hours/month at \$67.10/hour
 - Mary Montgomery :** EITA Online Learning support - up to 60 hours/month at \$87.23/hour
 - Mina Bapat:** EITA Technical Support - up to 25 hours/month at \$67.10/hour
 - Carl Beck:** EITA Technical Support to OCDEL - up to 20 hours/month at \$134.20/hour

D. Contracts/Payments for TIU Revenue Note, Series of 2022

- Recommend approval be granted of the capital project Treasurer's Report. (See Attachment #6.)
- Recommend approval be granted of the capital project payments of bills. (See Attachment #7.)

VIII. TIU BOARD

D. Contracts/Payments for TIU Revenue Note, Series of 2022

3. Recommend approval be granted of the listed capital project payments. (See Attachment #8.)
 - a. HHSDR Architects - \$5,007.57 (June)
 - b. HHSDR Architects - \$5,995
 - c. Allied Mechanical & Electrical, Inc. - \$139,178.70
 - d. Fidevia - \$9,100 (June)
 - e. HRI, Inc. - \$107,009.45
 - f. McNaughton Bros., Inc. - \$2,205
 - g. HHSDR Architects - \$210
 - h. HHSDR Architects - \$5,007.57 (July)

E. Vendor Contracts (none)

IX. PROGRAMS

A. New Programs/Changes (none)

B. Job Descriptions

1. Recommend approval be granted of the listed revised job descriptions. (See Attachment #9.)
 - a. **Project Lead for Parent to Parent and Family Engagement**
Special Project (non-professional) Employee
 - b. **Van Driver for the TIU Community Education & Workforce Services**
Community Education & Workforce Services (non-certificated) Employee Level 3

X. FISCAL

A. Budgets - new, revised (none)

B. Purchases/Bids (none)

C. Special Education Transportation (none)

D. Juniata County Early Childhood Services

1. Recommend approval be granted of the listed items for Juniata County Early Childhood Services.
 - a. **Federal Actual Expenditure Reports** (See Attachment #10.)
 - b. **2024-2025 Continuous Quality Improvement Plan** (See Attachment #11.)
 - c. **2024-2025 Program Grant Goals** (See Attachment #12.)
 - d. **Governance Reports** (See Attachment #13.)
 - e. **Self-Assessment Summary** (See Attachment #14.)
 - f. **Federal Change in Scope - Enrollment Reduction:** Early Head Start from 60 slots to 42 slots; Head Start Home Based from 19 slots to 4 slots. The reduction will not lower the dollar amount of the grant award.
 - g. **Additional funding request** for Head Start and Early Head Start in the amount of \$168,800 for staff retention, new staff sign-on incentives, employment referral incentives, and staff health and wellness.
2. The Juniata County Early Childhood Services Monthly Report is attached for your information. Information item, no action required. (See Attachment #15.)

X. FISCAL

D. Juniata County Early Childhood Services

3. Kelly Zurybida will present information related to Juniata County Early Childhood Services.

XI. PERSONNEL

A. Resignations/Retirements

1. Recommend approval be granted to accept the resignation of **Nichole B. McCracken** McConnellsburg, PA 17233 as a Full-time Early Intervention Teacher, effective at the end of the day on June 10, 2024. Ms. McCracken resigned prior to her scheduled start date of 6/24/2024.
2. Recommend approval be granted to accept the resignation of **Kirsten L. Henry** - Port Royal, PA 17082 as a Substitute Program Aide for Juniata County Early Childhood Services, effective at the end of the day on June 11, 2024. Ms. Henry was employed by TIU since 12/7/2023.
3. Recommend approval be granted to accept the resignation of **Christina M. Scenna** - Pittsburgh, PA 15226 as a Full-time Educational Consultant for the Pattan Autism Initiative, effective at the end of the day on September 3, 2024. Ms. Scenna has been employed by TIU since 9/16/2019.
4. Recommend approval be granted to accept the resignation for retirement purposes of **Susan G. Pennay** - Harrisburg, PA 17112 as a Full-time Project Manager for Early Intervention Technical Assistance, effective at the end of the day on October 4, 2024. Ms. Pennay has been employed by TIU since 8/31/1995.
5. Recommend approval be granted to accept the resignation of **Diane D. Younker** - Mercersburg, PA 17236 as a Part-time Learning Support Teacher & Teacher of Enrichment Students for the Non-public School Program, effective at the end of the day on June 14, 2024. Ms. Younker was employed by TIU since 8/25/2020.
6. Recommend approval be granted to accept the resignation of **Lucas M. Wilson** - Hesston, PA 16647 as a Full-time Vocational Education Teacher for Welding for Correctional Education Facilities, effective at the end of the day on July 31, 2024. Mr. Wilson has been employed by TIU since 9/1/2023.
7. Recommend approval be granted to accept the resignation of **Christopher E. Fry** - Newport, PA 17074 as a Full-time District Technician, effective at the end of the day on July 1, 2024. Mr. Fry was employed by TIU since 10/1/2021.

B. Leaves of Absence (none)

C. Transfers/Reassignments/Change in Employment Status, Termination of Employees

1. Recommend approval be granted of a change in assignment (demotion) for **Catherine F. Pacheco** Mifflintown, PA 17059 from a Part-time to a Substitute Program Aide for Juniata County Early Childhood Services. The demotion is at the request of Ms. Pacheco. Ms. Pacheco has been employed by TIU since 4/2/2024.
Terms of Employment:
Assignment: Substitute Program Aide
Special Project Head Start/Early Head Start/Pre-K Counts (non-exempt) Employee
Effective Date: June 14, 2024
Salary: \$10.27/hour
Days in Work Year: Substitute as needed
Benefits: None unless required by state/federal mandates

XI. PERSONNEL

C. Transfers/Reassignments/Change in Employment Status, Termination of Employees

2. Recommend approval be granted of a change in assignment for **Amie C. Bard** - Thompsontown, PA 17094 from a Full-time Assistant Teacher/Teacher Aide to a Full-time Family Services Worker for Juniata County Early Childhood Services. Ms. Bard was previously employed by TIU from 6/6/2018 through 1/31/2022 and since 9/6/2023.
Terms of Employment:
Assignment: Full-time Family Services Worker
Special Project Head Start/Early Head Start/Pre-K Counts/PAT (non-exempt) Employee
Effective Date: August 1, 2024
Salary: \$15.30/hour
Days in Work Year: 32.5 hours/week - 40 weeks/year
Benefits: Usual benefits granted to JCECS employees
3. Recommend approval be granted of a demotion for **Donna J. Imes** - Mifflin, PA 17058 from a Full-time to a Part-time Program Aide for Juniata County Early Childhood Services. The demotion is due to a change in classroom/improvement plan. Ms. Imes was previously employed by TIU from 1/28/2006 through 9/7/2011 and since 9/3/2013.
Terms of Employment:
Assignment: Part-time Program Aide
Special Project Head Start/Early Head Start/ Pre-K Counts (non-exempt) Employee
Effective Date: July 12, 2024
Salary: No change in hourly rate
Days in Work Year: 25 to less than 30 hours/week - 38 weeks/year
Benefits: None unless required by state/federal mandates

D. New Employees

1. Recommend approval be granted for the Tuscarora Intermediate Unit to fill positions and hire employees as needed between the July 2024 and September 2024 Board Meetings. The employment information will be presented to the TIU Board at the September meeting.
2. Recommend approval be granted to employ one Part-time **Van Driver** for the TIU Community Education & Workforce Services (Level 3) effective on/about July 12, 2024. The starting salary will be commensurate with experience and to scale with benefits if required by state/federal mandates. When the position is filled, the name will be presented to the TIU Board for approval.
3. Recommend approval be granted to employ **Susan Guyer** - Lewistown, PA 17044 on a provisional basis as a Part-time Early Intervention Paraprofessional/Personal Care Aide, pending receipt of required clearances and employment paperwork. This is a vacant position.
Terms of Employment:
Assignment: Part-time Early Intervention Paraprofessional/Personal Care Aide
Non-certificated (non-professional) Employee Level I
Effective Date: June 24, 2024
Salary: \$15.03/hour (Step 1)
Days in Work Year: 25 to less than 30 hours/week - 38 weeks /year
Benefits: None unless required by state/federal mandates
4. Recommend approval be granted to employ **Abigail Cramer** - Mount Union, PA 17066 on a provisional basis as a Part-time Early Intervention Paraprofessional/Personal Care Aide, pending receipt of required clearances and employment paperwork. This is a vacant position.
Terms of Employment:
Assignment: Part-time Early Intervention Paraprofessional/Personal Care Aide
Non-certificated (non-professional) Employee Level I
Effective Date: June 24, 2024
Salary: \$16.03/hour (Step 1 - Associate's)
Days in Work Year: 25 to less than 30 hours/week - 38 weeks /year
Benefits: None unless required by state/federal mandates

XI. PERSONNEL

D. New Employees

5. Recommend approval be granted to employ **Michelle D. Kline** - McVeytown, PA 17051 on a provisional basis as a Full-time Accounts Payable/Inventory Clerk, pending receipt of required clearances and employment paperwork. This is a vacant position.
Terms of Employment:
Assignment: Full-time Accounts Payable/Inventory Clerk
Non-certificated (non-professional) Employee Level 3.1
Effective Date: July 1, 2024
Salary: \$36,000/year (Step 1)
Days in Work Year: 12 months/year (8 hours/day)
Benefits: Usual benefits granted to non-certificated employees
6. Recommend approval be granted to employ **Shayla Milligan** - Yeagertown, PA 17099 on a provisional basis as a Full-time Assistant Teacher/Teacher Aide for Juniata County Early Childhood Services, pending receipt of required clearances and employment paperwork. This is a vacant position.
Terms of Employment:
Assignment: Full-time Assistant Teacher/Teacher Aide
Special Project Head Start/Early Head Start/Pre-K Counts (non-exempt) Employee
Effective Date: August 19, 2024
Salary: \$15.36/hour
Days in Work Year: 40 weeks/year (7.5 hours/day)
Benefits: Usual benefits granted to JCECS employees
7. Recommend approval be granted to employ **Carrie Miller** - Port Royal, PA 17082 on a provisional basis as a Part-time Program Aide for Juniata County Early Childhood Services, pending receipt of required clearances and employment paperwork. This is a vacant position.
Terms of Employment:
Assignment: Part-time Program Aide
Special Project Head Start/Early Head Start/Pre-K Counts (non-exempt) Employee
Effective Date: August 19, 2024
Salary: \$11/hour
Days in Work Year: 20 to less than 25 hours/week - 40 weeks/year
Benefits: None unless required by state/federal mandates
8. Recommend approval be granted to employ **Randy Sandoval** - Liverpool, PA 17045 on a provisional basis as a Substitute Program Aide for Juniata County Early Childhood Services, pending receipt of required clearances and employment paperwork. This is a vacant position.
Terms of Employment:
Assignment: Substitute Program Aide
Special Project Head Start/Early Head Start/Pre-K Counts (non-exempt) Employee
Effective Date: August 19, 2024
Salary: \$10.37/hour
Days in Work Year: Substitute as needed
Benefits: None unless required by state/federal mandates
9. Recommend approval be granted to employ **Sara Stazewski** - Tyrone, PA 16686 on a provisional basis as a Full-time Mental Health Worker - Child/Adolescent Partial Hospitalization Program, pending receipt of required clearances and employment paperwork. This is a vacant position.
Terms of Employment:
Assignment: Full-time Mental Health Worker - Child/Adolescent Partial Hospitalization Program
Special Project Child/Adolescent Partial Hospitalization Program (exempt) Employee
Effective Date: July 17, 2024
Salary: \$53,185/year (Bachelor's)
Days in Work Year: 215 days/year (7.5 hours/day)
Benefits: Usual benefits granted to PHP employees

XI. PERSONNEL

D. New Employees

10. Recommend approval be granted to employ **Olivia Dickson** - Saxton, PA 16678 on a provisional basis as a Full-time Mental Health Worker - Child/Adolescent Partial Hospitalization Program, pending receipt of required clearances and employment paperwork. This is a vacant position.
Terms of Employment:
Assignment: Full-time Mental Health Worker - Child/Adolescent Partial Hospitalization Program
Special Project Child/Adolescent Partial Hospitalization Program (exempt) Employee
Effective Date: July 17, 2024
Salary: \$55,447/year (Master's)
Days in Work Year: 215 days/year (7.5 hours/day)
Benefits: Usual benefits granted to PHP employees

E. Supplemental Contracts/Employment, Change in Pay

1. Recommend approval be granted to rescind the Supplemental Contract for **Rebecca A. Brady** Big Cove Tannery, PA 17212 to serve as a Mentor in the Induction Program for Nichole McCracken. Ms. McCracken resigned prior to starting employment. Ms. Brady has been employed by TIU since 7/11/2014. Refer to Minutes of 3/14/2024 Board meeting, Item XI-E-3.
2. Recommend approval be granted of a Supplemental Contract for **Lisa M. Low** - James Creek, PA 16657, Full-time Instructional Assistant for Correctional Education Facilities, to provide supervision of Trough Creek Youth Forestry Camp students working for the Office of Vocational Rehabilitation (OVR) program. Effective date is June 10, 2024 through August 2, 2024. Reimbursement at \$22.50/hour. Ms. Low has been employed by TIU since 1/1/2017. Funding source: Corrections Education/OVR.
3. Recommend approval be granted of a Supplemental Contract for **Dawn M. Lynn** - James Creek, PA 16657, Full-time Educational Consultant, to work up to ten additional days to provide support and training for the Success for PA Early Learners Grant for the 2024-2025 school year and provide support for the Enhanced Core Reading Instructional classrooms. Effective date is July 1, 2024 through June 30, 2025. Reimbursement at per diem rate. Ms. Lynn has been employed by TIU since 7/1/2023. Funding source: Early Intervention and Special Education.
4. Recommend approval be granted of a Supplemental Contract for **Allison N. Solt** - Lewistown, PA 17044 that in addition to her assignment as Full-time Early Intervention/Speech Language Service Coordinator, she provide speech language support services for children in the TIU early intervention program one day/week (eight hours/week) for 39 weeks at the rate of \$341/day. Effective date is August 1, 2024 through July 31, 2025. Services will be provided remotely outside of regular work schedule. Ms. Solt was previously employed by TIU from 7/1/2010 through 3/28/2012 and since 1/5/2015. Funding source: Early Intervention and Special Education.
5. Recommend approval be granted of a Supplemental Contract for **Rebecca A. Brady** - Big Cove Tannery, PA 17212 that in addition to her assignment as Full-time Early Intervention Classroom Teacher, she provide after-hours developmental evaluations, specialized language instruction, and additional case management for children referred to early intervention in Fulton County. Effective date is September 1, 2024 through August 31, 2025. Reimbursement at current hourly rate not to exceed 15 hours/week. Ms. Brady has been employed by TIU since 7/11/2014. Funding source: Early Intervention and Special Education.
6. Recommend approval be granted of a Supplemental Contract for **Deanna M. Lukoskie** Millerstown, PA 17062 that in addition to her assignment as Full-time Assistant Teacher/Teacher Aide for Juniata County Early Childhood Services, she provide outreach and recruitment. Effective date is July 12, 2024 through August 23, 2024. Reimbursement at \$12.39/hour not to exceed 30 hours. Ms. Lukoskie has been employed by TIU since 3/16/2021. Funding source: JCECS.

XI. PERSONNEL

E. Supplemental Contracts/Employment, Change in Pay

7. Recommend approval be granted of a Supplemental Contract for **Angela M. Haupt** - Huntingdon, PA 16652, Full-time Clinical Director - Child/Adolescent Partial Hospitalization Program, to work 10 additional days (80 hours) to oversee/finalize Medication Management and Intakes for the Partial Hospitalization Program. Effective date is July 1, 2024 through June 30, 2025. Reimbursement at per diem rate. Ms. Haupt has been employed by TIU since 2/11/2022. Funding source: Partial Hospitalization Program.
8. Recommend approval be granted of a Supplemental Contract for **Ashlee D. Sunderland** McVeytown, PA 17051, Full-time Receptionist/Executive Secretary - Child/Adolescent Partial Hospitalization Program, to work 10 additional days (80 hours) to oversee/finalize Medication Management and Intakes for the Partial Hospitalization Program. Effective date is July 1, 2024 through June 30, 2025. Reimbursement at per diem rate. Ms. Sunderland has been employed by TIU since 10/18/2021. Funding source: Partial Hospitalization Program.
9. Recommend approval be granted of Supplemental Contracts for the listed Full-time Teacher's for the Child/Adolescent Partial Hospitalization Program, to work as substitutes for the Partial Hospitalization Program. Effective date is July 1, 2024 through June 30, 2025. Reimbursement at the individual's current per diem rate. Funding source: Partial Hospitalization Program.
 - a. **Stacey J. Miller** - Cassville, PA 16623, employed by TIU since 9/7/2021
 - b. **Annette M. Brodbeck** - Mount Union, PA 17066, employed by TIU since 9/6/2023

F. Extended School Year (ESY)

1. Recommend approval be granted to rescind the employment of the listed individuals employed for the Armstrong-Kline court mandated Extended School Year (ESY) Program during June, July, and August 2024. The individuals are no longer available to work for the ESY program. Refer to Board Meeting Minutes of 3/14/2024, Item XI-F-3-i-k and 4/11/2024 Item XI-F-3-c.
 - a. **Abigayle Zimmerman** - Mapleton Depot, PA 17052 (New Teacher)
 - b. **Elizabeth Fleming** - Shade Gap, PA 17255 (New Paraeducator)
 - c. **Mary E. Lyons** - Mapleton Depot, PA 17052 (New Paraeducator)

XII. CONFERENCE REQUESTS

1. Recommend approval be granted for **Colleen A. Kutchkus**, Early Intervention Technical Assistance Consultant for Early Intervention, to attend the Division of Early Childhood International Conference of Young Children with Disabilities Conference from September 16-20, 2024 at an approximate cost of \$2,570. This is the only international conference held in the US that focuses on early intervention birth to five. Ms. Kutchkus will share information about early intervention in Pennsylvania and bring back research and resources for EITA. Funding source: EITA.

XIII. MISCELLANEOUS INFORMATION (information, no action required)

A. Publicity

Lewistown Sentinel article - TIU Cardboard Carnival STEM Summer Camp. (See Attachment #16.)

B. Employee Data

May 9, 2024	June 13, 2024
324 Full-time	328 Full-time
46 Part-time	45 Part-time
1 Temporary	1 Temporary
6 Substitutes	6 Substitutes

XIII. MISCELLANEOUS INFORMATION (information, no action required)

C. Cabinet Updates

This is an opportunity for Cabinet Members to share information on various projects and activities.

XIV. DATE OF NEXT MEETING

The next regular meeting of the Tuscarora Intermediate Unit Board of Directors is scheduled for **Thursday, September 12, 2024 at 7:00 p.m.**

XV. ADJOURNMENT

Other business.

Adjournment of meeting by the President of the Board of Directors.