

Tuscarora Intermediate Unit Board of Directors' Meeting**AGENDA****Thursday, May 8, 2025 - 7:00 p.m.****REGULAR BOARD MEETING****I. CALL TO ORDER - PRESIDENT OF THE BOARD****II. ROLL CALL OF BOARD MEMBERS**

Jackson J. Albert - Juniata County
Jason C. Carbaugh - Central Fulton
Zeb I. Harshbarger - Mifflin County
Katherine R. Hollibaugh - Forbes Road
Linda L. McClure - Mount Union Area
Timothy A. Mellott - Southern Fulton
Krista L. Reihart - Juniata Valley
Kylee Ruiz - Southern Huntingdon County
Britney N. Rutter - Huntingdon Area

III. PUBLIC COMMENTS

This is an opportunity for scheduled presentations or requests from the public.

IV. ROLL CALL VOTING

As the president of the board conducts this meeting, it is not necessary to announce each director's name for each roll call vote. If, however, a director or directors wish to comment or have his/her comment or vote specifically recorded, the director(s) shall have the opportunity to so state.

The chairperson of the meeting, the president of the board, should announce before each roll call vote, that if she hears no objections from any member of the board present, the vote will be considered a unanimous roll call vote and so recorded.

EXECUTIVE SESSION

Executive Session of the Board of Directors of Tuscarora Intermediate Unit for personnel matters.

V. MINUTES OF PREVIOUS MEETING

Recommend approval be granted of the minutes of the regular board meeting of April 10, 2025. (Minutes are posted.)

VI. REPORTS**A. Treasurer's Report**

Recommend approval be granted of the Treasurer's Report for April 2025. (See Attachment #1.)

B. Budget Transfers (none)

VI. REPORTS

C. Payment of Bills

Recommend approval be granted of the payment of bills for April 2025. (Printout is posted.)

VII. STAFF PRESENTATION (none)

VIII. TIU BOARD

A. Activities - election of board members, conventions, meetings, etc.

1. Recommend approval be granted to elect the following board members to the TIU Board of Directors for new three-year terms from July 1, 2025 to June 30, 2028. The respective nominees from the TIU member school districts have been officially elected at one of their local regular board meetings. Copies of the ballots are on file at the TIU office. This action is taken in accordance with provisions of Act 30 of 1980, which permits the election of intermediate unit board members by mail ballot instead of at a formal convention of school directors.
 - a. **Central Fulton School District**
Jason C. Carbaugh - 260 Thorton Drive, McConnellsburg, PA 17233
Mr. Carbaugh is an incumbent. He has served on the TIU Board since 12/14/2023.
 - b. **Huntingdon Area School District**
Britney N. Rutter - 9841 Sugar Grove Road, Huntingdon, PA 16652
Mrs. Rutter is an incumbent. She has served on the TIU Board since 7/1/2022.
 - c. **Southern Huntingdon County School District**
Kylee Ruiz - 290 Iron Street, Orbisonia, PA 17243
Mrs. Ruiz is an incumbent. She has served on the TIU Board since 6/13/2024.
2. Recommend approval be granted to seek proposals from various financial institutions for a Revenue Anticipation Note or Line of Credit not to exceed \$6,500,000, pending approval of the 2025-2026 Pennsylvania State Budget.
3. The Pennsylvania School Boards Association (PSBA) Bylaws authorize intermediate units to appoint one voting delegate to the 2025 Delegate Assembly, to be appointed by majority vote from among the members of the intermediate units governing body. The 2025 Assembly will occur as a full in-person event on Tuesday, October 21, 2025 at Kalahari Resorts & Conventions in the Poconos. The Board may appoint a voting delegate who will represent and vote on behalf of the TIU. Voting members of the Delegate Assembly will receive reports from the PSBA president, chief executive officer, and treasurer; receive the election results for PSBA leadership, including Governing Board officers, Zone Representatives, and Sectional Advisors; consider proposals recommended by the PSBA Platform Committee and adopt the legislative platform for the coming year; and consider and act upon any proposed changes to the PSBA Bylaws. There is no registration fee to participate in the Delegate Assembly.
4. The Pennsylvania Department of Health has accepted the Single Audit Report of the Tuscarora Intermediate Unit 11 for the year ended June 30, 2023. The review disclosed that the single audit report does not contain any findings that pertain to the federal programs funded through the Department of Health. Information item, no action required. (See Attachment #2.)
5. The Pennsylvania Department of Education approved the Single Audit Report of the Tuscarora Intermediate Unit 11 for the year ended June 30, 2024 as being substantially in compliance. The correspondence also advised that for the 6/30/2025 fiscal year, PDE will begin to conduct desk audits of internal controls and data reporting pertaining to Pupil Membership and Transportation, School Bus Drivers Qualifications, School Bullying incidents, and Teacher Certification. Information item, no action required. (See Attachment #3.)

VIII. TIU BOARD

B. Policy/School Calendars

1. Recommend approval be granted of the 2025-2026 salary increase for the TIU Community Education & Workforce Services. (See Attachment #4.)
2. Recommend approval be granted of the 2025-2026 salary increase for the TIU support staff secretarial and fiscal. (See Attachment #5.)
3. Recommend approval be granted for the Tuscarora Intermediate Unit 11 to withhold 17.59 percent of its total IDEA-Part B funds for Component 2 services for program year 2025-2026. The funds will be used to support a minimum of five (5) full-time equivalent positions for Educational Consultants who provide training and technical assistance to educators, parents, paraprofessionals, and agency personnel.
4. Recommend approval be granted of the second reading and adoption of the listed TIU Board Policies. (See Attachment #6.)
 - a. 103 Discrimination/Harassment Affecting Students
 - b. 104 Discrimination/Harassment Affecting Staff
 - c. 218 Student Discipline
 - d. 218.1 Weapons
 - e. 218.2 Terroristic Threats
 - f. 247 Hazing
 - g. 249 Bullying/Cyberbullying
 - h. 252 Dating Violence
 - i. 903 Public Comment in Board Meetings
5. Revised Administrative Regulations and/or attachments are attached for your information. Information item, no action required. (See Attachment #7.)
 - a. 103 Report Form; Discrimination; Title IX; Parental Objection to Participate
 - b. 104 Report Form; Discrimination; Title IX
 - c. 247 AR Hazing; AR Notice; Report Form
 - d. 249 AR Bullying/Cyberbullying; Notice; Report Form
 - e. 252 Report Form
 - f. 903 AR Request to Comment; AR Presiding Officer Statement
6. Recommend approval be granted of the first reading of the listed TIU Board Policies. (See Attachment #8.)
 - a. 103.1 Nondiscrimination - Qualified Students with Disabilities
 - b. 803 Intermediate Unit Calendar
 - c. 805 Emergency Preparedness and Response
 - d. 805.1 Relations with Law Enforcement Agencies
 - e. 806 Child Abuse

C. Contracts/Leases

1. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **Sweet, Stevens, Katz & Williams, LLP** - 331 East Butler Avenue, New Britain, PA 18901 for services related to the Special Education Pool Counsel. Effective date is July 1, 2025 through June 30, 2026 at an amount not to exceed \$7,875. Funding source: Special Education.
2. Recommend approval be granted of an Agreement Addendum between Tuscarora Intermediate Unit and **Substitute Teacher Service (STS)** - 2901 Dutton Mill Road, Suite 200, Aston, PA 19014 to provide the services of a substitute teacher for the TIU Act 89 program. Effective date is July 1, 2025 through June 30, 2026. The substitute teacher will be paid at the rate of \$130/day and the reimbursement to STS is \$175.50/day or a markup of 35 percent. Funding source: Act 89.

VIII. TIU BOARD

C. Contracts/Leases

3. Recommend approval be granted of Contracts between Tuscarora Intermediate Unit and the schools listed to provide a maximum of 70 hours of tutoring for not more than 22 students per school at the rate of \$30/hour, not to exceed \$2,100/school. The contracts are effective June 1, 2025 through August 15, 2025. Funding source: Act 89.
 - a. Sacred Heart - 110 North Dorcas Street, Lewistown, PA 17044
 - b. Mifflin County Christian - 5113 Back Maitland Road, McClure, PA 17841
 - c. Belleville Mennonite - 4105 Front Mountain Road, Belleville, PA 17004
 - d. Valley View Christian - 120 Applehouse Road, Belleville, PA 17004
 - e. Juniata Mennonite - 289 Leonard Hill Road, McAlisterville, PA 17049
4. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **PA School Wellness**, Attention: Deanna Lacek Philpott - 111 Northridge Drive, Pittsburgh, PA 15237 to implement requirements through the Preventive Health and Health Services Block Grant and School-Based Interventions to Promote Equity and Improve Health, Academic Achievement, and Well-Being of Students Centers for Disease Control and Prevention grant (WSCC grant). School Wellness Consultant will directly work with Erie City School District to implement WSCC grant requirements focused on a priority LEA. School Wellness Consultant will also work with various partners on the statewide implementation of a school health leadership coalition, establishing new and strengthening existing school wellness partnerships. Effective date is July 1, 2025 through June 30, 2026. Reimbursement not to exceed \$97,500. Funding source: CEWS/ Department of Health Wellness Initiatives.
5. Recommend approval be granted of a Contract between Tuscarora Intermediate Unit and **Ashton Gress, Social Learning Pathways** - 514 Back Run Road, McConnellsburg, PA 17233 to provide up to 10 hours/week of speech and language therapy service. Effective date is September 2, 2025 through June 30, 2026. Reimbursement at the rate of \$125/hour. Funding source: Early Intervention.
6. Recommend approval be granted of a revised effective date to issues agreements to OCDEL funded Home Visiting Programs for workforce development or outreach to special populations. A maximum of 70 agreements will be issued to approved programs. Reimbursement not to exceed \$5,000/program. Effective date is January 1, 2025 through August 30, 2025. Funding source: EITA. Refer to Minutes of 4/10/2025 Board meeting, Item VIII-C-5.
7. Recommend approval be granted of revised Professional Service Agreements between Tuscarora Intermediate Unit and programs to assist Early Intervention programs to meet the requirements of preschool service delivery implementation. Effective date is January 1, 2025 through June 30, 2025. Reimbursement at an amount not to exceed \$10,000/agency. Funding source: Early Intervention Technical Assistance/Success for PA Early Learners. Refer to Minutes of 3/13/2025 Board meeting, Item VIII-C-3-a-i.
8. Recommend approval be granted of a revised effective date for Contracts between Tuscarora Intermediate Unit and Preschool Early Intervention agencies to assist programs in addressing ongoing workforce need. Effective date is January 1, 2025 through June 30, 2025. Reimbursement at an amount not to exceed \$15,000/agency. Funding source: Early Intervention Technical Assistance/Preschool. Refer to Minutes of 4/10/2025 Board meeting, Item VIII-C-6-a-v.
9. Recommend approval be granted of an Agreement between Tuscarora Intermediate Unit and **PSBA Insurance**, a Pennsylvania company - 400 Bent Creek Boulevard, Mechanicsburg, PA, 17050 for a program to manage unemployment compensation risks and claims and related services. PSBA Insurance Better Unemployment Compensation System (BUCS) specializes in unemployment related issues for public school entities within PA. Effective date is July 1, 2025 through June 30, 2026. The administrative fee will be \$19,272.78 and covers advisory services, representation at hearings, and insurance for stop loss claims. The stop loss claims point for 2025-2026 will be \$120,454.89. Stop Loss insurance will cover up to three times of claims stop loss point. Funding source: TIU related programs and General Operating Budget.

VIII. TIU BOARD

C. Contracts/Leases

- 10.** Recommend approval be granted of Contracts between Tuscarora Intermediate Unit and the listed Subcontractors to provide training, technical assistance, and consultation for the Pennsylvania Department of Education under the State Educational Initiatives. Effective date is July 1, 2025 through June 30, 2026 at the indicated days, per diem rates, and included PDE approved related travel costs of \$57,500. Funding source: Purchase Order through PDE State Educational Initiatives.
 - a. **REBEL Educational Consulting, LLC** - Dr. Rebekah Baum-Leaman
1490 Silver Spring Road, Mount Joy, PA 17552
180 days at \$525/day - \$102,000 - Initiative area: Standards Aligned System
 - b. **RFM Educational Consulting, LLC** - Dr. Richard Maraschiello
548 Monastery Avenue, Philadelphia, PA 19128
200 days at \$600/day - \$130,000 - Initiative area: Assessment
 - c. **David Deitz** - 15 Hillside Road, Middletown, PA 17057
190 days at \$500/day - \$102,500 - Initiative area: Fine Arts Education
 - d. **Dr. Matthew Treese** - 2900 Fairview Road, Camp Hill, PA 17011
192 days at \$500/day or \$103,500 - Initiative area: Charter Schools
 - e. **Dr. Gerald Huesken** - 453 Settlers Drive, Lititz, PA 17543
30 days at \$500/day - \$22,500 - Initiative area: Elementary & Secondary Ed. Services
 - f. **Dr. Nicole Hollins-Sims** - 2045 Beaver Spring Road, Harrisburg, PA 17111
180 days at \$550/day - \$109,000 - Initiative area: Safe Schools
 - g. **Dr. Jean Dyszel** - 136 Cricket Lane Camp Hill, PA 17011
180 days at \$500/day - \$97,500 - Initiative area: Various State Educational Initiatives

D. Contracts/Payments for TIU Revenue Note, Series of 2022

- 1.** Recommend approval be granted of the capital project Treasurer's Report. (See Attachment #9.)

E. Vendor Contracts (none)

IX. PROGRAMS

A. New Programs/Changes (none)

B. Job Descriptions

- 1.** Recommended approval be granted of the listed new job description. (See Attachment #10.)
 - a. **Teacher Apprentice for Correctional Education Facilities**
Non-certificated (non-professional) Employee

X. FISCAL

A. Budgets - new, revised

1. Recommended approval be granted of the final adoption of the 2025-2026 Tuscarora Intermediate Unit General Operating Budget in the amount of **\$3,793,033**.

In compliance with Section 914-A(6) (iii), Act 30 of 1980, the following information is to be recorded in the official minutes of the Tuscarora Intermediate Unit Board of Directors regarding the Tuscarora Intermediate Unit General Operating Budget for the 2025-2026 fiscal year. By a proportionate weighted vote of 794 yes votes, 94 no votes, 15 abstention votes, and 41 absent votes, the school directors of the nine-member school districts comprising the Tuscarora Intermediate Unit, approved the levies and appropriations for the Tuscarora Intermediate Unit General Operating Budget in the amount of **\$3,793,033**. *Note: There was one Board Member vacancy reported at the Mifflin County School District equal to 37 votes.* The vote information was obtained from the ballots cast at each of the individual official member school district board meetings. Resolutions and ballots received from the member school districts are on file at the TIU office.

B. Purchases/Bids

1. Recommend approval be granted to dispose of furniture and/or technology equipment that is obsolete and/or no longer works. (See Attachment #11.)
2. Recommend approval be granted to permanently transfer technology equipment to the listed school districts.
 - a. Mount Union Area School District (See Attachment #12.)
 - b. Tussey Mountain School District (See Attachment #13.)

C. Special Education Transportation (none)

D. Juniata County Early Childhood Services

1. Recommend approval be granted of the listed items for Juniata County Early Childhood Services.
 - a. **Federal Actual Expenditure Reports** (See Attachment #14.)
 - b. **Program Policy** - Child Injury Tracking and Reporting (See Attachment #15.)
 - c. **2025-2026 Selection Criteria** (See Attachment #16.)
2. Recommend approval be granted for an extension to the FA2 corrective action plan for Head Start. The extension period will allow for the JCECS program to work with the Region III grant specialist to fully investigate and correct any non-compliance findings and provide specific evidence required. Extension date is through December 2025.
3. The Juniata County Early Childhood Services Monthly Report is attached for your information. Information item, no action required. (See Attachment #17.)
4. Kelly Zurybida will present information related to Juniata County Early Childhood Services.

XI. PERSONNEL

A. Resignations/Retirements

1. Recommend approval be granted to accept the resignation of **Katherine L. Dameron** - West Chester, PA 19380 as a Part-time Regional Coordinator of Parent to Parent of Pennsylvania, effective at the end of the day on April 10, 2025. Ms. Dameron was employed by TIU since 3/18/2025.

XI. PERSONNEL

B. Leaves of Absence

1. A Leave of Absence without pay was approved for the listed employees, using paid and/or unpaid leave, not to exceed 12 weeks. Information item, no action required.
 - a. FML2025-05-01 - effective 4/24/2025 through 6/4/2025
 - b. FML2025-05-02 - effective 4/15/2025 through 4/30/2025
 - c. FML2025-05-03- effective 4/17/2025 through 7/17/2025

C. Transfers/Reassignments/Change in Employment Status, Termination of Employees

1. Recommend approval be granted of a change in assignment for **Dawn L. Palm** - Lewistown, PA 17044 from a Full-time to a Temporary State & Federal Programs Fiscal Analyst for training and transition for the new fiscal analyst. Ms. Palm has been employed by TIU since 10/4/1995.
Terms of Employment:
Assignment: Temporary State & Federal Programs Fiscal Analyst
Non-certificated (non-professional) Employee Level 4.5
Effective Date: May 9, 2025 through on/about August 30, 2025 (not to exceed 14 days)
Salary: \$27.23/hour
Days in Work Year: Not to exceed 14 days
Benefits: None unless required by state/federal mandates
2. Recommend approval be granted of a change in assignment for **Lora A. Palmer** - Todd, PA 16685 from a Full-time Language Arts Instructor to a Full-time Guidance Counselor for Correctional Education Facilities, pending receipt of required certification. Ms. Palmer was previously employed by TIU from 8/12/2012 through 8/3/2015, and since 3/30/2016.
Terms of Employment:
Assignment: Full-time Guidance Counselor for Correctional Education Facilities
Certificated (professional) Employee Level I
Effective Date: July 1, 2025
Salary: No change in salary
Days in Work Year: 188 days/year (7.5 hours/day)
Benefits: Usual benefits granted to certificated employees
3. Recommend approval be granted of a change in assignment for **James A. Rivello** - Huntingdon, PA 16652 from a Full-time Science Instructor to a Full-time Business/Computer Technology Instructor for Correctional Education Facilities. Mr. Rivello has been employed by TIU since 1/16/2025.
Terms of Employment:
Assignment: Full-time Business/Computer Technology Instructor for Correctional Ed. Facilities
Certificated (professional) Employee Level I
Effective Date: July 1, 2025
Salary: No change in salary
Days in Work Year: 188 days/year (7.5 hours/day)
Benefits: Usual benefits granted to certificated employees

D. New Employees

1. Recommend approval be granted of an unpaid internship within the TIU Technology Department for **Daniel Hirschbiel** from South Hills School of Business and Technology majoring in the I.T. Program effective on/about May 15, 2025 through on/about August 15, 2025. The individual will provide the required paperwork/ clearances as needed.
2. Recommend approval be granted to employ one (1) **Full-time Teacher Apprentice for Correctional Education Facilities** (188 days/year - non-certificated/non-professional employee) effective July 1, 2025. The starting salary will be commensurate with experience and to scale with benefits if required by state/federal mandates. When the position is filled, the name will be presented to the TIU Board for approval.

XI. PERSONNEL

D. New Employees

3. Recommend approval be granted to employ **Rylee Shearer** - Port Royal, PA 17082 on a provisional basis as a Full-time Speech Therapist, pending receipt of required clearances and employment paperwork. This is a vacant position.
Terms of Employment:
Assignment: Full-time Speech Therapist
Certificated (professional) Employee Level I
Effective Date: July 1, 2025
Salary: \$57,978/year
Days in Work Year: 187 days/year (7.5 hours/day)
Benefits: Usual benefits granted to certificated employees
4. Recommend approval be granted to employ **Carolyn S. Ardrey** - Huntingdon, PA 16652 on a provisional basis as a Full-time Itinerant Teacher of the Visually Impaired, pending receipt of required clearances and employment paperwork. This is a vacant position.
Terms of Employment:
Assignment: Full-time Itinerant Teacher of the Visually Impaired
Certificated (professional) Employee Level I
Effective Date: July 1, 2025
Salary: \$70,764.33/year
Days in Work Year: 190 days/year (7.5 hours/day)
Benefits: Usual benefits granted to certificated employees
5. Recommend approval be granted to employ **Megan Nicholson** - Evans Mills, NY 13637 on a provisional basis as a Full-time Speech Therapist, pending receipt of required clearances and employment paperwork. This is a vacant position.
Terms of Employment:
Assignment: Full-time Speech Therapist
Certificated (professional) Employee Level I
Effective Date: August 4, 2025
Salary: \$57,978/year
Days in Work Year: 187 days/year (7.5 hours/day)
Benefits: Usual benefits granted to certificated employees

E. Supplemental Contracts/Employment, Change in Pay

1. Recommend approval be granted of Supplemental Contracts for **Allison N. Solt** - Lewistown, PA 17044 that in addition to her assignment as Full-time Early Intervention/Speech & Language Service Coordinator, she serve as a Mentor in the Induction Program for two years for the individuals as listed. Reimbursement at an amount not to exceed \$1,100/individual to meet and work with each mentee for up to 50 hours throughout the course of the program. \$550 will be paid at the end of the first year, and the remaining balance will be paid upon completion of the induction program and submission of the required paperwork for each mentee. Ms. Solt was previously employed by TIU from 7/1/2010 through 3/28/2012 and since 1/5/2015. Funding source: Early Intervention and Special Education.
 - a. **Rylee Shearer**: Effective July 1, 2025 - Induction Program and Clinical Fellowship Year
 - b. **Megan Nicholson**: Effective August 4, 2025 - Induction Program

XI. PERSONNEL

E. Supplemental Contracts/Employment, Change in Pay

2. Recommend approval be granted of Supplemental Contracts for the listed employees from the Juniata County Early Childhood Services to provide recruitment or enrollment, education or transportation in-service, classroom setup, and parent orientation. Effective date is on/about June 2, 2025 through on/about August 29, 2025 at the listed rates and hours. Funding source: Juniata County Early Childhood Services.
 - a. **Deanna M. Lukoskie:** Full-time Asst. Teacher/Teacher Aide - \$16.36/hr not to exceed 60 hrs. Millerstown, PA 17062 - employed by TIU since 3/16/2021
 - b. **Jennifer L. Mellott:** Part-time Program Aide - \$13/hour not to exceed 80 hours Mifflintown, PA 17059 - employed by TIU since 10/17/2022
 - c. **Isabel M. Jones:** Part-time Program Aide - \$13/hour not to exceed 80 hours Mifflintown, PA 17059 - employed by TIU since 10/8/2018
 - d. **Nancy D. Price:** Full-time Asst. Teacher/Teacher Aide - \$16.36/hour not to exceed 58 hours Mifflin, PA 17058 - employed by TIU since 12/6/2017
 - e. **Talon L. Walton** Part-time Program Aide - \$12/hour not to exceed 64 hours Mifflintown, PA 17059 - employed by TIU since 8/31/2022
 - f. **Cortney L. Yarnall:** Full-time Program Aide - \$13/hour not to exceed 68 hours East Waterford, PA 17021 - employed by TIU since 8/25/2017
3. Recommend approval be granted of Supplemental Contracts for the listed individuals to serve as a Head Teacher for the 2025-2026 school year at the rate of \$2,000/individual. Funding source: Partial Hospitalization Program, Act 89, and Correctional Education.
 - a. **Stacey J. Miller** - Cassville, PA 16623, Partial Hospitalization Program Employed since 9/7/2021
 - b. **Zachary R. Treece** - Saxton, PA 16678, Non-public School Program Employed since 8/10/2018
 - c. **Stephen T. Kowalski** - Gettysburg, PA 17325, Correctional Education Facilities Employed since 11/10/1997
 - d. **Lora A. Palmer** - Todd, PA 16685, Correctional Education Facilities Employed from 8/13/2012 through 8/5/2015, and since 3/30/2016
4. Recommend approval be granted of Supplemental Contracts for the listed individuals within the Partial Hospitalization Program, to work ten additional days (80 hours) to oversee/finalize billing, medication management and intakes, and plan/wrap up the 2025-2026 school year. Effective date is July 1, 2025 through June 30, 2026 to be paid at the individual's per diem rate. Funding source: Partial Hospitalization Program.
 - a. **Stacey J. Miller** - Cassville, PA 16623, employed since 9/7/2021
 - b. **Angela M. Haupt** - Huntingdon, PA 16652, employed since 2/11/2022
 - c. **Ashlee D. Sunderland** - McVeytown, PA 17051, employed since 10/18/2021
5. Recommend approval be granted of Supplemental Contracts for the individuals listed to provide summer school services for students in the Correctional Education Program. Effective date on/about June 9, 2025 through on/about August 8, 2025. Reimbursement at the individual's per diem rate for the number of days listed. Funding source: Correctional Education.
 - a. **Stephen T. Kowalski** (10 days) - Gettysburg, PA 17325, employed since 11/10/1997
 - b. **David N. Miller** (10 days) - Chambersburg, PA 17202, employed since 2/9/2015
 - c. **Lora A. Palmer** (15 days) - Todd, PA 16685, employed since 3/30/2016
 - d. **Brian K. Fleming** (5 days) - Saint Thomas, PA 17252, employed since 10/11/2021
 - e. **Karen S. Beck** (5 days) - Alexandria, PA 16611, employed since 3/22/2024
 - f. **Joshua Cannin** (5 days) - Three Springs, PA 17264, employed since 8/11/2020
 - g. **Laikan Replogle** (5 days) - Hopewell, PA 16650, employed since 1/2/2025

XI. PERSONNEL

F. Extended School Year (ESY)

1. Recommend approval be granted to issue Supplemental Contracts to the individuals as listed to work on an as needed basis in the Armstrong-Kline court mandated Extended School Year (ESY) Program. Services will be provided during June, July, and August 2025. Reimbursement will be at the individual's current hourly rate. Travel time will be reimbursed at the rate of \$10.50/hour. Funding source: School District.
 - a. **Lindsay M. Martsof** (Speech Therapist - virtual) - Cranberry Twp., PA 16066
Employed from 7/1/2013 through 10/30/2020, and since 8/15/2022
 - b. **Angela M. Bookhamer** (Occupational Therapist) - Huntingdon, PA 16652
Employed since 8/23/2021

XII. CONFERENCE REQUESTS

1. Recommend approval be granted for **Susan A. Boyles** and **Elizabeth Friedman**, Early Intervention Technical Assistance Consultants for Early Intervention to attend the Division for Early Childhood Conference in Portland, OR from October 6-11, 2025 at an approximate cost of \$3,452. The individuals will attend the conference to share information and bring back research and strategies to improve EITA services and trainings. Funding source: Early Intervention Technical Assistance.
2. Recommend approval be granted for **Jennifer L. Conaway**, Senior Manager for Home Based Services, **Ashley N. Tate**, Home Based Specialist, and **Michelle S. Romig**, PAT Parent Educator, to attend the Parents as Teachers National Conference in San Juan, Puerto Rico from October 12-17, 2025 at an approximate cost of \$3,084/individual. This professional development opportunity provides specific training to meet the requirements of the PAT program. Additionally, Juniata County Early Childhood Services program will be presented with a National Blue Ribbon Award. Funding source: Juniata County Early Childhood Services.

XIII. MISCELLANEOUS INFORMATION (information, no action required)

A. Field Trips

1. Place: Library playground
Date: June 15, 2025
Participants: 3 staff/chaperones & 17 students (PSJ classroom)
Purpose: Improve/support gross motor development

B. Student of the Month

The Student of the Month for May 2025 is **Kolten Smith**, a student enrolled in the Huntingdon Early Intervention classroom. (See Attachment #18.)

Congratulations are extended to Kolten for being named Student of the Month.

C. Employee Data

March 13, 2025	April 10, 2025
323 Full-time	321 Full-time
51 Part-time	50 Part-time
6 Substitutes	6 Substitutes
1 Temporary	1 Temporary

D. Cabinet Updates

This is an opportunity for Cabinet Members to share information on various projects and activities.

XIV. DATE OF NEXT MEETING

The next regular meeting of the Tuscarora Intermediate Unit Board of Directors is scheduled for **Thursday, June 12, 2025 at 7:00 p.m.**

XV. ADJOURNMENT

Other business.

Adjournment of meeting by the President of the Board of Directors.